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## Colorado Water Conservation Board

### Water Plan Grant Application

#### Instructions

To receive funding for a Water Plan Grant, applicant must demonstrate how the project, activity, or process (collectively referred to as “project”) funded by the CWCB will help meet the measurable objectives and critical actions in the Water Plan. Grant guidelines are available on the CWCB website.

If you have questions, please contact CWCB at (303) 866-3441 or email the following staff to assist you with applications in the following areas:

Water Storage Projects  
Conservation, Land Use Planning  
Engagement & Innovation Activities  
Agricultural Projects  
Environmental & Recreation  
Projects

Matthew.Stearns@state.co.us  
Kevin.Reidy@state.co.us  
Ben.Wade@state.co.us  
Alexander.Funk@state.co.us  
Chris.Sturm@state.co.us

**FINAL SUBMISSION:** Submit all application materials in one email to

**[waterplan.grants@state.co.us](mailto:waterplan.grants@state.co.us)**

in the original file formats [Application (word); Statement of Work (word); Budget/Schedule (excel)]. Please do not combine documents. In the subject line, please include the funding category and name of the project.

#### Water Project Summary

Name of Applicant	Keep It Colorado
Name of Water Project	Colorado's Private Lands Conservation Plan
CWP Grant Request Amount	\$ 75,000
Other Funding Sources <u>GOCO (tentative)</u>	\$ 115,000
Other Funding Sources <u>Gates Family Foundation (tentative)</u>	\$ 50,000
Other Funding Sources <u>Trinchera Blanca Foundation (tentative)</u>	\$ 30,000
Applicant Funding Contribution	\$ 10,000
Total Project Cost	\$ 280,000



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Applicant & Grantee Information	
Name of Grantee(s): Keep It Colorado	
Mailing Address: P.O. Box 16280, Golden, CO 80402	
FEIN: 84-1355809	
Organization Contact: Melissa Daruna	
Position/Title: Executive Director	
Email: <a href="mailto:Melissa@keepitco.org">Melissa@keepitco.org</a>	
Phone: Cell – 720-530-4364; Office – 303-325-3805	
Grant Management Contact: Same as above	
Position/Title	
Email	
Phone	
Name of Applicant (if different than grantee)	
Mailing Address	
Position/Title	
Email	
Phone	
Description of Grantee/Applicant	
Provide a brief description of the grantee's organization (100 words or less).	
<p>Keep it Colorado is a nonprofit coalition of conservation organizations working to protect the lands and waters that define our state. We are intent on creating a future in which conservation and stewardship are priorities for Colorado's communities.</p> <p>Land trusts form the core of our membership. We are also a voice for public agencies, nonprofits and other conservation champions that are conserving and stewarding Colorado's private and public lands and water.</p>	



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Type of Eligible Entity (check one)	
	<b>Public (Government):</b> Municipalities, enterprises, counties, and State of Colorado agencies. Federal agencies are encouraged to work with local entities. Federal agencies are eligible, but only if they can make a compelling case for why a local partner cannot be the grant recipient.
	<b>Public (Districts):</b> Authorities, Title 32/special districts (conservancy, conservation, and irrigation districts), and water activity enterprises.
	<b>Private Incorporated:</b> Mutual ditch companies, homeowners associations, corporations.
	<b>Private Individuals, Partnerships, and Sole Proprietors:</b> Private parties may be eligible for funding.
X	<b>Non-governmental organizations (NGO):</b> Organization that is not part of the government and is non-profit in nature.
	<b>Covered Entity:</b> As defined in <a href="#">Section 37-60-126 Colorado Revised Statutes</a> .

Type of Water Project (check all that apply)	
X	Study
	Construction
	Identified Projects and Processes (IPP)
X	Other - statewide conservation planning

Category of Water Project (check the primary category that applies and include relevant tasks)		
	Water Storage - Projects that facilitate the development of additional storage, artificial aquifer recharge, and dredging existing reservoirs to restore the reservoirs' full decreed capacity and Multi-beneficial projects and those projects identified in basin implementation plans to address the water supply and demand gap.. <i>Applicable Exhibit A Task(s):</i>	
X	Conservation and Land Use Planning - Activities and projects that implement long-term strategies for conservation, land use, and drought planning. <i>Applicable Exhibit A Task(s): 1-5</i>	
	Engagement & Innovation - Activities and projects that support water education, outreach, and innovation efforts. Please fill out the Supplemental Application on the website. <i>Applicable Exhibit A Task(s):</i>	
X	Agricultural - Projects that provide technical assistance and improve agricultural efficiency. <i>Applicable Exhibit A Task(s): 1-5</i>	
X	Environmental & Recreation - Projects that promote watershed health, environmental health, and recreation. <i>Applicable Exhibit A Task(s): 1-5</i>	
	Other	Explain:



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### Location of Water Project

Please provide the general county and coordinates of the proposed project below in **decimal degrees**. The Applicant shall also provide, in Exhibit C, a site map if applicable.

County/Countries	Statewide
Latitude	
Longitude	

### Water Project Overview

Please provide a summary of the proposed water project (200 words or less). Include a description of the project and what the CWP Grant funding will be used for specifically (e.g., studies, permitting process, construction). Provide a description of the water supply source to be utilized or the water body affected by the project, where applicable. Include details such as acres under irrigation, types of crops irrigated, number of residential and commercial taps, length of ditch improvements, length of pipe installed, and area of habitat improvements, where applicable. If this project addresses multiple purposes or spans multiple basins, please explain.

The Applicant shall also provide, in Exhibit A, a detailed Statement of Work, Budget, Other Funding Sources/Amounts and Schedule.

Keep It Colorado, in partnership with The Nature Conservancy, is embarking on a new project to unify conservation work across Colorado: **Colorado's Private Lands Conservation Plan**. This collaborative statewide plan will rally land trusts and partners around a unified vision for the future of private lands conservation.

Colorado's private lands are critical to the protection of the state's natural resources, including water. Currently, Colorado has no collective plan to prioritize the protection and connectivity of our landscapes or to establish common goals that complement other statewide objectives, such as those outlined in the Colorado Water Plan. A statewide plan will ensure that private lands conservation is coordinated in ways that help advance the objectives of Colorado's Water Plan and build connectivity in areas where work is otherwise fragmented. The project will focus collective protection efforts on the priority lands, waters and habitats necessary to create resilient and connected landscapes and thriving communities in the face of climate change and population growth.

With CWP grant funding, we will engage stakeholders in the water community, educate the land trust membership on the Water Plan objectives across all basins, and identify and prioritize common conservation values and landscapes.



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Measurable Results		
To catalog measurable results achieved with the CWP Grant funds, please provide any of the following values as applicable:		
	New Storage Created (acre-feet)	
	New Annual Water Supplies Developed or Conserved (acre-feet), Consumptive or Nonconsumptive	
	Existing Storage Preserved or Enhanced (acre-feet)	
X	Length of Stream Restored or Protected (linear feet)	
	Efficiency Savings (indicate acre-feet/year OR dollars/year)	
X	Area of Restored or Preserved Habitat (acres)	
	Quantity of Water Shared through Alternative Transfer Mechanisms	
	Number of Coloradans Impacted by Incorporating Water-Saving Actions into Land Use Planning	
	Number of Coloradans Impacted by Engagement Activity	
X	Other	Explain: Identify priority lands and waters privately owned to conserve to meet CWP goals and create resilient landscapes. Coordinate conservation efforts of 25 land trusts across Colorado to conserve those priority lands and waters.

