

EXHIBIT A

Statement Of Work	
Date:	4/4/2024
Name of Grantee:	Thompson School District
Name of Water Project:	Winona Elementary School Low-water Landscaping Upgrade
Water Project Overview:	
<p>The Grantee will improve approximately 12,000 square feet of area in the front of the school with low-water, native landscaping where 3 modular classrooms were recently removed. The area is currently protected with erosion mats. This area has high visibility from Boise Ave - a frequently used road in Loveland - and is often used for community events beyond the normal school schedule, making it an ideal location for building awareness of low-water, native landscaping opportunities throughout the community.</p> <p>The goals of this project are to reduce the outdoor water demand of the school and to provide a showcase to the community of the potential natural beauty available through low-water, native landscaping. The design was developed by adjusting the Grantee's recently completed Water Plan Grant Cottonwood Plains Elementary School landscaping project provided by Denver Botanic Gardens to accommodate the full sun area. Similar to Cottonwood Plains Elementary School, the design promotes plant diversity, all-season color, and low-maintenance landscaping and offers pathways and sitting areas throughout the space. The Grantee will use this site in addition to the recent Cottonwood Plains Elementary School project as an example for landscape conversion projects across the District. During regular school hours, staff will be able to use this space as an outdoor learning area to promote student connections to nature. Community events that occur outside of regular school hours will also be able to use the space to learn about opportunities for low-water, native landscaping.</p> <p>This project will also reduce water use on-site and for the district as a whole by utilizing low-water, native plants with drip irrigation rather than Kentucky Bluegrass with traditional sprinklers. The new landscaping should result in reduced labor and maintenance costs of the grounds department and a reduction of over 300 kgal of water each year. The Grantee tracks utility use per site and will look for summer water use reduction impacts from the new landscaping as part of the annual utility review. After the first 3 years of the plant establishment period, the Grantee will anticipate a reduction in water use and water needs at this site.</p>	
Project Objectives:	
<ol style="list-style-type: none">1. Install low-water native plants in front of the school to reduce water use and increase natural beauty.2. Increase knowledge and awareness of native, low-water use landscaping in the school community.3. Provide a demonstration garden for the school district and surrounding community to learn about the natural beauty of native, low-water landscaping.	

Task 1
Task 1 – Site Preparation
Description of Task:
<p>The Grantee's contractor will prepare the site for planting. Since a majority of the area was previously covered by modular classrooms, the site does not have much existing landscaping that needs to be removed. The soil will need to be amended and leveled, pathway curbing will be added, boulders will be placed, and drip irrigation lines will be installed. This site has easy access to multiple valve boxes, which will allow for straightforward integration of the drip irrigation zones into the existing system.</p>

Method/Procedure:
<p>The Grantee's contractor will:</p> <ol style="list-style-type: none"> 1. Prepare the soil per the Denver Botanic Garden specifications. 2. Add the stabilized pathways with necessary curbing. 3. Place boulders and other stone in preparation for the planting. 4. Install the drip irrigation systems.
Deliverable:
The Grantee will provide CWCB Staff with a final planting design document and photos.

Task 2
Task 2 - Planting
Description of Task:
During Task 2, the Grantee's contractor will plant the low-water, native plants per the Denver Botanic Garden soil amendment recommendations. The plants will be sourced locally and in small sizes as prescribed by DBG to support local business and increase the success rate of transplant survival.
Method/Procedure:
<p>The Grantee's contractor will:</p> <ol style="list-style-type: none"> 1. Layout the design for planting. 2. Dig holes that fit the root ball. 3. Add some inorganic mulch to the hole to encourage proper drainage. 4. Plant the starters.
Deliverable:
The Grantee will provide CWCB Staff with a final planting design document and photos.

Task 3
Task 3 - Outreach and Education
Description of Task:
<p>The area will serve as a learning space for the students as well as members of the community. The plants will be labeled with their Latin and common names. The design and links to information about each of the plants will be available on the school's website. Students, staff, and the community will be encouraged to spend time in the space by walking the pathways and sitting on the boulders.</p> <p>Additionally, the Grantee tracks utility use data for each site across the District and presents findings, trends, and potential improvements to the Board of Education, school administrative teams, and interested student classes and groups. These presentations provide additional outreach and education to the Grantee and allows for long-term tracking of the impacts of the low-water, native landscaping improvements. Following the 3-year plant establishment period, it is anticipated that water use and needs will be reduced at this site and will be monitored through the data.</p>
Method/Procedure:
<p>The Grantee will:</p> <ol style="list-style-type: none"> 1. Strategically install name plaques for the plants throughout the site that indicate the plant Latin and common names. 2. Present information about the site such as financial and physical contributors and benefits of low water, native landscaping.

