

PROPOSAL
Stakeholder Outreach Support
05/06/2019

Element Water Consulting (ELEMENT) will provide water resources-related services to the Colorado Water Conservation Board (CWCB) in Stakeholder Outreach Support for House Bill 2010-1051 (1051) and the Colorado Water Plan Technical Update (CWP Technical Update), specifically related to municipal and industrial water demands. ELEMENT staff was involved in preparing the original 1051 Reporting Guidelines and have been utilizing the associated municipal water utility-reported data for the CWP Technical Update, which is one of the first planning efforts to broadly apply the 1051 data. The following scope, schedule, and budget estimate has been prepared for efforts associated with Stakeholder Outreach Support intended to obtain feedback from water utility representatives knowledgeable about 1051 reporting and to support stakeholder outreach during the CWP Technical Update release.

A. STATEMENT OF WORK

The objective for this scope of work is to provide technical guidance and support to CWCB staff associated with the following:

- A. 1051 Stakeholder Outreach
 - 1. ELEMENT will support CWCB in outreach with water utility representatives knowledgeable about 1051 reporting. The intent of the outreach is to engage individuals with working knowledge of reporting water utility data under the current 1051 structure to gather feedback regarding the effectiveness of the current reporting structure, to identify potential ongoing support and resources to improve the reporting process and data quality, and to identify opportunities to make information reporting simpler and more user-friendly.
 - 2. Work may include:
 - i. Preparation and facilitation of a meeting or targeted outreach to representative 1051 stakeholders.
 - ii. Data validation of current 1051 database.
 - iii. Development and documentation of recommendations for ongoing 1051 support based on findings.
- B. CWP Technical Update Stakeholder Outreach
 - 1. ELEMENT will support the CWCB in the preparation of basin summary information for Basin Roundtables and the CWCB Board of Directors, and in conveying information in advance of and subsequent to the CWP Technical Update release.
 - 2. Work may include:
 - i. Preparation and facilitation of a meeting or targeted outreach to representative basin stakeholders.
 - ii. Ongoing technical review of summary information provided for outreach.

B. BUDGET AND SCHEDULE

This Statement of Work will be completed by August 30, 2019 and the associated budget is \$24,750.