Water Project Justification
<p>Provide a description of how this water project supports the goals of <a href="#">Colorado's Water Plan</a>, the most recent <a href="#">Statewide Water Supply Initiative</a>, and the applicable Roundtable <a href="#">Basin Implementation Plan</a> and <a href="#">Education Action Plan</a>. The Applicant is required to reference specific needs, goals, themes, or Identified Projects and Processes (IPPs), including citations (e.g. document, chapters, sections, or page numbers).</p> <p>The proposed water project shall be evaluated based upon how well the proposal conforms to Colorado's Water Plan Framework for State of Colorado Support for a Water Project (CWP, Section 9.4, pp. 9-43 to 9-44;)</p> <p>Colorado's Private Lands Conservation plan supports the following goals and values of the Colorado Water Plan as outlined in Section 1, p. 1-6:</p> <ul style="list-style-type: none"><li>• Ensuring a productive economy that supports growth, viable and productive agriculture and thriving recreation industry. This plan will help coordinate the efforts of private lands conservation to protect the lands and waters necessary to sustain rural agriculture economies while planning for urban population growth and increased water demands. It will also focus on lands and waters that are critical to support local recreation-based economies and sustainable recreation access.</li><li>• Efficient use of water and land. This plan will help the conservation community evaluate landscapes across the state that will maximize resilience for people and wildlife. It will also help identify lands more suitable for development, agricultural lands most suitable to dry up as needed, and encourage strategic planning for the most efficient use of our natural resources.</li><li>• Strong environment with healthy watersheds, rivers, streams and wildlife. Private lands comprise 60% of Colorado. We need a focused plan for these landscapes if we want to ensure healthy ecosystems that are naturally connected. This plan will complement public conservation efforts where they currently exist and can provide a model in areas where they have yet to be developed.<ul style="list-style-type: none"><li>○ This plan will also meet goals outlined in Section 6, p. 6-10 calling for implementing projects and methods that support imperiled species and recreation areas that are critical to local economies. Conservation of private lands will be essential to reaching these goals, and this</li></ul></li></ul>



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coordinated plan will map these landscapes and rally collaborative conservation efforts from the land trust community.

Section 1, p. 1-9 of the Colorado Water Plan identifies the challenges we face across the state. This plan will create coordinated projects that will help meet these challenges.

- **Growing water supply gap, meeting the need for a growing population and agricultural dry-up.** Land trusts across Colorado are already incorporating water into their land conservation efforts. An example is the Palmer Land Conservancy's efforts along the Bessemer Ditch in the lower Arkansas River basin. Palmer has been working with the community to identify the most critical agricultural lands to conserve as municipal water needs in Pueblo grow. This project is helping to achieve Arkansas River Basin BIP Agricultural Goals 1, 3 and 4 (Arkansas Basin BIP Section 1, pp.16-17). These types of creative, collaborative approaches to community-wide conservation planning are exactly what Colorado needs to strategically meet the water supply gap and avoid detrimental buy-and-dry practices.
- **Environmental concerns including watershed health, ecosystem resilience and habitat loss and variable climatic concerns.** Creating healthier, more resilient landscapes is the purpose of using The Nature Conservancy's Resilient and Connected Networks tool for this project. Using TNC's tool, the plan will map the most critical lands and waters necessary to conserve in order to protect habitats, increase connectivity, and ensure ecosystem resiliency in the face of climate change and growing populations.
- **Funding needs.** Similar to the Water Plan, we recognize the need to identify and foster increased funding opportunities for the conservation work created from this plan. Throughout the project we will work to secure a pool of funds for a round of projects that can begin as soon as the plan is finalized and released. We will continue to work on creative ideas to increase funding and investments in conservation so that implementation projects can continue in the future.

## Related Studies

Please provide a list of any related studies, including if the water project is complementary to or assists in the implementation of other CWCB programs.

