

## Exhibit A

Statement Of Work	
Prepared Date:	11/30/2023
Name of Grantee:	Groundwork Denver
Name of Water Project:	Advancing Public Knowledge Via Rain Barrel Distribution
<b>Water Project Overview:</b>	
<p>This Water Plan Grant will support Groundwork Denver (GWD) in advancing community awareness, knowledge, and engagement surrounding challenges and solutions to water re-use and conservation by completing outreach and education for residents in areas surrounding Lower Bear Creek (LBC), particularly in the City of Sheridan and Denver's Harvey Park South neighborhood. GWD will complete distribution of no-cost rain barrels and the installation of rain gardens then host rain barrel and rain garden/xeriscape workshops. GWD will also conduct Conservation Knowledge Surveys with rain garden and rain barrel/xeriscape workshop attendees.</p> <p>Educational components will focus on strategies to reduce tap water use for outdoor irrigation, increase residential water use efficiency, and protect waterways by taking actions on land that reduce non-point source pollution.</p> <p>Funding through this grant will allow for deeper engagement with disproportionately impacted residents within the prioritized geographic area while supporting GWD in leveraging this unique approach, its collaborations, and the trust it has built within the community to further the shared goals the Colorado Water Plan, The South Platte Roundtable Basin, and all relevant stakeholders.</p>	
<b>Project Objectives:</b>	
<ul style="list-style-type: none"><li>• Engage diverse stakeholders, including historically excluded community members, in learning about and taking action to protect Lower Bear Creek and the South Platte River Basin.</li><li>• Increase knowledge and accessibility of stewardship activities and behaviors among watershed residents to further an inclusive approach to addressing water quality issues.</li><li>• Foster collaborations between community members and Colorado Water Plan and South Platte Basin Implementation Plan stakeholders to ensure the inclusion of diverse perspectives in planning and implementation, including determining residents' highest water-related priorities.</li><li>• Evaluate the efficacy of innovative outreach strategies to determine best practices for engaging community in water-related processes.</li></ul>	

Tasks
<b>Task 1- Outreach to and engage residents in water quality education and stewardship activities.</b>
Description of Task:
Outreach to and engage 1,800-1,900 Sheridan and Harvey Park South residents in water quality education and stewardship activities.

Method/Procedure:
<p>Members of GWD's Green Team Youth Employment Program will conduct door-to-door outreach in residential areas of Harvey Park South and Sheridan. Emails, City newsletters, fliers, door hangers, social media channels, and one-on-one engagement with Community Connectors will also be used as forms of outreach.</p> <p>Residents will be offered no-cost rain barrels and rain gardens, asked to attend rain barrel and xeriscape/rain garden workshops as well as river clean-up volunteer events, receive educational information on how to conserve and re-use water and engage in the Colorado Water Plan and South Platte River Basin Implementation Plan.</p>
Deliverable:
1,800-1,900 community members outreached to, educated, and engaged.

Tasks
<b>Task 2- Conduct water conservation knowledge surveys</b>
Description of Task:
Conduct Water Conservation Knowledge Surveys with residents attending rain barrel and rain garden/xeriscape workshops and implement a monitoring program to support residents in maintaining their rain barrels and rain gardens for up to three years post installation.
Method/Procedure:
<p>Conduct Water Conservation Knowledge Surveys with residents attending rain barrel and rain garden/xeriscape workshops. The survey will include questions to determine residents' top water-related concerns.</p> <p>Implement a monitoring program to support residents for up to three years post installation, allowing GWD to build a relationship with residents, maximize residents' effective use of rain barrels and rain gardens, and communicate about future services that become available, including ongoing education and engagement opportunities.</p>
Deliverable:
At least 200 Water Conservation Knowledge Surveys conducted with residents receiving rain barrels.

Tasks
<b>Task 3- Develop and implement an outreach program evaluation</b>
Description of Task:
<p>Develop and implement an outreach program evaluation to determine the impact of the proposed project following Environmental Protection Agency (EPA) guidelines for evaluating effective outreach in a community watershed.</p> <p>Aligned with these guidelines, GWD will evaluate processes, impact, and context using administrative, social, and environmental indicators. Evaluation tools may include focus groups, surveys, and interviews.</p>
Method/Procedure:
GWD will collect contact information from all workshop and program participants, track the number of youth engaged, and collect qualitative information on satisfaction with rain barrels and rain gardens.

