



Last Update: March 8, 2022

**Colorado Water Conservation Board**

**Water Supply Reserve Fund  
Grant Application**

**Instructions**

All WSRF grant applications shall conform to the current [WSRF Program 2022 Grant Guidelines](#).

To receive funding from the WSRF, a proposed water activity must be recommended for approval by a Roundtable(s) **AND** the approved by the Colorado Water Conservation Board (CWCB). The process for roundtable consideration and recommendation is outlined in the WSRF Program 2022 Grant Guidelines. The CWCB meets bimonthly.

If you have questions, please contact the WSRF Grant Program Manager (for all Roundtables) or the Roundtable Liaison:

Ben Wade  
[ben.wade@state.co.us](mailto:ben.wade@state.co.us)  
303-866-3441 x3238 (office)

**WSRF Submittal Checklist (Required)**

- YES ☐ NO ☐ This request was recommended for CWCB approval by the sponsoring roundtable.
- YES ☐ NO ☐ I have read and understand the [WSRF Program 2022 Grant Guidelines](#).
- YES ☐ NO ☐ Grantee will be able to contract with CWCB using the [Standard Contract](#).<sup>1</sup>

**Application Documents included:**

- YES ☐ NO ☐ Exhibit A: Statement of Work<sup>2</sup> (*Word – see Template*)
- YES ☐ NO ☐ Exhibit B: Budget (including Detailed Budget) & Schedule<sup>2</sup> (*Excel Spreadsheet – see Template*)
- YES ☐ NO ☐ Letters of Matching and/or Pending 3<sup>rd</sup> Party Commitments<sup>2</sup>
- YES ☐ NO ☐ Map<sup>2</sup>
- YES ☐ NO ☐ Photos/Drawings/Reports
- YES ☐ NO ☐ Letters of Support

**Contracting Documents<sup>3</sup>**

- YES ☐ NO ☐ Detailed/Itemized Budget<sup>3</sup> (*Excel Spreadsheet – see Template*)
- YES ☐ NO ☐ Certificate of Insurance<sup>4</sup> (*General, Auto, & Workers' Comp.*)
- YES ☐ NO ☐ Certificate of Good Standing<sup>(4)</sup>
- YES ☐ NO ☐ W-9 Form<sup>4</sup>
- YES ☐ NO ☐ Independent Contractor Form<sup>4</sup> (*If applicant is individual, not company/organization*)
- YES ☐ NO ☐ Electronic Funds Transfer (ETF) Form<sup>4</sup>

<sup>1</sup>Click "Grant Agreements". For reference only/do not fill out or submit/required for contracting

<sup>2</sup> Required with application if applicable.

<sup>3</sup> Additional documentation providing a Detailed/Itemized Budget maybe required for contracting. Applicants are encouraged to coordinate with the CWCB Project Manager to determine specifics.

<sup>4</sup> Required for contracting. While optional at the time of this application, submission can expedite contracting upon CWCB Board approval.



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CWCB Meeting	Application Submittal Dates
January	October 1
March	December 1
May	February 1
July	April 1
September	June 1
November	August 1

Water Activity Summary	
Name of Applicant	South Metro Water Supply Authority
Name of Water Activity	South Metro Water Supply Authority – Water Ambassador Program Conservation Kits
Approving Roundtable(s)	Basin Account Request(s) <sup>1</sup>
Metro Basin Roundtable	\$12,000
Basin Account Request Subtotal	\$12,000
Basin Account Request Subtotal Approved by Roundtable	\$12,000
Total WSRF Basin Account Funds Requested	\$12,000
Total Project Costs	\$12,000

<sup>1</sup> Please indicate the amount recommended for approval by the Roundtable(s)

Grantee and Applicant Information	
Name of Grantee(s)	South Metro Water Supply Authority
Mailing Address	8400 E. Prentice Ave., Suite 315, Greenwood Village, CO 80111
FEIN	
Grantee's Organization Contact <sup>1</sup>	Angie Grunder
Position/Title	Executive Assistant
Email	<a href="mailto:angiegrunder@southmetrowater.org">angiegrunder@southmetrowater.org</a>



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Grantee and Applicant Information	
Phone	(720)216-5158 ext. 102
<b>Grant Management Contact<sup>2</sup></b>	Sheila Giusti
Position/Title	Director of Finance & Accounting
Email	<a href="mailto:sheilagiusti@southmetrowater.org">sheilagiusti@southmetrowater.org</a>
Phone	(720)277-6498
<b>Name of Applicant (if different than grantee)</b>	
Mailing Address	
Position/Title	
Email	
Phone	

<sup>1</sup> Person with signatory authority

<sup>2</sup> Person responsible for creating reimbursement invoices (Invoice for Services) and corresponding with CWCB staff.

