



Last Update: July 31, 2018

Colorado Water Conservation Board
Water Supply Reserve Fund Grant Application

Instructions		
<p>All WSRF grant applications shall conform to the current 2016 WSRF Criteria and Guidelines.</p> <p>To receive funding from the WSRF, a proposed water activity must be approved by a Roundtable(s) AND the Colorado Water Conservation Board (CWCB). The process for Roundtable consideration and recommendation is outlined in the 2016 WSRF Criteria and Guidelines. The CWCB meets bimonthly according to the schedule on page 2 of this application.</p> <p>If you have questions, please contact the current CWCB staff Roundtable liaison:</p>		
Arkansas Ben Wade ben.wade@state.co.us 303-866-3441 x3238	Gunnison North Platte South Platte Yampa/White Craig Godbout craig.godbout@state.co.us 303-866-3441 x3210	Colorado Metro Rio Grande Southwest Megan Holcomb megan.holcomb@state.co.us 303-866-3441 x3222

WSRF Submittal Checklist (Required)	
✓	I acknowledge this request was recommended for CWCB approval by the sponsoring roundtable.
✓	I acknowledge I have read and understand the 2016 WSRF Criteria and Guidelines .
✓	I acknowledge the Grantee will be able to contract with CWCB using the Standard Contract . ⁽¹⁾
Application Documents	
✓	Exhibit A: Statement of Work ⁽²⁾ (<i>Word – see Template</i>)
✓	Exhibit B: Budget & Schedule ⁽²⁾ (<i>Excel Spreadsheet – see Template</i>)
	Letters of Matching and/or Pending 3 rd Party Commitments ⁽²⁾
✓	Map ⁽²⁾
	Photos/Drawings/Reports
	Letters of Support
Contracting Documents ⁽³⁾	
	Detailed/Itemized Budget ⁽³⁾ (<i>Excel Spreadsheet – see Template</i>)
✓	Certificate of Insurance ⁽⁴⁾ (<i>General, Auto, & Workers' Comp.</i>)
	Certificate of Good Standing ⁽⁴⁾
✓	W-9 Form ⁽⁴⁾
	Independent Contractor Form ⁽⁴⁾ (<i>If applicant is individual, not company/organization</i>)
	Electronic Funds Transfer (ETF) Form ⁽⁴⁾

(1) Click "Grant Agreements". For reference only/do not fill out or submit/required for contracting

(2) Required with application if applicable.

(3) Additional documentation providing a Detailed/Itemized Budget maybe required for contracting. Applicants are encouraged to coordinate with the CWCB Project Manager to determine specifics.

(4) Required for contracting. While optional at the time of this application, submission can expedite contracting upon CWCB Board approval.

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Schedule		
CWCB Meeting	Application Submittal Dates	Type of Request
January	December 1	Basin Account; BIP
March	February 1	Basin/Statewide Account; BIP
May	April 1	Basin Account; BIP
July	June 1	Basin Account; BIP
September	August 1	Basin/Statewide Account; BIP
November	October 1	Basin Account/BIP

Desired Timeline	
Desired CWCB Hearing Month:	May 2020
Desired Notice to Proceed Date:	July 2020

Water Activity Summary		
Name of Applicant	Town of Sawpit Water Activity Enterprise	
Name of Water Activity	Water Supply Plan and Water System Analysis	
Approving Roundtable(s)		Basin Account Request(s) ⁽¹⁾
Southwest Basin Roundtable		\$25,000
Basin Account Request Subtotal		\$25,000
Statewide Account Request ⁽¹⁾		
Total WSRF Funds Requested (Basin & Statewide)		\$25,000
Total Project Costs		\$37,500

(1) Please indicate the amount recommended for approval by the Roundtable(s)



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Grantee and Applicant Information	
Name of Grantee(s)	Town of Sawpit Water Activity Enterprise
Mailing Address	PO Box 248, Placerville, CO 81435
FEIN	84-1211293
Grantee's Organization Contact ⁽¹⁾	Mike Kimball
Position/Title	Town of Sawpit - Mayor
Email	michaellnjoyce@msn.com
Phone	970-729-2678
Grant Management Contact ⁽²⁾	<u>Eric Bikis</u>
Position/Title	Project Manager
Email	ericb@sgm-inc.com
Phone	970-385-2340
Name of Applicant (if different than grantee)	
Mailing Address	
Position/Title	
Email	
Phone	

(1) Person with signatory authority

(2) Person responsible for creating reimbursement invoices (Invoice for Services) and corresponding with CWCB staff.

