



City of Thornton

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September 5, 2018

Attn: Ben Wade
Water Conservation Coordinator
Colorado Water Conservation Board
1313 N Sherman St, Suite 721
Denver, CO 80203

Dear Ben Wade,

We appreciate your support and the opportunity to work with you on the update of the City of Thornton's *Grant Guidelines for Drought Mitigation Planning Projects*. This letter summarizes our progress made-to-date at 50% completion.

We are on track for meeting our goals of producing a comprehensive Drought Management Plan that meets CWCB's *Municipal Drought Management Plan Guidance Document*, is supported by the community and further enhances Thornton's ability to prepare for and respond to drought. We have completed the following.

- Task 1 – We have held a kick-off meeting and three workshops with the Planning Team. During these workshops we have developed Plan objectives, water use priorities, and operating principles; identified historical and future drought impacts; conducted a scenario planning exercise to identify four drought -related futures/scenarios that the City could encounter; identified mitigation and response strategies; and developed preliminary drought stages, triggers and response targets.
- Task 2 – Further refined the community engagement process and developed draft materials for the engagement.
- Task 3 – Project administration.

Currently, we have not encountered any obstacles and do not foresee any revisions to the scope of work. However, our schedule has been delayed to ensure sufficient attendance at the workshops given the summer vacation season. Further delays are anticipated to allow ample time for the community engagement process, which will be initiated within the next few weeks.

Please contact us with any questions. We appreciate working with you on this important planning effort.

Sincerely,

John Orr

Project Manager (contact for this project)
720-977-6501

Emily Hunt

Water Resources Manager