



COLORADO

Colorado Water Conservation Board

Department of Natural Resources
1313 Sherman Street, Room 718
Denver, CO 80203

WSRF – Headgate Replacement Project POGG1 2019-2933

June 24, 2019

Upper Walker Ditch Company
Attn: Doug Monger, Treasurer
12110 County Road 69
Hayden, CO 81639-9500

Dear Grantee:

We are pleased to inform you that the Colorado Department of Natural Resources, Colorado Water Conservation Board (CWCB) has approved your grant request for funding pursuant to the WSRF Grant Program (“Program”). This letter authorizes you to proceed with the Headgate Replacement Project (“Project”) in accordance with the terms of this Grant Award Letter.

Attached to this letter are the terms and conditions of your Grant. Please review these terms and conditions, as they are requirements of this Grant to which you, Upper Walker Ditch Company, agree by accepting the Grant Funds.

If you have any questions or concerns regarding the project, please contact Craig Godbout, Project Manager at 303-866-3441 or at Craig.Godbout@state.co.us. Please send all grant correspondence directly to Craig and cc me on your invoice billing requests.

Thank you.

Sincerely,

//s//

Doriann Vigil
Program Assistant II
O 303-866-3441 ext. 3250
1313 Sherman Street, Rm. 719, Denver, CO 80203
Dori.vigil@state.co.us / cwcb.state.co.com





STATE OF COLORADO
Department of Natural Resources

ORDER		*****IMPORTANT*****				
Number:	POGG1,PDAA,201900002933	The order number and line number must appear on all invoices, packing slips, cartons, and correspondence.				
Date:	6/21/19	BILL TO				
Description:	PDAA 2500 WSRF UPPER WALKER_AG/M&I IMPLEMENTATION_YWG	COLORADO WATER BOARD CONSERVATION 1313 SHERMAN STREET, ROOM 718 DENVER, CO 80203				
Effective Date:	06/24/19	SHIP TO				
Expiration Date:	06/30/22	COLORADO WATER BOARD CONSERVATION 1313 SHERMAN STREET, ROOM 718 DENVER, CO 80203				
BUYER		SHIPPING INSTRUCTIONS				
Buyer:		Delivery/Install Date: -				
Email:		FOB: FOB Dest, Freight Allowed				
VENDOR						
UPPER WALKER DITCH COMPANY 12110 COUNTY ROAD 69 HAYDEN, CO 81639-9500						
Contact:	.					
Phone:	.					
VENDOR INSTRUCTIONS						
EXTENDED DESCRIPTION						
Line Item	Commodity/Item Code	UOM	QTY	Unit Cost	Total Cost	MSDS Req.
1	G1000		0	0.00	\$62,222.00	<input type="checkbox"/>
Description: PDAA 2500 WSRF UPPER WALKER_AG/M&I IMPLEMENTATION_YWG HEAD GATE REPLACEMENT PROJECT						
Service From: 06/24/19		Service To: 06/30/22				
TERMS AND CONDITIONS						
https://www.colorado.gov/pacific/osc/small-dollar-grant-award-terms-conditions						
DOCUMENT TOTAL = \$62,222.00						



Last Update: January 9, 2018

Colorado Water Conservation Board	
Water Supply Reserve Fund	
Exhibit A - Statement of Work	
Date:	4/19/2019
Water Activity Name:	Walker Ditch Head Gate Replacement
Grant Recipient:	Upper Walker Ditch Company
Funding Source:	Yampa/White/Green Round Table funds
Water Activity Overview: (Please provide brief description of the proposed water activity (no more than 200 words). Include a description of the overall water activity and specifically what the WSRF funding will be used for.)	
The project will consist of the engineering, design and construction of a flood control head gate. See application.	
Objectives: (List the objectives of the project)	
The objective of the project will be to re-construct a head gate originally constructed in approximately 1940 which collapsed and became unusable in the spring of 2016. The head gate is an integral part of the management of Yampa River water delivered through the Walker Ditch. The head gate is a critical flood control mechanism so that high spring flood waters are not allowed to run into the town of Hayden.	



Last Update: January 9, 2018

Tasks
Provide a detailed description of each task using the following format:
<u>Task 1 – Engineering and Design</u>
Description of Task: Engineering and design of Head Gate. Will also include Construction Administration
Method/Procedure:
The ditch company will contract with Will Meyers to engineer and design the head gate and create bid documents for contractors so that prices can negotiated to construct the Head Gate.
Grantee Deliverable: (Describe the deliverable the grantee expects from this task)
Construction design and engineering documents
CWCB Deliverable: (Describe the deliverable the grantee will provide CWCB documenting the completion of this task)
Copies of the drawings if desired.

Tasks
Provide a detailed description of each task using the following format:
<u>Task 2 – Construction and final reclamation</u>
Description of Task: Construction of complete head gate and control structure.