Description of Grantee
Provide a brief description of the grantee's organization (100 words or less).
The Town of Sawpit was incorporated in 1896 and is located in San Miguel County, approximately 13-miles northwest of Telluride, Colorado. According to the 2017 Census, the Town of Sawpit has a population of 42 people.



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Type of Eligible Entity (check one)	
<input checked="" type="checkbox"/>	Public (Government): municipalities, enterprises, counties, and State of Colorado agencies. Federal agencies are encouraged to work with local entities. Federal agencies are eligible, but only if they can make a compelling case for why a local partner cannot be the grant recipient.
<input type="checkbox"/>	Public (Districts): authorities, Title 32/special districts (conservancy, conservation, and irrigation districts), and water activity enterprises
<input type="checkbox"/>	Private Incorporated: mutual ditch companies, homeowners associations, corporations
<input type="checkbox"/>	Private Individuals, Partnerships, and Sole Proprietors: are eligible for funding from the Basin Accounts but not for funding from the Statewide Account.
<input type="checkbox"/>	Non-governmental organizations: broadly, any organization that is not part of the government
<input type="checkbox"/>	Covered Entity: as defined in Section 37-60-126 Colorado Revised Statutes

Type of Water Activity (check one)	
<input checked="" type="checkbox"/>	Study
<input type="checkbox"/>	Implementation

Category of Water Activity (check all that apply)		
<input type="checkbox"/>	Nonconsumptive (Environmental)	
<input type="checkbox"/>	Nonconsumptive (Recreational)	
<input type="checkbox"/>	Agricultural	
<input checked="" type="checkbox"/>	Municipal/Industrial	
<input checked="" type="checkbox"/>	Needs Assessment	
<input checked="" type="checkbox"/>	Education & Outreach	
<input type="checkbox"/>	Other	Explain:

Location of Water Activity	
Please provide the general county and coordinates of the proposed activity below in decimal degrees . The Applicant shall also provide, in Exhibit C, a site map if applicable.	
County/Countries	San Miguel County
Latitude	37.994722
Longitude	-108.001111

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Water Activity Overview

Please provide a summary of the proposed water activity (200 words or less). Include a description of the activity and what the WSRF funding will be used for specifically (e.g. studies, permitting, construction). Provide a description of the water supply source to be utilized or the water body affected by the activity. Include details such as acres under irrigation, types of crops irrigated, number of residential and commercial taps, length of ditch improvements, length of pipe installed, area of habitat improvements. If this project addresses multiple purposes or spans multiple basins, please explain. The Applicant shall also provide, in Exhibit A, a detailed Statement of Work, Budget, and Schedule.

Sawpit's water system currently serves 23 active taps and has potential to serve six additional taps within its incorporated boundary. In 2008, Sawpit completed a detailed look at the infrastructure and possible system improvements. Upgrades in 2008 included replacement of the chlorination system and springbox, and replacement/enlargement of the Sawpit's water storage tank. In 2010, Sawpit replaced approximately 2,370-feet of water distribution lines and installed 26 water meters and service re-connections. Sawpit and TSWAE is requesting grant funding to update their Water Supply Plan and perform a Water System Analysis for upgrades to its public water supply system and plan for future growth. Once this study and others are completed, Sawpit would seek grant and/or loan including from the CWCB funding to implement the recommended and affordable findings of the study and investigate the water right from existing springs and a potential new well as a redundant water source for the Town. Redundancy is critical to a dependable water supply. The proposed work includes the below tasks:

1. Water Supply Inventory.
2. Water Demands Assessment.
3. Water System Analysis.
4. Analysis of Future Potable Water Taps.
5. Water Services Cost Analysis and Rate Structure Development.
6. Development of Water Conservation Measures.
7. Investigate the Possibility of a New Well and Pump House.
8. Recommendations for Adoption of a Water Code.
9. Reporting.
10. Administration.

