



Last Update: March 8, 2022

Colorado Water Conservation Board
Water Supply Reserve Fund Grant Application

Instructions

All WSRF grant applications shall conform to the current [WSRF Program 2022 Grant Guidelines](#).

To receive funding from the WSRF, a proposed water activity must be recommended for approval by a Roundtable(s) **AND** the approved by the Colorado Water Conservation Board (CWCB). The process for roundtable consideration and recommendation is outlined in the WSRF Program 2022 Grant Guidelines. The CWCB meets bimonthly.

If you have questions, please contact the WSRF Grant Program Manager (for all Roundtables) or the Roundtable Liaison:

Ben Wade
ben.wade@state.co.us
303-866-3441 x3238 (office)

WSRF Submittal Checklist (Required)
--

YES ☐ NO ☐ This request was recommended for CWCB approval by the sponsoring roundtable.

YES ☐ NO ☐ I have read and understand the [WSRF Program 2022 Grant Guidelines](#).

YES ☐ NO ☐ Grantee will be able to contract with CWCB using the [Standard Contract](#).¹

Application Documents included:

YES ☐ NO ☐ Exhibit A: Statement of Work² (*Word – see Template*)

YES ☐ NO ☐ Exhibit B: Budget (including Detailed Budget) & Schedule² (*Excel Spreadsheet – see Template*)

YES ☐ NO ☐ Letters of Matching and/or Pending 3rd Party Commitments²

YES ☐ NO ☐ Map²

YES ☐ NO ☐ Photos/Drawings/Reports

YES ☐ NO ☐ Letters of Support

Contracting Documents³

YES ☐ NO ☐ Detailed/Itemized Budget³ (*Excel Spreadsheet – see Template*)

YES ☐ NO ☐ Certificate of Insurance⁴ (*General, Auto, & Workers' Comp.*)

YES ☐ NO ☐ Certificate of Good Standing⁽⁴⁾

YES ☐ NO ☐ W-9 Form⁴

YES ☐ NO ☐ Independent Contractor Form⁴ (*If applicant is individual, not company/organization*)

YES ☐ NO ☐ Electronic Funds Transfer (ETF) Form⁴

¹Click "Grant Agreements". For reference only/do not fill out or submit/required for contracting

² Required with application if applicable.

³ Additional documentation providing a Detailed/Itemized Budget maybe required for contracting. Applicants are encouraged to coordinate with the CWCB Project Manager to determine specifics.

⁴ Required for contracting. While optional at the time of this application, submission can expedite contracting upon CWCB Board approval.



Last Update: March 8, 2022

CWCB Meeting	Application Submittal Dates
January	October 1
March	December 1
May	February 1
July	April 1
September	June 1
November	August 1

Water Activity Summary	
Name of Applicant	
Name of Water Activity	
Approving Roundtable(s)	Basin Account Request(s) ¹
Basin Account Request Subtotal	\$
Basin Account Request Subtotal Approved by Roundtable	\$
Total WSRF Basin Account Funds Requested	\$
Total Project Costs	\$

¹ Please indicate the amount recommended for approval by the Roundtable(s)

Grantee and Applicant Information	
Name of Grantee(s)	
Mailing Address	
FEIN	
Grantee's Organization Contact¹	
Position/Title	
Email	



Grantee and Applicant Information	
Phone	
Grant Management Contact ²	
Position/Title	
Email	
Phone	
Name of Applicant (if different than grantee)	
Mailing Address	
Position/Title	
Email	
Phone	

² Person responsible for creating reimbursement invoices (Invoice for Services) and corresponding with CWCB staff.

Description of Grantee
Provide a brief description of the grantee's organization (100 words or less).

Type of Eligible Entity (check one)	
☐	Public (Government): municipalities, enterprises, counties, and State of Colorado agencies. Federal agencies are encouraged to work with local entities. Federal agencies are eligible, but only if they can make a compelling case for why a local partner cannot be the grant recipient.
☐	Public (Districts): authorities, Title 32/special districts (conservancy, conservation, and irrigation districts), and water activity enterprises
☐	Private Incorporated: mutual ditch companies, homeowners associations, corporations
☐	Private Individuals, Partnerships, and Sole Proprietors: are eligible for funding from the Basin Accounts but not for funding from the Statewide Account.
☐	Non-governmental organizations: broadly, any organization that is not part of the government
☐	Covered Entity: as defined in Section 37-60-126 Colorado Revised Statutes



Last Update: March 8, 2022

Type of Water Activity (check one)	
☐	Study
☐	Implementation

Category of Water Activity (check all that apply)		
☐	Nonconsumptive (Environmental)	
☐	Nonconsumptive (Recreational)	
☐	Agricultural	
☐	Municipal/Industrial	
☐	Needs Assessment	
☐	Education & Outreach	
☐	Other	Explain:

Location of Water Activity	
Please provide the general county and coordinates of the proposed activity below in decimal degrees . The Applicant shall also provide, in Exhibit C, a site map if applicable.	
County/Countries	
Latitude	
Longitude	

Water Activity Overview
Please provide a summary of the proposed water activity (200 words or less). Include a description of the activity and what the WSRF funding will be used for specifically (e.g. studies, permitting, construction). Provide a description of the water supply source to be utilized or the water body affected by the activity. Include details such as acres under irrigation, types of crops irrigated, number of residential and commercial taps, length of ditch improvements, length of pipe installed, area of habitat improvements. If this project addresses multiple purposes or spans multiple basins, please explain. The Applicant shall also provide, in Exhibit A, a detailed Statement of Work, Budget, and Schedule.



Last Update: March 8, 2022

Water Activity Overview	

Measurable Results		
To catalog measurable results achieved with WSRF funds please provide any of the following values.		
	New Storage Created (acre-feet)	
	New Annual Water Supplies Developed or Conserved (acre-feet), Consumptive or Nonconsumptive	
	Existing Storage Preserved or Enhanced (acre-feet)	
	Length of Stream Restored or Protected (linear feet)	
	Efficiency Savings (indicate acre-feet/year OR dollars/year)	
	Area of Restored or Preserved Habitat (acres)	
	Length of Pipe/Canal Built or Improved (linear feet)	
	Other	Explain:

Water Activity Justification
Provide a description of how this water activity supports the goals of Colorado's Water Plan , the most recent Analysis & Technical Update , and the respective roundtable Basin Implementation Plan and Education Action Plan ⁽¹⁾ . The Applicant is required to reference specific needs, goals, themes, or Identified Projects and Processes (IPPs), including citations (e.g. document, chapters, sections, or page numbers).



Last Update: March 8, 2022

Water Activity Justification

¹ Access Basin Implementation Plans or Education Action Plans from Basin drop down menu.



Matching Requirements: Basin Account Requests	
Basin Account grant requests require a 25% match (cash and/or in-kind) from the Applicant or 3 rd party and shall be accompanied by a letter of commitment as described in the WSRF Program 2022 Grant Guidelines (submitted on the contributing entity's letterhead). Attach additional sheet if necessary.	
Contributing Entity	Amount and Form of Match (note cash or in-kind)
Total Match	\$
If you requested a Waiver to the Basin Account matching requirements, indicate the percentage you wish waived.	

List all previous or current CWCB grants (including WSRF) awarded to both the Applicant and Grantee. Include: 1) Applicant name; 2) Water activity name; 3) Approving RT(s); 4) CWCB board meeting date; 5) Contract number or purchase order

The Tax Payer Bill of Rights (TABOR) may limit the amount of grant money an entity can receive. Please describe any relevant TABOR issues that may affect the applicant.



Last Update: March 8, 2022