



COLORADO

**Colorado Water
Conservation Board**

Department of Natural Resources
1313 Sherman Street, Room 718
Denver, CO 80203

October 29, 2019

Todd Fessenden
Town of Erie
645 Holbrook Street
Erie, CO 80516

Dear Mr. Fessenden:

This letter is to inform you that the Water Supply Planning staff has reviewed your grant application to update the Town's Drought Management Plan. CWCB staff has determined that the application meets the Colorado Water Conservation Board Guidelines for reviewing grant proposals.

CWCB staff is pleased to award the Town of Erie a grant in the amount of **\$30,000** for a Drought Management Planning grant that meets the requirements outlined in SB07-008. **Please allow for the purchase order (P.O.) to be completed by our Accounting Department, before starting on proposed scope of work.**

Should you have any questions or concerns, please feel free to contact Ben Wade at 303-866-3441 ext. 3238 or email at ben.wade@state.co.us. Thank you for your interest in and support of water conservation. I look forward to working with you in the near future.

Sincerely,

Greg Johnson
Section Chief, Water Supply Planning

Cc: Lyndsy Willette, Town of Erie
Courtney Black, INTERA Inc





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Memorandum

To: Greg Johnson, Water Supply Planning Section Chief

From: Kevin Reidy & Ben Wade, Water Supply Planning

Date: October 11, 2019

Subject: Water Efficiency Grant Fund Recommendation for the Town of Erie

Recommendation:

The Water Supply Planning staff recommends that Greg Johnson, Section Chief, approve a Water Efficiency Grant to update a Drought Management Plan in the amount of \$30,000 for the Town of Erie.

Summary of Grant Application

The Town of Erie is a covered entity in the South Platte Basin whose main water supplies come from the Colorado Big Thompson, Northern Integrated Supply Plan and the Windy Gap Firming projects. The Town has grown by 200% since the 2002 drought and has purchased additional water rights to secure their water supply during previous droughts.

Erie will revisit their drought stages, indices and response targets to see if these components to the Plan need to be modified. The Town is also updating their Water Efficiency Plan to ensure both plans are well integrated.

The total cost of the project is \$58,742. Erie is committing 49% matching funds in the form of \$15,142 of in-kind services and \$13,600 in cash. CWCB staff has reviewed and evaluated the grant application and has determined that the proposal meets or exceeds the CWCB guidelines for reviewing grant proposals. Attached is the internal checklist used to evaluate the application.

Attachment: Evaluation Checklist



Name of Applicant: Town of Erie

Date Received: 8/23/2019

Grant Request: \$30,000

HB 04-1365: Evaluation Checklist (DMP)

Applicant Demonstrates:	Yes	No	Comments:
That it is a covered entity	x		
If the applicant is a covered entity, have they fully complied with HB1051 requirements?	x		
Disclosure of organizational structure/chart	x		
Current retail water demand for <i>each</i> of the past five years (in acre ft. or million gallons)	x		
Application Requirements:	_____	_____	_____
<u>Cover letter with the entities:</u> name, contact information, and a signature of an individual with the authority to commit the resources of the entity. Include a statement regarding the entity's commitment to the Drought Planning. Statement of financial need/grant money requested.	x		
A list of people and/or organizations that will be involved in assisting with putting the plan together (list of who will be utilizing the grant money)	x		
Not required , but preferred, Information characterizing past water use by sector, (e.g. residential, commercial, industrial) and the source (e.g. surface water, groundwater, etc).	x		Page 4-5
Characterization of the water system:			
Current (and <i>if available</i> past) per capita water use for the last five years and the basis for this calculation	x		Page 7
Past, current, and predicted future population served by the entity, (and the source of this information)	x		Page 8
List of Estimated water savings goals to be achieved. List of drought planning objectives to be achieved in this process.	x		Page 8
Description of the impacts experienced by the entity, during the 2000-2003 or 2012-13 droughts. Include short term and long term impacts, as well as social and economic impacts where applicable and as feasible.	x		Page 9-10
A detailed narrative (description) of tasks to be performed with grant monies including a detailed "scope of work" can combine this item with the timeline described below	x		
The "Plans" timeline, stating milestones with dates and end products with dates; also state the estimated dates when progress reports will be submitted to OWCDP staff (25%, 50% & 75% completion)	x		
Detailed budget including consultant/hour fees. List of how the creation of the "plan" will be funded; list grants, entities funds, and/or	x		

in-kind services			
Does the applicant demonstrate 25% matching funds? In cash, in-kind services, or through payment of consulting fees or a combination thereof?	x		Total = \$58,742 In-kind = \$15,142 Cash = \$13,600 Match = 51%
Description of Plan public review process. Including period of time the draft plan will be made available, the method of public notice and the process for soliciting public comments	x		Scope – Page 4

Summary – CWCB comments and request for additions/change