



COLORADO

**Colorado Water
Conservation Board**

Department of Natural Resources
1313 Sherman Street, Room 718
Denver, CO 80203

October 20, 2020

Leif Lesoing
Town of Windsor
301 Walnut Street
Windsor, CO 80550

Dear Mr. Lesoing:

This letter is to inform you that the Water Supply Planning staff has reviewed your grant application to develop a Drought Management Plan. CWCB staff has determined that the application meets the Colorado Water Conservation Board Guidelines for reviewing grant proposals.

CWCB staff is pleased to award the Town of Windsor a grant in the amount of **\$20,000** for a Drought Management Planning grant that meets the requirements outlined in SB07-008. **Please allow for the purchase order (P.O.) to be completed by our Accounting Department, before starting on proposed scope of work.**

Should you have any questions or concerns, please feel free to contact Ben Wade at 303-866-3441 ext. 3238 or email at ben.wade@state.co.us. Thank you for your interest in and support of water conservation. I look forward to working with you in the near future.

Sincerely,

Russ Sands
Section Chief, Water Supply Planning

Cc: Sira Sartori, Clear Water Solutions
Michelle Hatcher, Clear Water Solutions





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Memorandum

To: Russ Sands, Water Supply Planning Section Chief

From: Ben Wade, Water Supply Planning

Date: September 29, 2020

Subject: Water Efficiency Grant Fund Recommendation for the Town of Windsor

Recommendation:

The Water Supply Planning staff recommends that Russ Sands, Section Chief, approve a Water Efficiency Grant to develop a Drought Management Plan in the amount of \$20,000 for the Town of Windsor.

Summary of Grant Application

The Town of Windsor is a covered entity in the South Platte Basin whose water supplies come from three nearby water providers/municipalities, Colorado Big Thompson units, ditch shares and alluvial wells. The Town has experienced an average of 9.2% population growth the past 5 years and Town staff estimates Windsor will increase in population by 2.5% through 2030.

The Town has an estimated goals of saving 5-50% of total water use during a drought depending on upon drought stage using short term strategies selected developing the Plan as well as measures addressed in their Water Efficiency Plan.

The total cost of the project is \$66,354.95. Windsor is committing 70% matching funds in the form of \$17,930 of in-kind services and \$28,424.95 in cash. CWCB staff has reviewed and evaluated the grant application and has determined that the proposal meets or exceeds the CWCB guidelines for reviewing grant proposals. Attached is the internal checklist used to evaluate the application.

Attachment: Evaluation Checklist

APPROVED

By Kathryn Weismiller at 9:30 am, Oct 20, 2020

Deputy Section Chief



Name of Applicant: Town of Windsor

Date Received: 7/23/2020

Grant Request: \$20,000

HB 04-1365: Evaluation Checklist (DMP)

Applicant Demonstrates:	Yes	No	Comments:
That it is a covered entity	x		
If the applicant is a covered entity, have they fully complied with HB1051 requirements?	x		
Disclosure of organizational structure/chart	x		
Current retail water demand for <i>each</i> of the past five years (in acre ft. or million gallons)	x		
Application Requirements:	_____	_____	_____
Name, contact information, and a signature of an individual with the authority to commit the resources of the entity. Include a statement regarding the entity's commitment to the Drought Planning. Statement of financial need/grant money requested.	x		
A list of people and/or organizations that will be involved in assisting with putting the plan together (list of who will be utilizing the grant money)	x		
Not required , but preferred, Information characterizing past water use by sector, (e.g. residential, commercial, industrial) and the source (e.g. surface water, groundwater, etc).	x		
Characterization of the water system:			
Current (and <i>if available</i> past) per capita water use for the last five years and the basis for this calculation	x		
Past, current, and predicted future population served by the entity, (and the source of this information)	x		
List of Estimated water savings goals to be achieved. List of drought planning objectives to be achieved in this process.	x		Lower total water use from 5-50%
Description of the impacts experienced by the entity, during the 2000-2003, 2012-13 or 2018 droughts. Include short term and long term impacts, as well as social and economic impacts where applicable and as feasible.	x		
A detailed scope of work/ description of tasks to be performed with grant monies.	x		
The "Plans" timeline, stating milestones with dates and end products with dates; also state the estimated dates when progress reports will be submitted to CWCB staff (25%, 50% & 75% completion)	x		
Detailed budget including consultant/hour fees. List of how the creation of the "plan" will be funded; list grants, entities funds, and/or in-kind services	x		

Does the applicant demonstrate 25% matching funds? In cash, in-kind services, or through payment of consulting fees or a combination thereof?	x		Total = \$66,354.95 Cash = \$28,424.95 In-kind = \$17,930 Match ~ 70%
Description of Plan public review process. Including period of time the draft plan will be made available, the method of public notice and the process for soliciting public comments	x		