<ol style="list-style-type: none"> Encourage teachers to utilize the space as part of their curriculum throughout the school year. The staff will receive a presentation at the beginning of the school year explaining the project, the benefits and importance of water conservation, and suggestions of ways to use the space to enrich the learning experience for students. Invite District community members such as Board of Education, principals, and teachers to tour the site over the years to show the progress and benefits of the site as well as opportunities for similar projects to be completed at other schools as well. Provide water conservation and utility data update presentations to the Board of Education, school administrative teams, and interest student classes and groups.
Deliverable:
The Grantee will provide CWCB Staff with a summary of the education and outreach activities and photos.

Budget and Schedule						
This Budget and Schedule reflects the tasks identified in the Statement of Work.						
Task No.	Task Description	Estimated Task Start Date	Estimated Task End Date	Grant Funding Request	Match Funding	Total
1	Site Preparation	5/1/24	6/1/24	\$ 33,332.50	\$ 33,332.50	\$ 66,665.00
2	Planting	5/1/24	6/1/24	\$ 4,500.00	\$ 4,500.00	\$ 9,000.00
3	Outreach and Education	6/1/24	10/31/24	\$ 54.00	\$ 6,054.00	\$ 6,108.00
Total				\$ 37,886.50	\$ 43,886.50	\$ 81,773.00

Reporting Requirements
<p>Progress Reports: The grantee shall provide the CWCB a progress report every six months, beginning from the date of issuance of the grant agreement. The progress report shall describe the status of the tasks identified in the statement of work, including a description of any major issues that have occurred and any corrective action taken to address these issues.</p>
<p>Final Report: At completion of the project, the applicant shall provide the CWCB a final report on the applicant's letterhead that:</p> <ul style="list-style-type: none"> Summarizes the project and how the project was completed. Describes any obstacles encountered, and how these obstacles were overcome. Confirms that all matching commitments have been fulfilled. Includes photographs, summaries of meetings and engineering reports/designs. <p>The CWCB will pay out the last 10% of the budget when the final report is completed to the satisfaction of CWCB staff. Once the final report has been accepted, and final payment has been issued, the grant agreement will be closed without any further payment.</p>

Payment

Payment will be made based on actual expenditures and must include invoices for all work completed. The request for payment must include a description of the work accomplished by task, an estimate of the percent completion for individual tasks and the entire project in relation to the percentage of budget spent, identification of any major issues, and proposed or implemented corrective actions.

Costs incurred prior to the effective date of this grant agreement are not reimbursable. The last 10% of the entire grant will be paid out when the final deliverable has been received. All products, data and information developed as a result of this grant agreement must be provided to the CWCB as part of the project documentation.

Performance Measures

Performance measures for this grant agreement shall include the following:

(a) Performance standards and evaluation: Grantee will produce detailed deliverables for each task as specified. Grantee shall maintain receipts for all project expenses and documentation of the minimum in-kind contributions (if applicable) per the budget. Per grant guidelines, the CWCB will pay out the last 10% of the budget when the final report is completed to the satisfaction of CWCB staff. Once the final report has been accepted, and final payment has been issued, the grant agreement will be closed without any further payment.

(b) Accountability: Per grant guidelines full documentation of project progress must be submitted with each invoice for reimbursement. Grantee must confirm that all grant conditions have been complied with on each invoice. In addition, per Grant Guidelines, progress reports must be submitted at least once every 6 months. A final report must be submitted and approved before final project payment.

(c) Monitoring Requirements: Grantee is responsible for ongoing monitoring of project progress per Exhibit A. Progress shall be detailed in each invoice and in each progress report, as detailed above. Additional inspections or field consultations will be arranged as may be necessary.

(d) Noncompliance Resolution: Payment will be withheld if grantee is not current on all grant conditions. Flagrant disregard for grant conditions will result in a stop work order and cancellation of the grant agreement.