



**STATE OF COLORADO**  
Department of Natural Resources

Page 1 of 1

<b>ORDER</b>				<b>*****IMPORTANT*****</b>			
<b>Number:</b> POGG1,PDAA,201900002609				The order number and line number must appear on all invoices, packing slips, cartons, and correspondence.			
<b>Date:</b> 1/7/19				<b>BILL TO</b>			
<b>Description:</b> PDAA2500 ATM_SP CONSERV_DEVELOP FR COMPONENT				COLORADO WATER BOARD CONSERVATION 1313 SHERMAN STREET, ROOM 718 DENVER, CO 80203			
<b>Effective Date:</b> 01/10/19							
<b>Expiration Date:</b> 01/15/21							
<b>BUYER</b>				<b>SHIP TO</b>			
<b>Buyer:</b>				COLORADO WATER BOARD CONSERVATION			
<b>Email:</b>				1313 SHERMAN STREET, ROOM 718			
<b>VENDOR</b>				DENVER, CO 80203			
COLORADO OPEN LANDS 1546 COLE BLVD STE 200 LAKEWOOD, CO 80401							
<b>Contact:</b> .				<b>SHIPPING INSTRUCTIONS</b>			
<b>Phone:</b> .				<b>Delivery/Install Date:</b> -			
				<b>FOB:</b> FOB Dest, Freight Allowed			
<b>VENDOR INSTRUCTIONS</b>							
<b>EXTENDED DESCRIPTION</b>							
<b>Line Item</b>	<b>Commodity/Item Code</b>	<b>UOM</b>	<b>QTY</b>	<b>Unit Cost</b>	<b>Total Cost</b>	<b>MSDS Req.</b>	
1	G1000		0	0.00	\$9,500.00	<input type="checkbox"/>	
<b>Description:</b> PDAA2500 ATM_SP CONSERV_DEVELOP FR COMPONENT							
<b>Service From:</b> 01/10/19				<b>Service To:</b> 01/15/21			
<b>TERMS AND CONDITIONS</b>							
<a href="https://www.colorado.gov/pacific/osc/small-dollar-grant-award-terms-conditions">https://www.colorado.gov/pacific/osc/small-dollar-grant-award-terms-conditions</a>							
<b>DOCUMENT TOTAL = \$9,500.00</b>							

## **Exhibit A-3**

### **Statement of Work – Development of Final Report Component**

**WATER ACTIVITY NAME** - South Platte River ATM & Conservation Easement

**GRANT RECIPIENT** – Colorado Open Lands

**FUNDING SOURCE** - The Alternative Agricultural Water Transfer Methods Competitive Grant Program

#### **INTRODUCTION AND BACKGROUND**

Provide a brief description of the project. (Please limit to no more than 200 words; this will be used to inform reviewers and the public about your proposal)

Colorado Open Lands and Western Water Partnerships are working with a landowner in Weld County to permanently conserve a farm through a conservation easement, while permitting limited water leasing to municipalities. This conservation easement will be an unprecedented example of private and public partners coming together to provide the impetus for a new and innovative way to provide for the protection of critical farmland while providing flexibility to future generations to keep farmland productive and sustainable. In an industry where water is so imperative and subject to the unpredictable whims of nature, the option to lease the water on the property during dry years greatly contributes to the future viability of the farm while also ensuring that development pressures do not permanently remove the farm from production. In this particular context, permanently conserved lands in Weld County provide a solid foundation for the continued operation and sustainability of the agriculture industry as a whole in one of the most productive counties in the country.

#### **OBJECTIVES**

List the objectives of the project

The objectives of this project consist of the completion of a conservation easement to preserve a valuable and productive farm in perpetuity.

#### **TASKS**

Provide a detailed description of each task using the following format

##### **TASK 1 - Project Management**

###### **Description of Task**

This task involves the management of the project, including developing documents, conducting team meetings, calls and grant management responsibilities including submitting regular progress reports and invoicing.

###### **Deliverable**

Regular progress reports and invoicing.

## **TASK 2 - Final report to the CWCB**

### Description of Task:

The purpose of this task is to compose a final report to the CWCB describing the implementation an ATM projects, including any legal, political, financial, or other obstacles that we encounter along the way, lessons learned, and also templates for agreements and road maps that other communities or conservation organizations could use to implement ATMs and accomplish irrigated farmland conservation.