Description of Grantee
Provide a brief description of the grantee's organization (100 words or less).
South Metro Water Supply Authority (SMWSA) is a partnership of 14 water providers in the south metro region of Denver. These providers joined forces in 2004 out of the need to shift the region away from reliance on non-renewable underground water supply and toward supplies that replenish with every year's snowmelt. Rather than doing so on their own, however, they knew that by coming together and partnering on projects and initiatives, they would be more effective and their customers would benefit from greater efficiencies and economies of scale.

Type of Eligible Entity (check one)	
	<b>Public (Government):</b> municipalities, enterprises, counties, and State of Colorado agencies. Federal agencies are encouraged to work with local entities. Federal agencies are eligible, but only if they can make a compelling case for why a local partner cannot be the grant recipient.
X	<b>Public (Districts):</b> authorities, Title 32/special districts (conservancy, conservation, and irrigation districts), and water activity enterprises
	<b>Private Incorporated:</b> mutual ditch companies, homeowners associations, corporations
	<b>Private Individuals, Partnerships, and Sole Proprietors:</b> are eligible for funding from the Basin Accounts but not for funding from the Statewide Account.
	<b>Non-governmental organizations:</b> broadly, any organization that is not part of the government
	<b>Covered Entity:</b> as defined in <a href="#">Section 37-60-126 Colorado Revised Statutes</a>

Type of Water Activity (check one)	
	Study
	Implementation



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Category of Water Activity (check all that apply)		
	Nonconsumptive (Environmental)	
	Nonconsumptive (Recreational)	
	Agricultural	
	Municipal/Industrial	
	Needs Assessment	
x	Education & Outreach	
	Other	Explain:

Location of Water Activity	
Please provide the general county and coordinates of the proposed activity below in <b>decimal degrees</b> . The Applicant shall also provide, in Exhibit C, a site map if applicable.	
County/Countries	Arapahoe and Douglas Counties
Latitude	39°37'11"N
Longitude	104°53'25"W

Water Activity Overview
The Water Ambassador program has professional trainers visit classrooms and teach hands-on, engaging lessons about water conservation and where water comes from. To better serve our students and communities we would love to provide each student with a "Conservation Kit". Students would receive these kits at the end of the Water Ambassador's visit. This will ensure the conversation continues after the lesson and allows real life conservation opportunities for students and their families to make changes in their homes and communities.

Measurable Results	
To catalog measurable results achieved with WSRF funds please provide any of the following values.	
Production/Distribution	<p>Production will take place in-house. We will keep an inventory of each kit and keep record of how many are given out and who they're given to (school/teacher/class name – note: individuals will not be listed due to student privacy).</p> <p>We will also send out surveys to staff and students to gain feedback about the course. Included in this survey will be questions related to the conservation kits to see the percentage of students who put their kit to use.</p>

Water Activity Justification
This project aligns specifically with 2 of the 12 goals the basin is centered around: broadening communications, outreach, and education and maintaining and promoting reuse. The basis of this project and our program is to broaden education amongst our youth. This could arguably be one of the most important things we can do to help maintain conservation and reuse. Creating a passion for this in our younger generations will help to meet these goals for generations to come. With the help from this grant we can supply over 1,000 students with conservation kits to give them real opportunities to save water and further the effort of conservation in our

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### Water Activity Justification

communities.

<sup>1</sup> Access Basin Implementation Plans or Education Action Plans from Basin drop down menu.



Matching Requirements: Basin Account Requests	
<b>Basin Account</b> grant requests require a 25% match (cash and/or in-kind) from the Applicant or 3 <sup>rd</sup> party and shall be accompanied by a <b>letter of commitment</b> as described in the <a href="#">WSRF Program 2022 Grant Guidelines</a> (submitted on the contributing entity's letterhead). Attach additional sheet if necessary.	
Contributing Entity	Amount and Form of Match (note cash or in-kind)
South Metro Water Supply Authority	\$4,000 (\$2,000 cash, \$2,000 in-kind)
Total Match	\$4,000
If you requested a Waiver to the Basin Account matching requirements, indicate the percentage you wish waived.	

List all previous or current CWCB grants (including WSRF) awarded to both the Applicant and Grantee. Include: 1) Applicant name; 2) Water activity name; 3) Approving RT(s); 4) CWCB board meeting date; 5) Contract number or purchase order

The Tax Payer Bill of Rights (TABOR) may limit the amount of grant money an entity can receive. Please describe any relevant TABOR issues that may affect the applicant.

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