



Wright Water Engineers, Inc.

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Via email - ben.wade@state.co.us

Ben Wade
Water Conservation Coordinator
Colorado Water Conservation Board
1313 Sherman St. Room 718
Denver, CO 80203

Re: City of Alamosa Water Efficiency Plan 50 Percent Progress Report

Dear Mr. Wade,

Wright Water Engineers, Inc., (WWE) on behalf of the City of Alamosa (City), is pleased to present you the 50 percent progress report for the City of Alamosa Water Efficiency Plan (WEP). The Colorado Water Conservation Board (CWCB) awarded the City funding for the project on November 21, 2018, Contract POGG1, PDAA,201900002488.

Specific tasks performed by WWE included:

- WWE held a phone conference kickoff meeting. Gathered data for and wrote scope of work for grant application. Reviewed application with client. Followed up with the CWCB.
- WWE received the Notice to Proceed from the City. WWE began reviewing information provided by Alamosa. WWE attended a kickoff meeting with the City on 11/28/2018.
- WWE reviewed water rights information and prepared summary tables. Organized and outlined the WEP Report. Reviewed data provided by City.
- WWE reviewed water use and water production data. Created draft tables and figures.
- WWE corresponded with the City of Alamosa on progress of the Water Efficiency Plan (WEP). WWE also coordinated with the City on checking the City's water rights table, as well as reviewing historical usage for the WEP. WWE created water usage figures, started to compile the WEP 50 percent progress report and communicated with the City on due dates for the various WEP deliverables.


- WWE began writing the WEP with compiled data and information provided and is currently over halfway through the WEP draft.


WWE is currently on schedule with this project and does not foresee a need for revisions to the scope of work and schedule timelines at this point.

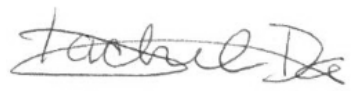
Please feel free to contact us with any questions or concerns.

Very truly yours,

WRIGHT WATER ENGINEERS, INC.

By 
Peter R. Foster, P.E.
Project Manager, Vice President

By 
Ben Von Thaden, Hydrologist

By 
Rachel Day, Engineering Intern