### Final Deliverable

One ATM project accompanied by a final report (electronic and hardcopies).

## **TASK 3 - Direct Costs**

### Description of Task:

To complete the project, Applicants will incur direct costs consisting of mileage for travel to meetings and the site, along with costs for copies for documentation of the process, deliverables and final reporting.

### Final Deliverable

Invoices for Direct Costs.

## **REPORTING AND FINAL DELIVERABLE**

**Reporting:** The applicant shall provide the CWCB a progress report every 6 months, beginning from the date of the executed contract. The progress report shall describe the completion or partial completion of the tasks identified in the statement of work including a description of any major issues that have occurred and any corrective action taken to address these issues.

**Final Deliverable:** At completion of the project, the applicant shall provide the CWCB a final report that summarizes the project and documents how the project was completed. This report may contain photographs, summaries of meetings and engineering reports/designs.

Payments
Payment will be made based on actual expenditures, must include invoices for all work completed and must be on grantee's letterhead. The request for payment must include a description of the work accomplished by task, an estimate of the percent completion for individual tasks and the entire Project in relation to the percentage of budget spent, identification of any major issues, and proposed or implemented corrective actions.
The CWCB will pay the last 10% of the <u>entire</u> water activity budget when the Final Report is completed to the satisfaction of CWCB staff. Once the Final Report has been accepted, and final payment has been issued, the water activity and purchase order or contract will be closed without any further payment. Any entity that fails to complete a satisfactory Final Report and submit to CWCB within 90 days of the expiration of a purchase order or contract may be denied consideration for future funding of any type from CWCB.
Performance Requirements
Performance measures for this contract shall include the following: (a) Performance standards and evaluation: Grantee will produce detailed deliverables for each task as specified. Grantee shall maintain receipts for all project expenses and documentation of the minimum in-kind contributions (if applicable) per the budget in Exhibit B. Per Grant Guidelines, the CWCB will pay out the last 10% of the budget when the final deliverable is completed to the satisfaction of CWCB staff. Once the final deliverable has been

accepted, and final payment has been issued, the purchase order or grant will be closed without any further payment.

(b) Accountability: Per the Grant Guidelines full documentation of project progress must be submitted with each invoice for reimbursement. Grantee must confirm that all grant conditions have been complied with on each invoice. In addition, per the Grant Guidelines, Progress Reports must be submitted at least once every 6 months. A Final Report must be submitted and approved before final project payment.

(c) Monitoring Requirements: Grantee is responsible for ongoing monitoring of project progress per Exhibit A. Progress shall be detailed in each invoice and in each Progress Report, as detailed above. Additional inspections or field consultations will be arranged as may be necessary.

(d) Noncompliance Resolution: Payment will be withheld if grantee is not current on all grant conditions. Flagrant disregard for grant conditions will result in a stop work order and cancellation of the Grant Agreement.

# EXHIBIT B



**COLORADO**  
Colorado Water  
Conservation Board  
Department of Natural Resources

## Colorado Water Conservation Board

### Alternative Agricultural Water Transfer Methods Competitive Grant Program - Exhibit B Budget and Schedule

Date: December 18, 2018

Name of Grantee: Colorado Open Lands

Name of Water Project: South Platte River ATM & Conservation Easement

Task No.	Task Description	Start Date <sup>(1)</sup>	End Date	Project Cost by Task	Match Funding Cash	CWCB Grant Request	Match Funding In-Kind	Total
1 - Project Management	Coordinate team efforts including document development, meetings, calls and ensuring that project is on-task and on-schedule.	1/10/2019	1/15/2021	\$ 5,000.00		\$ 1,000.00		\$ 1,000.00
2 - Final Report	Develop electronic and hardcopy versions of a final report detailing the process of developing the ATM project, lessons learned and recommendations for improvement.	6/15/2019	1/15/2021	\$ 6,000.00		\$ 6,000.00		\$ 6,000.00
3 - Direct Costs	Direct Costs (Mileage and Copies)	1/10/2019	1/15/2021	\$ 4,500.00		\$ 2,500.00		\$ 2,500.00
<b>Total</b>				\$ 15,500.00	\$ -	\$ 9,500.00	\$ -	\$ 9,500.00
<b>Percentage</b>					0%	100%	0%	100%