



1199 North Fairfax St, Suite 410 • Alexandria, VA 22314

January 25, 2018

Ms. Angie Quinn
Accounting Manager
WaterReuse Association
1199 North Fairfax Street
Suite 410
Alexandria, VA 22314

Subject: Revised Project Summary for WaterReuse Colorado Project "Advancing Direct Potable Reuse to Optimize Water Supplies and Meet Future Demands"

Dear Ms. Quinn,

On December 31, 2018, Austa Parker with Carollo Engineers, Inc. emailed you the following:

- a letter dated November 1, 2018,
- invoices for services rendered from October 1, 2017 through September 30, 2018 for WaterReuse Colorado Project "Advancing Direct Potable Reuse to Optimize Water Supplies and Meet Future Demands," and
- all final project deliverables in accordance with the project scope.

The invoices be paid by the WaterReuse Association to Carollo Engineers totaled \$99,855.37 and remain outstanding. The Colorado Water Conservation Board (CWCB) Water Supply Reserve Account Grant (WSRA) reimbursement request amount indicated in the November 1, 2018 letter was in error. This letter replaces the November 1 letter by correcting the reimbursement amount.

CWCB WSRA has agreed to fund \$188,955.00 of the total Carollo fee of \$243,955.00. For all previous invoicing periods, CWCB WSRA reimbursement amounts were calculated as 77.5% of each of the total Carollo invoices for each invoicing period; the actual percent should have been 77.45%, not rounded to 77.5%. We apologize that this rounding caused a discrepancy on the reimbursement request amount associated with the final invoicing.

To correct that and to prevent the CWCB WSRA reimbursement request from exceeding the \$188,955.00 budgeted funding, **the revised final invoicing reimbursement request attached to this letter is for the balance of CWCB WSRA budgeted funds (\$77,297.21)**. The calculation is as follows:

Total Carollo invoiced to date (= total project budget)	\$243,955.00
	X
	77.45%
= Total CWCB WSRA reimbursement request to date	\$188,955.00
Total CWCB WSRA reimbursement request (= budget)	\$188,955.00
– Previous invoice CWCB WSRA reimbursement requests	\$111,657.79
= Current (revised) CWCB WSRA reimbursement request	\$77,297.21





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We are attaching CWCB's invoice tracking form, including 77.5% of each task of the current Carollo invoice, for your use in submitting your monthly reimbursement request to CWCB. The final invoice (Grantee Invoice 18) is reimbursed at a lesser percentage to account for rounding previous reimbursements from 77.45% to 77.5%, thus bringing the total reimbursement request in on budget at \$188,955.00.

October 1, 2017 through September 30, 2018 Invoice Breakdown:

- WaterReuse Association: \$99,855.37 (total to Carollo)
- WSRA Reimbursement Request: \$77,297.21 (to be sent by WaterReuse Association to CWCB)

Work completed throughout this reporting period is detailed in the following project summary table.





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	Services Performed this Period	Invoiced this Period	Invoiced to Date	Total Budget	Percent Complete
Task 1 - DPR Regulatory and Institutional Framework	<ul style="list-style-type: none"> Planned, coordinated, and conducted the fourth and final workgroup meeting. Provided assistance to obtain a grant to continue building a DPR regulatory framework for Colorado through an NWRI panel. Drafted, finalized, and presented all results to project stakeholders via an in person meeting and WebEx. Final deliverable TM 1 “Development of DPR Regulations in Colorado” 	\$12,983.88	\$73,969.01	\$77,392.00	100%
Task 2 - Public Outreach for DPR at the Local and State Level	<ul style="list-style-type: none"> Planned, coordinated, and conducted the fourth and final workgroup meeting. Planned and conducted extensive public outreach and education efforts for the PureWater Colorado DPR Demonstration project, including development of materials for future outreach use and media interviews. Provided project summary and update to stakeholders via an in person meeting and WebEx. Final deliverable TM 2 “Communications and Outreach Plan for Direct Potable Reuse in Colorado” 	\$43,981.65	\$55,209.57	\$104,375.00	100%





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	Services Performed this Period	Invoiced this Period	Invoiced to Date	Total Budget	Percent Complete
Task 3 - Leveraging Potable Reuse Planning Tools	<ul style="list-style-type: none"> Performed all modeling updates and data analysis needed for DPR tool update. Provided project summary and update via one-on-one meetings with participating case study utilities and an in person meeting and WebEx with stakeholders. Deliverable of code needed for modeling update as requested. Final deliverable TM 3 “Potable Reuse Planning Tools and Case Studies” 	\$26,891.33	\$766.45	\$34,255.00	100%
Task 4 - Summary, Project Management and Administration of Funds	<ul style="list-style-type: none"> All final invoicing and project management reports. Coordination and communication with project stakeholders. Final deliverable “Executive Summary” 	\$15,998.51	\$14,129.54	\$27,933.00	100%
Project Summary		\$99,855.37	\$144,074.57	\$243,955.00	100%





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This letter serves as the final project report and provides the final project invoice. This project is now ready to be closed out. We have appreciated the opportunity to work with you on this project. If you have any questions about this invoice, project report, or deliverables, please contact me.

Sincerely,

CAROLLO ENGINEERS, INC.

John Rehring, P.E.
Project Manager

