



**STATE OF COLORADO**  
Department of Natural Resources

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ORDER		*****IMPORTANT*****				
<b>Number:</b>	POGG1,PDAA,202400002513	The order number and line number must appear on all invoices, packing slips, cartons, and correspondence.				
<b>Date:</b>	10/13/23	<b>BILL TO</b>				
<b>Description:</b>	Alamosa Riverfront Project Phase I - CMS 187213	COLORADO WATER BOARD CONSERVATION 1313 SHERMAN STREET, ROOM 718 DENVER, CO 80203				
<b>Effective Date:</b>	11/01/23	<b>SHIP TO</b> COLORADO WATER BOARD CONSERVATION 1313 SHERMAN STREET, ROOM 718 DENVER, CO 80203				
<b>Expiration Date:</b>	11/01/28					
<b>BUYER</b>		<b>SHIPPING INSTRUCTIONS</b>				
<b>Buyer:</b>		<b>Delivery/Install Date:</b> -				
<b>Email:</b>		<b>FOB:</b> FOB Dest, Freight Allowed				
<b>VENDOR</b>						
COLORADO RIO GRANDE RESTOR FNDTN 623 4TH ST ALAMOSA, CO 81101-2522						
<b>Contact:</b>	Daniel Boyes					
<b>Phone:</b>	719-589-2230					
<b>VENDOR INSTRUCTIONS</b>						
<b>EXTENDED DESCRIPTION</b>						
Attachments: Budget, Exhibit A (SOW), Summary of Good Standing, COI, No Auto Letter, COI Workers Comp, Board Approval, HR Waiver						
<b>Line Item</b>	<b>Commodity/Item Code</b>	<b>UOM</b>	<b>QTY</b>	<b>Unit Cost</b>	<b>Total Cost</b>	<b>MSDS Req.</b>
1	G1000		0	0.00	\$182,900.00	<input type="checkbox"/>
<b>Description:</b> Alamosa Riverfront Project Phase I - CMS 187213						
The Colorado Rio Grande Restoration Foundation will finalize preliminary designs, engineering, and permitting for the multi-benefit Alamosa Riverfront Project with broad-based stakeholder involvement. The Alamosa Riverfront Project will result in new public river access, recreation infrastructure, diversion improvements at the Westside Ditch, and enhanced aquatic habitat and water quality on a reach of the Rio Grande River through the City of Alamosa. The Project will also reduce flood risks through the construction of a low-flow channel in the Rio Grande through Alamosa.						
As a part of this agreement, please refer to Exhibit A (dated 6/30/23) for a complete Statement of Work and Budget.						



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Service From: 11/01/23	Service To: 11/01/28
<b>TERMS AND CONDITIONS</b>	
<a href="https://www.colorado.gov/osc/purchase-order-terms-conditions">https://www.colorado.gov/osc/purchase-order-terms-conditions</a>	
<b>DOCUMENT TOTAL = \$182,900.00</b>	

# Exhibit A

Statement Of Work	
Date Prepared:	6/30/2023
Name of Grantee:	Colorado Rio Grande Restoration Foundation
Name of Water Project:	Alamosa Riverfront Project Phase I
<b>Water Project Overview:</b>	
<p>The Colorado Rio Grande Restoration Foundation (CRGRF) will complete Phase I of the Alamosa Riverfront Project, a community-led effort to reconnect the community of Alamosa, Colorado to the Rio Grande while also improving agricultural water delivery infrastructure and river health. The Rio Grande within the City of Alamosa lacks infrastructure for water-based recreation and suffers from aquatic habitat degradation. This project will result in construction-ready design plans for new public river access and recreation infrastructure, diversion infrastructure improvements at the Westside Ditch, and enhanced aquatic habitat and water quality. CRGRF will complete the following project activities:</p> <ol style="list-style-type: none"><li>1. Robust public engagement and outreach process to gather the community's input on project design elements. Project partner will engage at least 350 community members through public meetings and other outreach.</li><li>2. Development of construction-ready designs detailing all project elements.</li><li>3. Completion of all required environmental and cultural resources compliance and obtain associated permits.</li></ol> <p>Phase I will result in a plan to revitalize the riverfront in Alamosa and create connectivity between the community and its most important natural resource, the Rio Grande. When implemented, project elements will enhance the river ecosystem and increase accessibility by creating a welcoming, safe space for community members, boaters, and anglers.</p>	
<b>Project Objectives:</b>	
<ol style="list-style-type: none"><li>1. Obtain and integrate the community's input on project design elements, engaging at least 350 community members throughout the outreach process.</li><li>2. Develop construction-ready designs for new public river access, improved recreation and diversion infrastructure, and enhanced aquatic habitat.</li><li>3. Complete environmental and cultural resources compliance and obtain all required permits.</li><li>4. Ensure community members are informed and involved throughout project scoping process.</li></ol>	

Tasks
<b>Task 1 – Project Design, Engineering and Permitting</b>
Description of Task:
Complete project engineering, final design, and permitting for the Alamosa Riverfront Project river recreation features, diversion infrastructure replacement at the Westside Ditch, flood capacity, and river health improvements in consultation with project partners and the community.
Method/Procedure:
CRGRF will complete a public bid process to hire a contractor to complete community-informed final designs and engineering for the Project. Designs will be reviewed by community members and project partners on the Project's Technical Advisory Team, including the Rio Grande Farm Park, San Luis Valley Great Outdoors, City of Alamosa, County of Alamosa, Westside Ditch water users, Colorado Division of Water Resources, Colorado Parks and Wildlife, and the San Luis Valley Water Conservancy District. The CRGRF will work with the project engineer to complete environmental and cultural resources compliance and obtain required permits.