Sawpit, along with nearby Placerville and Norwood, provides nearby and affordable housing for down-valley residents that are employed in the upscale Telluride/Town of Mountain Village area.

Small towns are not afforded the economy of scale for larger towns and cities benefit from, so the cost per tap is higher.

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Measurable Results		
To catalog measurable results achieved with WSRF funds please provide any of the following values.		
	New Storage Created (acre-feet)	
	New Annual Water Supplies Developed or Conserved (acre-feet), Consumptive or Nonconsumptive	
	Existing Storage Preserved or Enhanced (acre-feet)	
	Length of Stream Restored or Protected (linear feet)	
	Efficiency Savings (indicate acre-feet/year OR dollars/year)	
	Area of Restored or Preserved Habitat (acres)	
	Length of Pipe/Canal Built or Improved	
X	Other	Explain: Assessment of supply versus future demand and development of a plan to ensure a potable supply for future build-out.

Water Activity Justification
<p>Provide a description of how this water activity supports the goals of Colorado's Water Plan, the most recent Statewide Water Supply Initiative, and the respective Roundtable Basin Implementation Plan and Education Action Plan ⁽¹⁾. The Applicant is required to reference specific needs, goals, themes, or Identified Projects and Processes (IPPs), including citations (e.g. document, chapters, sections, or page numbers).</p> <p>For applications that include a request for funds from the Statewide Account, the proposed water activity shall be evaluated based upon how well the proposal conforms to Colorado's Water Plan criteria for state support (CWP, Section 9.4, pp. 9-43 to 9-44;) (Also listed pp. 4-5 in 2016 WSRF Criteria and Guidelines).</p> <p>The proposed project meets the goals outlined in the Southwest Basin Roundtable Basin Implementation Plan (SWBRT Plan) dated April 17, 2015 including:</p> <ol style="list-style-type: none"> 1) Provide a source of water to meet municipal and industrial demands (Appendix A, IPP 3-SM). This project will provide drinking water to Southwest Colorado's citizens and visitors, including potable water at the General Mercantile Store for recreational hunters, fishermen, boaters, hikers and bikers. 2) Develop a small portion of the Colorado River Compact entitlement (SWBIP pg 10, penultimate bullet).

(1) Access Basin Implementation Plans or Education Action Plans from Basin drop down menu.



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Matching Requirements: Basin Account Requests	
Basin (only) Account grant requests require a 25% match (cash and/or in-kind) from the Applicant or 3 rd party and shall be accompanied by a letter of commitment as described in the 2016 WSRF Criteria and Guidelines (submitted on the contributing entity's letterhead). Attach additional sheet if necessary.	
Contributing Entity	Amount and Form of Match (note cash or in-kind)
Town of Sawpit Water Activity Enterprise	\$12,500
Total Match (25%)	\$12,500 (33%)
If you requested a Waiver to the Basin Account matching requirements, indicate the percentage you wish waived.	

Matching Requirements: Statewide Account Requests	
Statewide Account grant requests require a 50% match as described in the 2016 WSRF Criteria and Guidelines. A minimum of 10% match shall be from Basin Account funds (cash only). A minimum of 10% match shall be provided by the applicant or 3 rd party (cash, in-kind, or combination). The remaining 30% of the required match may be provided from any other source (Basin, applicant, or 3 rd party) and shall be accompanied by a letter of commitment . Attach additional sheet if necessary.	
Contributing Entity	Amount and Form of Match (note cash or in-kind):
Total Match	\$
If you requested a Waiver to the Statewide Account matching, indicate % you wish waived. (Max 50% reduction of requirement).	



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Related Studies

Please provide a list of any related studies, including if the water activity is complimentary to or assists in the implementation of other CWCB programs.

2008 – DOLA grant #F10MLG6686, \$145,000. For replacement of the existing domestic water distribution lines and a new water storage tank. Construction included increase pipe size to 2-inches in preparation for connection for a possible well as a redundant water source for the Town.

2010 – Colorado Water Resources and Power Development Authority DWRF Loan. For assistance with replacement of all water distribution piping, adding valving and air controls, and replacement of an existing underground water storage tank.