The following studies and reports help advise Colorado's Private Lands Conservation Plan:

- **The Nature Conservancy's Resilient and Connected Networks tool.** We will incorporate TNC's Cumberland Forest project, Monsoon Passage project and the studies and proven coordinated conservation efforts that resulted from use of the RCN tool in these multistate regions in the east and mid-west. Throughout the project, we will leverage a strong partnership with TNC to bring training to our stakeholders and encourage widespread use of consistent data.
- **The Colorado Water Plan and the upcoming updates to the plan.** Timing for the development of this conservation plan aligns well with the updated schedule for the Colorado Water Plan in 2021 and 2022, which will ensure that land and water conservation efforts are coordinated across both plans.
- **Basin Implementation Plans.** We review current BIPs for each basin and include representatives from each basin roundtable (in addition to any land trusts who also participate in the roundtables) in our stakeholder outreach. This will ensure that regional voices and priorities are heard and included as we set broader statewide goals.
- **"Investing in Colorado" (2017) – A Colorado State University published study.** The report outlines the numerous public benefits (ecosystem services) of conserved lands. Water is a key conservation theme. We will incorporate these values and themes as well.
- **"Southeast Colorado Conservation Easement Report" (2015) – published by a group of land trusts and conservation partners.** The report includes an extensive analysis of water conservation values in southeast Colorado and will help advise priorities for that region.
- **Colorado Parks and Wildlife CO-OP Regional Partnerships and Statewide Conservation and Recreation Plan.** Keep It Colorado and The Nature Conservancy are core members of CO-OP and have been supporting and advising the development of the Regional Partnership Initiative, which will lead to a larger, more comprehensive statewide conservation and recreation plan. One piece in these larger plans that is often missing is the coordinated plan and goals for private lands. The Statewide Private Lands



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Conservation Plan will be completed in time to be incorporated into and help advise the process for the larger planning effort lead by the Regional Partnership Initiative.

### Previous CWCB Grants, Loans or Other Funding

List all previous or current CWCB grants (including WSRF) awarded to both the Applicant and Grantee. Include: 1) Applicant name; 2) Water activity name; 3) Approving RT(s); 4) CWCB board meeting date; 5) Contract number or purchase order; 6) Percentage of other CWCB funding for your overall project.

None.

### Taxpayer Bill of Rights

The Taxpayer Bill of Rights (TABOR) may limit the amount of grant money an entity can receive. Please describe any relevant TABOR issues that may affect your application.

None.



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Submittal Checklist	
X	I acknowledge the Grantee will be able to contract with CWCB using the <a href="#">Standard Contract</a> .
Exhibit A	
X	Statement of Work <sup>(1)</sup>
X	Budget & Schedule <sup>(1)</sup>
	Engineer's statement of probable cost (projects over \$100,000)
	Letters of Matching and/or Pending 3 <sup>rd</sup> Party Commitments <sup>(1)</sup>
Exhibit C	
	Map (if applicable) <sup>(1)</sup>
	Photos/Drawings/Reports
	Letters of Support (Optional)
X	Certificate of Insurance (General, Auto, & Workers' Comp.) <sup>(2)</sup>
X	Certificate of Good Standing with Colorado Secretary of State <sup>(2)</sup>
X	W-9 <sup>(2)</sup>
	Independent Contractor Form <sup>(2)</sup> (If applicant is individual, not company/organization)
Engagement & Innovation Grant Applicants ONLY	
	Engagement & Innovation Supplemental Application <sup>(1)</sup>

(1) Required with application.

(2) Required for contracting. While optional at the time of this application, submission can expedite contracting upon CWCB Board approval.



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## ENGAGEMENT & INNOVATION GRANT FUND SUPPLEMENTAL APPLICATION

### Introduction & Purpose

Colorado's Water Plan calls for an outreach, education, public engagement, and innovation grant fund in Chapter 9.5.

The overall goal of the Engagement & Innovation Grant Fund is to enhance Colorado's water communication, outreach, education, and public engagement efforts; advance Colorado's water supply planning process; and support a statewide water innovation ecosystem.