Administrative indicators to be evaluated include:

1. Number of social media posts (2 per month).
2. Number of people trained in rain barrel installations (30).
3. Number of residents with new rain barrels (200).
4. Number of residents with rain gardens (6).
5. Number of residents contacted about water conservation (30 new residents per month).

Social Indicators will include:

1. Number of people surveyed with increased knowledge of watershed issues.
2. Number of people surveyed with changes in behavior.

Environmental Indictors will include:

1. Number of people who receive rain barrels
2. Quantity of stormwater runoff prevented from entering Lower Bear Creek

Deliverables:

Report on evaluation plan and results.

### Budget and Schedule

This Statement of Work is accompanied by a combined Budget and Schedule that reflects the tasks identified in the Statement of Work.



**COLORADO**

Colorado Water  
Conservation Board

Department of Natural Resources

### Colorado Water Conservation Board

#### Water Plan Grant

#### Budget and Schedule

**Prepared Date:** 11/30/223

**Name of Applicant:** Groundwork Denver

**Name of Water Project:** Advancing Public Knowledge Via Rain Barrel Distribution

Task No.	Task Description	Estimated Task Start Date	Estimated Task End Date	Grant Funding	Match Funding	Total
1	Outreach to and engage residents in water quality education and stewardship activities.	5/1/2024	5/1/2029	\$ 24,486.00	\$ 82,428.00	\$ 106,914.00
2	Conduct water conservation knowledge surveys.	5/1/2024	5/1/2029	\$ 45,800.50	\$ -	\$ 45,800.50
3	Develop and implement an outreach program evaluation.	5/1/2024	5/1/2029	\$ 45,800.50	\$ -	\$ 45,800.50
<b>Total</b>				\$ 116,087.00	\$ 82,428.00	\$ 198,515.00

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### Reporting Requirements

**Progress Reports:** The grantee shall provide the CWCB a progress report every six months, beginning from the date of issuance of the grant agreement. The progress report shall describe the status of the tasks identified in the statement of work, including a description of any major issues that have occurred and any corrective action taken to address these issues.

**Final Report:** At completion of the project, the applicant shall provide the CWCB a final report on the applicant's letterhead that:

- Summarizes the project and how the project was completed.
- Describes any obstacles encountered, and how these obstacles were overcome.
- Confirms that all matching commitments have been fulfilled.
- Includes photographs, summaries of meetings and engineering reports/designs.

The CWCB will pay out the last 10% of the budget when the final report is completed to the satisfaction of CWCB staff. Once the final report has been accepted, and final payment has been issued, the grant agreement will be closed without any further payment.

### Payment

Payment will be made based on actual expenditures and must include invoices for all work completed. The request for payment must include a description of the work accomplished by task, an estimate of the percent completion for individual tasks and the entire project in relation to the percentage of budget spent, identification of any major issues, and proposed or implemented corrective actions.

Costs incurred prior to the effective date of this grant agreement are not reimbursable. The last 10% of the entire grant will be paid out when the final deliverable has been received. All products, data and information developed as a result of the grant agreement must be provided to the CWCB as part of the project documentation.

### Performance Measures

Performance measures for the grant agreement shall include the following:

(a) Performance standards and evaluation: Grantee will produce detailed deliverables for each task as specified. Grantee shall maintain receipts for all project expenses and documentation of the minimum in-kind contributions (if applicable) per the budget. Per grant guidelines, the CWCB will pay out the last 10% of the budget when the final report is completed to the satisfaction of CWCB staff. Once the final report has been accepted, and final payment has been issued, the grant agreement will be closed without any further payment.

(b) Accountability: Per grant guidelines full documentation of project progress must be submitted with each invoice for reimbursement. Grantee must confirm that all grant conditions have been complied with on each invoice. In addition, per Grant Guidelines, progress reports must be submitted at least once every 6 months. A final report must be submitted and approved before final project payment.

(c) Monitoring Requirements: Grantee is responsible for ongoing monitoring of project progress per Exhibit A. Progress shall be detailed in each invoice and in each progress report, as detailed above. Additional inspections or field consultations will be arranged as may be necessary.

(d) Noncompliance Resolution: Payment will be withheld if grantee is not current on all grant conditions. Flagrant disregard for grant conditions will result in a stop work order and cancellation of the grant agreement.