

**PROJECT CHECKLIST:****CORE NO. CT2024-2668****East Mesa Water Company****East Mesa Emergency Ditch Repair**

	INITIAL	FINAL
EFFECTIVE DATE	October 13, 2023	
STAFF INVOLVED	Contracts: Kaylee Salazar Accounting: Mimi Winter Admin/Imaging: Jessica Halvorsen Project Manager: Joshua Godwin	Contracts: Accounting: Admin/Imaging: Project Manager:
LOAN TERMS	1.90% 30 years \$418,140.00	
PROJECT EXPIRES EXTENSION LETTER OR AMENDMENT (IF APPLICABLE)	October 13, 2026	
BORROWER'S EFT (YES/NO)	Yes	
<u>Contract condition:</u>  CONTRACTS MGR INITIAL _____	None.	
<u>CONTRACT REQUIREMENTS PRIOR TO DISBURSEMENT OF FUNDS</u> <u>OR</u> <u>UPON SUBSTANTIAL COMPLETION:</u> (SUCH AS RECORDINGS, IN-KIND PAYMENTS, ETC)	N/A	
BORROWER'S CERT. OF INSURANCE (YES OR N/A)	Yes	(Initial Below)
DATE OF SUBSTANTIAL COMPLETION		<i>JS</i>
FEASIBILITY STUDY & APPROVAL LETTER CONTRACT DOCUMENTS IMAGING CHECKLIST PROJECT COMPLETION LETTER (ATTACHMENTS) PROJECT SUMMARY (FINAL) PAY REQUESTS (INC. CONTRACTOR'S INS. CERT.)	..... ..... ..... ..... ..... .....	<i>JS</i> <i>JS</i> <i>JS</i> <i>JS</i> <i>JS</i> <i>JS</i> <b>Notes:</b>
IMAGING OF THIS CHECKLIST		<i>JS</i> Date: