



**COLORADO**

**Colorado Water  
Conservation Board**

Department of Natural Resources  
DENVER, CO 80203

March 12, 2018

Community Agriculture Alliance, Inc.  
Attn: Marsha Daughenbaugh, Executive Director  
141 9<sup>th</sup> Street, Suite 102  
Steamboat Springs, CO 80477

RE: Notice to Proceed – WSRF Grant – CTGG1 2017-728 Amendment

Dear Marsha,

This letter is to inform you that the amendment contract to correct the originally requested expiration date for the above referenced WSRF grant contract has been approved. The original contract documents will be mailed to you.

With the executed agreement, you are now able to proceed with the project and invoice the State of Colorado for costs incurred through January 31, 2020.

If you have any questions or concerns regarding the project, please contact Craig Godbout, Project Manager at 303-866-3441 ext. 3210 or at [Craig.Godbout@state.co.us](mailto:Craig.Godbout@state.co.us). Please send the 6 month progress reports and invoices directly to the Project Manager and cc me at [Dori.vigil@state.co.us](mailto:Dori.vigil@state.co.us).

You can contact me at 303-866-3441 ext. 3250 for additional invoicing, payment and contracting inquiries.

Thank you.

Sincerely,

//s//

**Doriann Vigil**

**Program Assistant II**

O 303-866-3441 ext. 3250

1313 Sherman Street, Rm. 719, Denver, CO 80203

[Dori.vigil@state.co.us](mailto:Dori.vigil@state.co.us) / [cwcb.state.co.com](http://cwcb.state.co.com)

Attachments




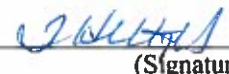
# GRANT AGREEMENT AMENDMENT #1

## SIGNATURE AND COVER PAGE

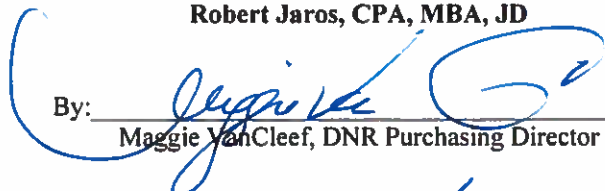
<b>State Agency</b> Department of Natural Resources Colorado Water Conservation Board 1313 Sherman Street, Denver Co 80203	<b>Original Grant Agreement Number</b> CMS# 93826 CTGG1 2017-728
<b>Grantee and Address</b> Community Agriculture Alliance, Inc. 141 9 <sup>th</sup> Street, Suite 102 Steamboat Springs, CO 80477	<b>Amendment Grant Agreement Number</b> CMS# 101205 CTGG1 2017-728
<b>Current Grant Agreement Maximum Amount (after amendment approved)</b> Entire Grant Agreement term for all applicable fiscal years: \$150,000	<b>Grant Agreement Performance Beginning Date</b> December 2, 2016
<b>Reason for Modification</b> Amendment to the Expiration Date – Original 3-Year Term	<b>Current (after amendment approved) Grant Agreement Expiration Date</b> January 31, 2020

## THE PARTIES HERETO HAVE EXECUTED THIS AMENDMENT

Each person signing this Amendment represents and warrants that he or she is duly authorized to execute this Amendment and to bind the Party authorizing his or her signature.

<b>GRANTEE</b> Community Agriculture Alliance, Inc.  Executive Director By: Name & Title of Person Signing for Grantee Date: 11-2-17	<b>STATE OF COLORADO</b> John W. Hickenlooper, Governor Colorado Department of Natural Resources Robert D. Randall, Executive Director  (Signature) By: Rebecca Mitchell, Section Chief Tina Helfzel, Budget Analyst Date: 11/9/17
--	--

In accordance with §24-30-202 C.R.S., this Amendment is not valid until signed and dated below by the State Controller or an authorized delegate.

<b>STATE CONTROLLER</b> Robert Jaros, CPA, MBA, JD  By: Maggie VanCleeef, DNR Purchasing Director Amendment Effective Date: 11/6/17
---

1. **PARTIES**

This Amendment (the “Amendment”) to the Original Grant Agreement shown on the Signature and Cover Page for this Amendment (the “Grant Agreement”) is entered into by and between the Grantee, and the State.

2. **TERMINOLOGY**

Except as specifically modified by this Amendment, all terms used in this Amendment that are defined in the Grant Agreement shall be construed and interpreted in accordance with the Grant Agreement.

3. **AMENDMENT EFFECTIVE DATE AND TERM**

A. Amendment Effective Date

This Amendment shall not be valid or enforceable until the Amendment Effective Date shown on the Signature and Cover Page for this Amendment. The State shall not be bound by any provision of this Amendment before that Amendment Effective Date, and shall have no obligation to pay Grantee for any Work performed or expense incurred under this Amendment either before or after of the Amendment term shown in **§3.B** of this Amendment.

B. Amendment Term

The Parties’ respective performances under this Amendment and the changes to the Grant Agreement contained herein shall commence on the Amendment Effective Date shown on the Signature and Cover Page for this Amendment, and shall terminate on the termination of the Grant Agreement or **January 31, 2020**, whichever is earlier.

4. **PURPOSE**

The purpose of the grant is for the Development and Implementation of Water Education/Outreach: 3-Year Program of Collateral Dissemination, Media Networking, Forums and Workshops in the Yampa/White/Green River Basin. The amendment purpose is to extend the completion date according to Schedule B listed within the revised scope of work, **Exhibit A-1**.

5. **MODIFICATIONS**

The Grant Agreement and all prior amendments thereto, if any, are modified as follows:

- A. Term. *Initial Term-Work Commencement*, Paragraph 5A, Page 3 of the original contract shall be deleted and replaced in its entirety with: “The Parties’ respective performance under this Grant shall commence on the date this amendment is signed by the State Controller or delegate (Effective Date). This Grant shall terminate on **January 31, 2020** unless sooner terminated or further extended as specified elsewhere,
- B. Statement of Work. *Completion*, Paragraph 6A, Page 3 of the original contract shall be deleted and replaced in its entirety with: “Grantee shall complete the Work and its other obligations as described herein and in **Exhibit A-1** on or before **January 31, 2020**. The State shall not be liable to compensate the Grantee for any Work performed prior to the Effective Date or after the termination of this Grant.”

- C. The Schedule that was included in the Original Grant Agreement's **Exhibit A**, *Scope of Work* shall be replaced by the updated Schedule B attached hereto to **Exhibit A-1**.

Payments to Grantee. *Maximum Amount*, Paragraph 7A, Page 3 shall be replaced in its entirety with the language: "The maximum amount payable under this Grant to Grantee by the State is **\$150,000** as determined by the State from available funds. Grantee agrees to provide any additional funds required for the successful completion of the Work. Payments to Grantee are limited to the unpaid obligated balance of the Grant as set forth in **Exhibit A-**

**6. LIMITS OF EFFECT AND ORDER OF PRECEDENCE**

This Amendment is incorporated by reference into the Grant Agreement, and the Grant Agreement and all prior amendments or other modifications to the Grant Agreement, if any, remain in full force and effect except as specifically modified in this Amendment. Except for the Special Provisions contained in the Grant Agreement, in the event of any conflict, inconsistency, variance, or contradiction between the provisions of this Amendment and any of the provisions of the Grant Agreement or any prior modification to the Grant Agreement, the provisions of this Amendment shall in all respects supersede, govern, and control. The provisions of this Amendment shall only supersede, govern, and control over the Special Provisions contained in the Grant Agreement to the extent that this Amendment specifically modifies those Special Provisions.

**Exhibit A -1**  
**Statement of Work**  
**April 1, 2016 Revised 03/06/18**

**WATER ACTIVITY NAME:** Yampa-White-Green Rivers Basin Round Table Educational Outreach

**GRANT RECIPIENT:** Community Agriculture Alliance Inc (CAA)

**FUNDING SOURCE:** Yampa-White Rivers Basin Account

**INTRODUCTION AND BACKGROUND**

WSRA funding will be utilized to develop and implement:

- A collateral and media plan specific to water issues in the region and how we relate to the Colorado River Basin and Colorado's State Water Plan
- Regional workshops and forums to explain the YWGRT Basin Implementation Plan, the studies executed for the YWGRT and the work completed/in progress/proposed in the basins
- A series of public education and participation events with focus on helping residents, organizations and stakeholders better understand water related issues in Northwest Colorado
- A communication plan that will inform the public of the availability and application process for use of YWGRT project funds
- A method to be utilized by the YWGRT to accept and review grant applications
- Collaboration with area water interest groups to encourage constructive discussions and actions regarding water issues and projects in Northwest Colorado
- Networking opportunities between YWGRT, water stakeholders and the general public
- A method to chart water related projects in the YWG Basins

CAA, with guidance from the YWGRT and PEPO representative and education committee, will provide:

1. Coordination with CWCB
2. Guidance, decision making and approval of all YWGRT education activities
3. Evaluations of all YWGRT education activities

CAA will provide the following:

1. Full cooperation and disclosure with YWGRT
2. Coordination and structure for the YWGRT education activities
3. Development of workshops, forums and/or tours, each open and accessible to the public
4. Full implementation and completion of YWGRT education activities, including but not limited to contracting speakers, facilities, sponsors, volunteers, advertising and agenda development
5. Use of timely, up-to-date and accurate resources including CWCB and CFWE publications
6. Region wide marketing and collaboration

CAA, with guidance from the YWGRT, will provide:

1. Development of specific plans for YWGRT education activities for the three year granting program
2. Full utilization of partnership opportunities with other water-interest organizations, agencies, stakeholder groups and civic groups

## **OBJECTIVES**

- Raise public awareness of the YWG Basin Implementation Plan and the Colorado's Water Plan
- Raise public awareness of YWG Roundtable activities
- Increase public awareness of water related issues, projects and program in Northwest Colorado
- Encourage collaboration and partnerships to promote better water education, discussions and locally driven collaborative solutions
- Coordinate the grants applications process submitted to the YWGRT for review and consideration
- Develop and implement a system to inform the members of the YWGRT of projects and activities within their basins

## **TASKS**

### **TASK 1 – Implement a Collateral and Media Plan**

#### Description of Task:

Development, implementation and dissemination of a collateral and media outreach plan to raise public awareness water issues in the region and how we relate to the Colorado River Basin and Colorado's State Water Plan.

#### Method/Procedure/Deliverable:

CAA will convene the YWGRT PEPO sub-committee for a review of already suggested ideas, identify and narrow the focus, implement the program(s) and disseminate the final product(s). This outreach will be designed to reach the general populace who normally will not attend a Round Table meeting or scheduled educational event. We will strive to highlight context that provides a snapshot of water issues.

Ideas include:

- Development of a Handbook specific to the YWG region
- Placement of "Water Ads" in Regional Papers
- Development of informational "Rack Cards"
- Development of a YWG documentary video

### **TASK 2 - Raise Public Awareness of the Yampa-White-Green Round Table**

#### Description of Task:

Development and Implementation of a three year plan to better inform the public of the purpose of YWGRT, the content of studies executed by YWGRT, the YWG Basin Implementation Plan, past accomplishments of the YWGRT and future opportunities available through the YWGRT.

#### Method/Procedure/Deliverable:

CAA will convene the YWGRT PEPO sub-committee to develop and implement a plan to better educate and engage community members and regional stakeholders. We will better enhance existing networking opportunities between YWGRT, water stakeholders and the general public. This task may be completed through a media campaign and a series of regional forums, workshops and /or tours.

### **TASK 3 – Increase Public Knowledge about Water Issues**

#### Description of Task:

Development and Implementation of a three year plan to further focus on community education, outreach and stakeholder participation.

#### Method/Procedure/Deliverable:

CAA will convene the YWGRT PEPO sub-committee to focus on community education, outreach and stakeholder participation. We will engage a variety of partners and experts to help inform the public about water law, water use, water availability, regional and national water needs, permits/reporting, return flow benefits, etc. This task may be completed through a media campaign and a series of regional forums, workshops and /or tours.

### **TASK 4 – Coordinate YWGRT Grant Process**

#### Description of Task:

Development and Implementation of a plan to inform the public of the availability of YWGRT project funds.  
Development and Coordination of a system for the YWGRT to review grant applications.

#### Method/Procedure/Deliverable:

CAA, in consultation with the YWGRT chair and PEPO Chair, will develop a plan that will:

- Communicate with stakeholders about the availability of YWGRT and CWCB grant funds.
- Better facilitate the process for YWGRT to review, recommend and process grant applications

### **TASK 5 – Raise Awareness for YWGRT about Water Projects and Activities in the Basins**

#### Description of Task:

Develop a method to chart water related activities in Moffat, Rio Blanco and Routt Counties

#### Method/Procedure/Deliverable:

CAA will research, collate and update information about water projects that are recently completed, in progress and/or proposed throughout the region. We will engage a variety of partners and experts to determine the status of different proposals and projects. A report will be presented at each YWGRT meeting to help inform the YWGRT members of projects and activities happening in Northwest Colorado

## **BUDGET**

<b>Task</b>				<b>Total 5-year Request</b>
<b>#1 Implement a Collateral and Media Plan</b>				\$31,000
<b>#2 - Raise Public Awareness of the Yampa-White-Green Round Table</b>				\$24,000
<b>#3 – Increase Public Knowledge about Water Issues</b>				\$46,000
<b>#4 – Coordinate Grant Process</b>				\$26,000
<b>#5 – Raise YWGRT Awareness of Projects and Activities</b>				\$23,000
				\$150,000

**SCHEDULE B - CTGG1 2017-728**

Task	Start Date	Completion Date
<b>#1 Implement a Collateral and Media Plan</b>	12/2016	Through 12/31/2019
<b>#2 - Raise Public Awareness of the YWGRT</b>	12/2016	Through 12/31/2019
<b>#3 – Increase Public Knowledge about Water Issues</b>	12/2016	Through 12/31/2019
<b>#4 – Coordinate Grant Process</b>	12/2016	Through 01/31/2020
<b>#5 – Raise YWGRT Awareness of Projects and Activities</b>	12/2016	Through 01/31/2020



Patrick Stanko  
Ag Resource Coordinator  
Community Agriculture Alliance  
P.O Box 774134  
141 9<sup>th</sup> Street,  
Steamboat Springs, CO 80477

Budget Reallocation Approved CNG  
9-13-2019 (See attached)

Sept 13, 2019

Criag Godbout  
Program Manger  
Colorado Water Conservation Board  
1313 Sherman St. Room 718  
Denver, CO 80203

Mr. Godbout,

This is letter is to request a budget shift for WSRF Grant CTGG1 2017-728 with the Community Agriculture Alliance. Below is the table which includes the old budget and requested new budget for each task.

Task	Description	Total Budget/Grant Funds	New Budget Requests	Invoiced to Date
1	Implement a Collateral and Media Plan - YWG Website	\$31,000	\$42,000	\$13,015
2	Raise Public Awareness of the YWG Round Table	\$24,000	\$46,000	\$22,432
3	Increase Public Knowledge about Water Issues	\$46,000	\$46,000	\$25,724
4	Coordinate Grant Process	\$26,000	\$13,000	\$6,399
5	Raise YWGRT Awareness of Projects and Activities	\$23,000	\$3000	\$481
	Total	\$150,000	\$150,000	\$68,051

Funds will be shifted between Tasks 4 and 5 to Tasks 1 and 2. With the website in place task 5 has become a partnership and event page of the website. The YWG grant process was developed and the coordination cost of CAA and April Macintire is lower than budged and will have enough funds until Jun 2020. The money sifted in Task 1 and 2 will be used to produce rack cards for the YWG Roundtable, print adds for the IWMP, youth education on local water issues and complete the video series. Please note a second letter will come in November asking for an extension of the grant.

Sincerely,



Patrick Stanko

---

**Re: Letter requesting a new budget allocation between tasks for GTGGI 2017-728**

1 message

---

**Godbout - DNR, Craig** <craig.godbout@state.co.us>  
To: Dori Vigil - DNR <dori.vigil@state.co.us>  
Cc: Patrick Stanko <patrick@communityagalliance.org>

Fri, Sep 13, 2019 at 10:59 AM

Dori:

I approve this budget re-allocation. Letter is in project folder.

Thanks!

On Fri, Sep 13, 2019 at 9:57 AM Patrick Stanko <[patrick@communityagalliance.org](mailto:patrick@communityagalliance.org)> wrote:  
Craig,

Please see attached letter for request to change the budget for each task of GTGGI 2017-728 WSRF Grant.

Thank you,  
Patrick Stanko  
Ag Resource Coordinator  
Community Agriculture Alliance

--

***Craig Godbout***  
***Program Manager***  
***Colorado Water Conservation Board***  
***Water Supply Planning Section***  
*1313 Sherman Street, Suite 718*  
*Denver CO 80203*  
*(303) 866-3441, ext 3210 (office)*  
*(303) 547-8061 (cell)*  
*[craig.godbout@state.co.us](mailto:craig.godbout@state.co.us)*