The grant fund aims to engage the public to promote well-informed community discourse regarding balanced water solutions statewide. The grant fund aims to support water innovation in Colorado. The grant fund prioritizes measuring and evaluating the success of programs, projects, and initiatives. The grant fund prioritizes efforts designed using research, data, and best practices. The grant fund prioritizes a commitment to collaboration and community engagement. The grant fund will support local and statewide efforts.

The grant fund is divided into two tracks: engagement and innovation. The Engagement Track supports education, outreach, communication, and public participation efforts related to water. The Innovation Track supports efforts that advance the water innovation ecosystem in Colorado.

### Application Questions

\*The grant fund request is referred to as "project" in this application.

Overview (answer for both tracks)
In a few sentences, what is the overall goal of this project? How does it achieve the stated purpose of this grant fund (above)?
Who is/are the target audience(s)? How will you reach them? How will you involve the community?
Describe how the project is collaborative or engages a diverse group of stakeholders. Who are the partners in the project? Do you have other funding partners or sources?



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Overview (answer for both tracks)
Describe how you plan to measure and evaluate the success and impact of the project?
What research, evidence, and data support your project?
Describe potential short- and long-term challenges with this project.

Please fill out the applicable questions for either the Engagement Track or Innovation Track, unless your project contains elements in both tracks. If a question does not relate to your project, just leave it blank. Please answer each question that relates to your project. Please reference the relevant documents and use chapters and page numbers (Colorado's Water Plan, Basin Implementation Plan, PEPO Education Action Plan, etc.).

Engagement Track
Describe how the project achieves the education, outreach, and public engagement measurable objective set forth in Colorado's Water Plan to "significantly improve the level of public awareness and engagement regarding water issues statewide by 2020, as determined by water awareness surveys."
Describe how the project achieves the other measurable objectives and critical goals and actions laid out in Colorado's Water Plan around the supply and demand gap; conservation; land use; agriculture; storage; watershed health, environment, and recreation; funding; and additional.
Describe how the project achieves the education, outreach, and public engagement goals set forth in the applicable Basin Implementation Plan(s).

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Describe how the project achieves the basin roundtable's PEPO Education Action Plans.

Innovation Track
Describe how the project enhances water innovation efforts and supports a water innovation ecosystem in Colorado.
Describe how the project engages/leverages Colorado's innovation community to help solve our state's water challenges.
Describe how the project helps advance or develop a solution to a water need identified through TAP-IN and other water innovation challenges. What is the problem/need/challenge?
Describe how this project impacts current or emerging trends; technologies; clusters, sectors, or groups in water innovation.



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### Water Plan Grant - Exhibit A

#### Statement Of Work

<b>Date:</b>	<b>November 24, 2020</b>
<b>Name of Grantee:</b>	<b>Keep It Colorado</b>
<b>Name of Water Project:</b>	<b>Colorado's Private Lands Conservation Plan</b>
<b>Funding Source:</b>	<b>CO Water Plan Grant, GOCO, family foundations</b>
<b>Water Project Overview:</b>	
<p>Leveraging Keep It Colorado's established coalition of nearly 60 member organizations and The Nature Conservancy's proven science and data, Colorado's Private Lands Conservation plan will represent the shared work of land trusts and their partners. The plan has two primary areas of emphasis. It will:</p> <ol style="list-style-type: none"><li>1) Focus our collective protection efforts on the priority lands, waters and habitats necessary to create resilient and connected physical landscapes in the face of climate change and population growth; and</li><li>2) Establish models for conservation based on effective programs that connect people with their local landscapes, a concept we have dubbed "community conservation."</li></ol> <p>Through this project we will define the future of private lands conservation by identifying shared priorities for land and water conservation based on science and proven models for community conservation. We will create a rallying cry and drive action around bold but achievable objectives that establish the land trust community as leaders in conservation and draw more public attention and policy support to the work that needs to be done. The plan will serve as a guide for more community conservation and collaborative projects at the local and regional level.</p>	
<b>Project Objectives:</b>	
<b><u>Project Goals and Objectives</u></b>	
<p><b>The plan will result in shared a vision and a set of goals for private lands conservation across the state that will:</b></p> <ul style="list-style-type: none"><li>• <b><u>Unify the Work of Land Trusts</u></b><ul style="list-style-type: none"><li>○ Call on the conservation community to focus efforts on protecting and connecting critical habitats for wildlife, landscapes at risk of being converted or developed, and vital waterways.</li><li>○ Foster synergy and increased partnerships among land trusts and across jurisdictions by collectively brainstorming solutions and projects based on the plan's priorities.</li></ul></li><li>• <b><u>Map Priority Landscapes Critical for Resiliency in the Face of Climate Change and Population Growth</u></b><ul style="list-style-type: none"><li>○ Use The Nature Conservancy's <i>Resilient and Connected Networks (RCN)</i> tool to identify and prioritize the landscapes and the number of acres critical to conserve over the next 10 years to ensure connectivity of large natural areas, promote health and survival of wildlife and fish, and enable Colorado communities to prepare for and adapt to change.</li></ul></li></ul>	