Deliverable:
CRGRF will provide CWCB with final designs and required permits for project activities.

Tasks
<b>Task 2 – Community Engagement</b>
Description of Task:
Conduct community outreach and engagement to raise awareness of project activities and obtain input on project designs, resulting in a community that is better informed of and more aware of river-related issues, especially regarding the Alamosa Riverfront Project.
Method/Procedure:
The CRGRF will develop visual aids, written materials, surveys, and online media to show conceptual project designs and promote outreach events. CRGRF will engage community members through community meetings and targeted outreach events with project partners. All outreach materials and events will include Spanish translation. CRGRF will present the proposed project and update stakeholders at community meetings such as the City of Alamosa Council meetings, Alamosa County Commissioners meetings, and others. CRGRF will provide project updates through newsletters and project website.
Deliverable:
CRGRF will provide the CWCB with: <ol style="list-style-type: none"> <li>1. documentation of public outreach (e.g. visual aids, written materials, online media);</li> <li>2. documentation of public input on the project (e.g. surveys, other documentation of public input, meetings held with lists of attendees); and</li> <li>3. final designs that are representative of diverse community interests.</li> </ol>

Tasks
<b>Task 3 – Project Administration</b>
Description of Task:
Complete project oversight, management, and partner coordination. Complete all necessary contracts, status reports, and internal and external documents. Ensure tasks are completed within the approved costs and timelines.
Method/Procedure:
The CRGRF will manage and administer the Alamosa Riverfront Project Phase I. The CRGRF will complete contracts with the CWCB and other project funders, project partners, landowners, and subcontractors; manage project budgets, and reimbursement requests; and complete semi-annual and final reports. The CRGRF will perform project oversight and monitoring, ensuring public outreach, engineering, project designs, and permitting are timely and accurate.
Deliverable:
CRGRF will provide CWCB with all appropriate contracts, external and internal reports, and on-site project activities completed within planned period and anticipated costs.

Budget and Schedule
This Budget and Schedule reflects the tasks identified in the Statement of Work.

Task No.	Task Description	Estimated Task Start Date	Estimated Task End Date	Grant Funding	Match Funding	Total
1	Project Design, Engineering, and Permitting	7/1/2023	10/1/2025	\$160,000.00	\$87,155.00	\$247,155.00
2	Community Engagement	8/1/2023	10/1/2025	\$12,900.00	\$15,732.00	\$28,632.00
3	Project Administration	7/1/2023	12/31/2025	\$10,000.00	\$2,000.00	\$12,000.00
<b>Total</b>				<b>\$182,900.00</b>	<b>\$104,887.00</b>	<b>\$287,787.00</b>

### Reporting Requirements

**Progress Reports:** The applicant shall provide the CWCB a progress report every 6 months, beginning from the date of issuance of a purchase order. The progress report shall describe the status of the tasks identified in the statement of work, including a description of any major issues that have occurred and any corrective action taken to address these issues.

**Final Report:** At completion of the project, the applicant shall provide the CWCB a final report on the applicant's letterhead that:

- Summarizes the project and how the project was completed.
- Describes any obstacles encountered, and how these obstacles were overcome.
- Confirms that all matching commitments have been fulfilled.
- Includes photographs, summaries of meetings and engineering reports/designs.

The CWCB will pay out the last 10% of the budget when the final report is completed to the satisfaction of CWCB staff. Once the final report has been accepted, and final payment has been issued, the purchase order will be closed without any further payment.

### Payment

Payment will be made based on actual expenditures and must include invoices for all work completed. The request for payment must include a description of the work accomplished by task, an estimate of the percent completion for individual tasks and the entire project in relation to the percentage of budget spent, identification of any major issues, and proposed or implemented corrective actions.

Costs incurred prior to the effective date of this purchase order are not reimbursable. The last 10% of the entire grant will be paid out when the final deliverable has been received. All products, data and information developed as a result of this purchase order must be provided as part of the project documentation.

### Performance Measures

Performance measures for this purchase order shall include the following:

(a) Performance standards and evaluation: Grantee will produce detailed deliverables for each task as specified. Grantee shall maintain receipts for all project expenses and documentation of the minimum in-kind contributions (if applicable) per the budget. Per Grant Guidelines, the CWCB will pay out the last 10% of the budget when the final report is completed to the satisfaction of CWCB staff. Once the final report has been accepted, and final payment has been issued, the purchase order will be closed without any further payment.

(b) Accountability: Per Grant Guidelines full documentation of project progress must be submitted with each invoice for reimbursement. Grantee must confirm that all grant conditions have been complied with on each invoice. In addition, per Grant Guidelines, progress reports must be submitted at least once every 6 months. A final report must be submitted and approved before final project payment.

(c) Monitoring Requirements: Grantee is responsible for ongoing monitoring of project progress. Progress shall be detailed in each invoice and in each progress report, as detailed above. Additional inspections or field consultations will be arranged as may be necessary.

(d) Noncompliance Resolution: Payment will be withheld if grantee is not current on all grant conditions. Flagrant disregard for grant conditions will result in a stop work order and cancellation of the purchase order.