Last Update: January 9, 2018

Tasks	
Method/Procedure:	Project will be of new construction.
New Construction	Task will include removal of old structure, pouring of new head wall and wing walls. Purchase and installation of purchased head gates, purchase and installation of precast box culverts and then finish grading and back fill of affected area.
Grantee Deliverable: (Describe the deliverable the grantee expects from this task)	
	Completed head gate structure
CWCB Deliverable: (Describe the deliverable the grantee will provide CWCB documenting the completion of this task)	
	The project will be complete with the Ditch company's acceptance of the project. The Walker Ditch will provide as-built photographs and final acceptance letter of the project to the CWCB.



Last Update: January 9, 2018

Reporting Requirements

Progress Reports: The grantee shall provide the CWCB a progress report every 6 months, beginning from the date of issuance of a purchase order, or the execution of a contract. The progress report shall describe the status of the tasks identified in the statement of work, including a description of any major issues that have occurred and any corrective action taken to address these issues. The CWCB may withhold reimbursement until satisfactory progress reports have been submitted.

Final Report: At completion of the project, the grantee shall provide the CWCB a Final Report on the grantee's letterhead that:

- Summarizes the project and how the project was completed.
- Describes any obstacles encountered, and how these obstacles were overcome.
- Confirms that all matching commitments have been fulfilled.
- Includes photographs, summaries of meetings and engineering reports/designs.

Payments

Payment will be made based on actual expenditures, must include invoices for all work completed and must be on grantee's letterhead. The request for payment must include a description of the work accomplished by task, an estimate of the percent completion for individual tasks and the entire Project in relation to the percentage of budget spent, identification of any major issues, and proposed or implemented corrective actions.

The CWCB will pay the last 10% of the entire water activity budget when the Final Report is completed to the satisfaction of CWCB staff. Once the Final Report has been accepted, and final payment has been issued, the water activity and purchase order or contract will be closed without any further payment. Any entity that fails to complete a satisfactory Final Report and submit to CWCB within 90 days of the expiration of a purchase order or contract may be denied consideration for future funding of any type from CWCB.

Performance Requirements

Performance measures for this contract shall include the following:

(a) Performance standards and evaluation: Grantee will produce detailed deliverables for each task as specified. Grantee shall maintain receipts for all project expenses and documentation of the minimum in-kind contributions (if applicable) per the budget in Exhibit B. Per Grant Guidelines, the CWCB will pay out the last 10% of the budget when the final deliverable is completed to the satisfaction of CWCB staff. Once the final deliverable has been accepted, and final payment has been issued, the purchase order or grant will be closed without any further payment.

(b) Accountability: Per the Grant Guidelines full documentation of project progress must be submitted with each invoice for reimbursement. Grantee must confirm that all grant conditions have been complied with on each invoice. In addition, per the Grant Guidelines, Progress Reports must be submitted at least once every 6 months. A Final Report must be submitted and approved before final project payment.

(c) Monitoring Requirements: Grantee is responsible for ongoing monitoring of project progress per Exhibit A. Progress shall be detailed in each invoice and in each Progress Report, as detailed above. Additional inspections or field consultations will be arranged as may be necessary.

(d) Noncompliance Resolution: Payment will be withheld if grantee is not current on all grant conditions. Flagrant disregard for grant conditions will result in a stop work order and cancellation of the Grant Agreement.



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Water Supply Reserve Fund

EXHIBIT B - BUDGET AND SCHEDULE - Direct & Indirect (Administrative) Costs

Date: 4/30/2019

Water Activity Name: Walker Ditch Headgate Replacement

Grantee Name: Upper Walker Ditch Company

<u>Task No.</u> ⁽¹⁾	<u>Description</u>	<u>Start Date</u> ⁽²⁾	<u>End Date</u>	<u>Matching Funds</u> (cash & in-kind) ⁽³⁾	<u>WSRF Funds</u> (Basin & Statewide combined) ⁽³⁾	<u>Total</u>
1	Engineering and Design	JUNE 2019	6/30/2022	\$5,161	\$3,797	\$8,958
2	Construction and Final Reclamation	JUNE 2019	06/30/2022	\$19,475	\$58,425	\$77,900
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
Total				\$24,636	\$62,222	\$86,858

(1) The single task that include costs for Grant Administration must provide a labor breakdown (see Indirect Costs tab below) where the total WSRF Grant contribution towards that task does not exceed 15% of the total WSRF Grant amount.

(2) Start Date for funding under \$100K - 45 Days from Board Approval; Start Date for funding over \$100K - 90 Days from Board Approval.

(3) Round values up to the nearest hundred dollars.

- NTP will not be accepted as a start date. Project activities may commence as soon as the grantee enters contract and receives formal signed State Agreement.

The CWCB will pay the last 10% of the entire water activity budget when the Final Report is completed to the satisfaction of the CWCB staff project manager. Once the Final Report has been accepted, the final payment has been issued, the water activity and purchase order (PO) or contract will be closed without any further payment. Any entity that fails to complete a satisfactory Final Report and submit to the CWCB with 90 days of the expiration of the PO or contract may be denied consideration for future funding of any type from the CWCB.

- Additionally, the applicant shall provide a progress report every 6 months, beginning from the date of contract execution