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- Incorporate regional priorities and the Colorado Water Plan goals to ensure that private lands conservation goals align.
- Increase Community-Driven and Community-Focused Conservation
  - Create a guide for proven, successful community conservation service models and projects.
  - Promote on-the-ground conservation efforts that are initiated by communities, are supported by communities and engage communities.
- Increase Funding Opportunities for Conservation
  - Identify and secure funding for an initial round of implementation projects from the plan.
  - Identify new funding opportunities for ongoing implementation and an increased pace of conservation.

Tasks
<b>Task 1 – Listening Tour</b>
Description of Task:
<p>We will engage our plan consultant and an advisory council to help develop and host regional meetings with land trusts around the state to determine current conservation priorities and provide training on The Nature Conservancy’s Resilient and Connected Networks (RCN) tool. This tool will be used across the land trust community to help identify priority landscapes necessary to increase connectivity and create more resilient lands and waters.</p> <p>We will engage additional stakeholders in each region, including representatives from water conservation organizations and the Basin Roundtables, through meetings and surveys to capture and identify additional and common priorities.</p> <p>The objective of the listening tour is to catalog current regional priorities and identify common areas for focused efforts statewide. We will then develop a list of the common priorities for reaction and discussion in the Plan Development Tour phase.</p>
Method/Procedure:
<p>We will primarily conduct the listening tour through virtual meetings in early 2021. We will also utilize surveys and interviews to capture additional quantitative and qualitative data. And we will review existing studies and reports previously developed at a regional level.</p> <p>Colorado Water Plan grant funds will also be used to closely review current Basin Implementation Plans and Colorado Water Plan objectives so that we can incorporate and reflect those priorities in the land conservation goals of this plan.</p>
Deliverable:



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Tasks
A catalog of regional priorities and a clear list of common priorities across the state (which we will refine and present this list for feedback and discussion during the Plan Development Tour).

Tasks
<b>Task 2 – Plan Development Tour</b>
Description of Task:  We will reconvene groups from the listening tour to discuss findings and identified priorities. We will include draft paths for community conservation to connect more people to conservation work as well as the priority landscapes and watersheds identified with the Resilient and Connected Networks tool.  In addition to discussing and finalizing the priorities, we will create a roadmap for the plan implementation with goals and objectives for coordinated conservation efforts.
Method/Procedure:



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Tasks
<p>We anticipate hosting the Development Tour meetings virtually as well. This will help ensure that we follow health and safety protocols and that our engagement is consistent around the state. It will also keep travel and meeting expenses down.</p> <p>We will conduct a second round of surveys to gather additional data and feedback on the draft priorities and goals and objectives for the conservation work.</p>
Deliverable:
<p>A list of statewide priorities and common goals and objectives for private lands conservation that will ensure more connected and resilient landscapes and coordinated land and water conservation efforts.</p>

Tasks
<b>Task 3 – Plan Drafting</b>
Description of Task:
<p>With the established statewide priorities, goals and objectives, we will draft a plan for coordinated conservation efforts across the state. The plan draft will be shared with stakeholders for input and feedback along the way.</p>
Method/Procedure:



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Tasks
We will draft the plan with an initial small team consisting of the plan consultant, Keep It Colorado staff and the plan advisory council. We will share the draft with stakeholders for additional feedback before finalizing it.
Deliverable:
A final plan that is ready for release and implementation.