Previous CWCB Grants

List all previous or current CWCB grants (including WSRF) awarded to both the Applicant and Grantee. Include: 1) Applicant name; 2) Water activity name; 3) Approving RT(s); 4) CWCB board meeting date; 5) Contract number or purchase order

Circa 2006 – WSRF grant – Planning Grant

Tax Payer Bill of Rights

The Tax Payer Bill of Rights (TABOR) may limit the amount of grant money an entity can receive. Please describe any relevant TABOR issues that may affect the applicant.

The Town of Sawpit has DE-TABORED and can accept unlimited grant funding.

**Water Supply Reserve Fund
Water Activity Summary Sheet
May 20, 2020
Agenda Item 12(c)**

Applicant & Grantee: Town of Sawpit Water Activity Enterprise
Water Activity Name: Water Supply Plan and Water System Analysis
Water Activity Purpose: M&I Needs Assessment
County: San Miguel
Drainage Basin: Southwest
Water Source: Hasting Mesa Springs
Amount Requested: \$25,000 Southwest Basin Account
Matching Funds: Applicant Match = \$12,500 (cash)

- 50% of the Basin Account request (meets 25% min)

Staff Recommendation:
Staff recommends approval of up to \$25,000 from the Southwest Basin Account to help fund the project titled: Water Supply Plan and Water System Analysis.

Water Activity Summary: WSRF Funds, if approved will assist the Town of Sawpit update their Water Supply Plan and perform a Water System Analysis for upgrades to its public water supply system and plan for future growth. The proposed work includes the following tasks:

1. Water Supply Inventory.
2. Water Demands Assessment.
3. Water System Analysis.
4. Analysis of Future Potable Water Taps.
5. Water Services Cost Analysis and Rate Structure Development.
6. Development of Water Conservation Measures.
7. Investigate the Possibility of a New Well and Pump House.
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Discussion: The Project conforms with SWBRT BIP Goals: C: Meet municipal and industrial water needs specifically C2: Provide safe drinking water to Southwest Colorado's citizens and visitors; and D1: Maintain, protect and enhance recreational values, to local and statewide economies derived from recreational water uses such as fishing, boating, hunting, wildlife watching, camping and hiking by capacity to support these activities at the General Mercantile Store in Sawpit.

Issues/Additional Needs: The applicant must first submit an Estimated Detailed Budget prior to entering into a grant contract with the state; otherwise, there are no issues or additional needs.

Eligibility Requirements: The application meets requirements of all eligibility components.

Evaluation Criteria: n/a

Funding Sources/Match	Cash	In-kind	Total	Status
Town of Sawpit Water Activity Enterprise	\$12,500	\$0	\$12,500	Secured
Sub-total Matching Funds	\$12,500	\$0	\$12,500	
WSRF Southwest Basin Account	\$25,000	\$0	\$25,000	Secured
Total Project Costs	\$37,500	\$0	\$37,500	

CWCB Project Manager: Craig Godbout

SOUTHWEST BASINS ROUNDTABLE

Michael Preston, Chair

c/o Dolores Water Conservancy District

P.O. Box 1150

Cortez, Colorado 81321

970-565-7562

January 17, 2020

Craig Godbout

Water Supply Management Section

Colorado Water Conservation Board

1580 Logan Street, Suite 600

Denver, Colorado 80203

SUBJECT: SWBRT Approval Town of Sawpit Water Supply Plan and Water System
Analysis, \$25,000 from the Basin Account

Dear Craig:

The Southwest Basin Roundtable (SWBRT) approved funding for the Town of Sawpit Water Supply Plan and Water System Analysis in the amount of \$25,000 from the Basin Fund at our January 15, 2020 Roundtable meeting. A quorum of Roundtable members was present.

The Project conforms with SWBRT BIP Goals: C: Meet municipal and industrial water needs specifically C2: Provide safe drinking water to Southwest Colorado's citizens and visitors; and D1: Maintain, protect and enhance recreational values, to local and statewide economies derived from recreational water uses such as fishing, boating, hunting, wildlife watching, camping and hiking by capacity to support these activities at the General Mercantile Store in Sawpit.

The completed Grant Application will be forwarded directly to you by the applicant. Please contact the applicant directly or me at 970-739-4181, or mpreston@frontier.net, if you have questions or wish to discuss this application in more detail.

Sincerely,



Michael Preston

Southwest Basin Roundtable Chair