Tasks
<b>Task 4 – Plan Release</b>
Description of Task:
We will develop a communications and PR strategy for the plan release. The goal will be to ensure that the plan not only hits the desks of the land trusts and partners we engaged but also receives attention and continued support from policy makers and funders. We will also identify initial projects based on the plan that will energize audiences and keep forward momentum on the implementation of the plan.
Method/Procedure:



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Tasks
We will develop a communications strategy that involves a coordinated release of the plan and leverages our partners' networks for widespread dissemination. The strategy will include outreach to various traditional media outlets, social media, and outreach and engagement among state agencies and policy makers.
Deliverable:
A communications and PR strategy around the plan release and execution of the strategy resulting in broad attention around the plan and initial implementation projects.

Tasks
<b>Task 5 – Implementation Fundraising (ongoing throughout and continued once plan is finalized)</b>
Description of Task:
While listed last, this task will be ongoing throughout the project. Fundraising will result in a pool of funding for initial implementation projects once the plan is released. Through this task, we will also identify barriers to increased conservation funding and strategize solutions to help meet funding gaps across the state.
Method/Procedure:



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Tasks
Throughout the planning process we will engage and conduct outreach among current funding partners such as Great Outdoors Colorado, family foundations and state agencies. We will develop relationships with additional funding partners, identify viable grant programs and strategize any policy developments needed to increase funding opportunities.
Deliverable:
A pool of funding to support approximately three initial projects that advance implementation of the plan, and a list of identified additional funding opportunities, models or policies needed to increase support for and implementation of the plan.

**Repeat for Task 3, Task 4, Task 5, etc.**

Budget and Schedule
This Statement of Work shall be accompanied by a combined Budget and Schedule that reflects the Tasks identified in the Statement of Work and shall be submitted to CWCB in excel format.

Reporting Requirements
<b>Progress Reports:</b> The applicant shall provide the CWCB a progress report every 6 months, beginning from the date of issuance of a purchase order, or the execution of a contract. The progress report shall describe the status of the tasks identified in the statement of work, including a description of any major issues that have occurred and any corrective action taken to address these issues.

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## Reporting Requirements

**Final Report:** At completion of the project, the applicant shall provide the CWCB a Final Report on the applicant's letterhead that:

- Summarizes the project and how the project was completed.
- Describes any obstacles encountered, and how these obstacles were overcome.
- Confirms that all matching commitments have been fulfilled.
- Includes photographs, summaries of meetings and engineering reports/designs.

The CWCB will pay out the last 10% of the budget when the Final Report is completed to the satisfaction of CWCB staff. Once the Final Report has been accepted, and final payment has been issued, the purchase order or grant will be closed without any further payment.

## Payment

Payment will be made based on actual expenditures and must include invoices for all work completed. The request for payment must include a description of the work accomplished by task, an estimate of the percent completion for individual tasks and the entire Project in relation to the percentage of budget spent, identification of any major issues, and proposed or implemented corrective actions.

Costs incurred prior to the effective date of this contract are not reimbursable. The last 10% of the entire grant will be paid out when the final deliverable has been received. All products, data and information developed as a result of this contract must be provided to CWCB in hard copy and electronic format as part of the project documentation.

## Performance Measures

Performance measures for this contract shall include the following:

(a) Performance standards and evaluation: Grantee will produce detailed deliverables for each task as specified. Grantee shall maintain receipts for all project expenses and documentation of the minimum in-kind contributions (if applicable) per the budget in Exhibit B. Per Water Plan Grant Guidelines, the CWCB will pay out the last 10% of the budget when the Final Report is completed to the satisfaction of CWCB staff. Once the Final Report has been accepted, and final payment has been issued, the purchase order or grant will be closed without any further payment.

(b) Accountability: Per Water Plan Grant Guidelines full documentation of project progress must be submitted with each invoice for reimbursement. Grantee must confirm that all grant conditions have been complied with on each invoice. In addition, per Water Plan Grant Guidelines, Progress Reports must be submitted at least once every 6 months. A Final Report must be submitted and approved before final project payment.

(c) Monitoring Requirements: Grantee is responsible for ongoing monitoring of project progress per Exhibit A. Progress shall be detailed in each invoice and in each Progress Report, as detailed above. Additional inspections or field consultations will be arranged as may be necessary.

(d) Noncompliance Resolution: Payment will be withheld if grantee is not current on all grant conditions. Flagrant disregard for grant conditions will result in a stop work order and cancellation of the Grant Agreement.



## Colorado Water Conservation Board

### Water Plan Grant - Exhibit B

#### Budget and Schedule

**Prepared Date: November 24, 2020**

**Name of Applicant: Keep It Colorado**

**Name of Water Project: Statewide Private Land Conservation Plan**

**Project Start Date: January 2021**

**Project End Date: January 2022**

Task No.	Task Description	Task Start Date	Task End Date	Grant Funding Request	Match Funding	Total
1	<b>Listening Tour Phase</b>	<b>Feb. 2021</b>	<b>April. 2021</b>	<b>\$27,000</b>	<b>\$66,000</b>	<b>\$93,000</b>
	Plan Development Consultant time			\$10,000	\$34,000	\$44,000
	Stakeholder engagement			\$5,000	\$5,000	\$10,000
	Keep It Colorado time			\$2,000	\$18,000	\$20,000
	The Nature Conservancy (Resilient and Connected Network tool training)			\$10,000	\$9,000	\$19,000
2	<b>Development Tour Phase</b>	<b>June 2021</b>	<b>Aug. 2021</b>	<b>\$27,000</b>	<b>\$68,000</b>	<b>\$95,000</b>
	Plan Development Consultant time			\$10,000	\$34,000	\$44,000
	Stakeholder engagement			\$5,000	\$5,000	\$10,000
	Keep It Colorado time			\$2,000	\$18,000	\$20,000
	The Nature Conservancy (Resilient and Connected Network tool integration)			\$10,000	\$11,000	\$21,000
3	<b>Plan Drafting</b>	<b>Sept. 2021</b>	<b>Dec. 2021</b>	<b>\$11,500</b>	<b>\$45,500</b>	<b>\$57,000</b>
	Plan development consultant time			\$7,000	\$20,000	\$27,000
	Stakeholder engagement			\$2,500	\$2,500	\$5,000
	Graphic, production & printing			\$0	\$20,000	\$20,000
	Keep It Colorado time			\$2,000	\$3,000	\$5,000
4	<b>Plan Release</b>	<b>Jan. 2021</b>	<b>Mar. 2022</b>	<b>\$7,000</b>	<b>\$23,000</b>	<b>\$30,000</b>
	Communications and PR development			\$0	\$2,000	\$2,000
	Implementation meetings & events			\$5,000	\$15,000	\$20,000
	PR on release and implementation			\$2,000	\$6,000	\$8,000
5	<b>Implementation Fundraising</b>	<b>Feb. 2021</b>	<b>Mar. 2022</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$5,000</b>
	Keep It Colorado time for fundraising and engagement			\$2,500	\$2,500	\$5,000
						\$0
						\$0
<b>Total</b>				<b>\$75,000</b>	<b>\$205,000</b>	<b>\$280,000</b>