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June 12, 2018

Attn: Ben Wade  
Water Conservation Coordinator  
Colorado Water Conservation Board  
1313 N Sherman St, Suite 721  
Denver, CO 80203

Dear Ben Wade,

We appreciate your support and the opportunity to work with you on the update of City of Thornton's *Grant Guidelines for Drought Mitigation Planning Projects*. This letter summarizes our progress made-to-date at 25% completion. Attached is the working draft DMP at 25% completion that demonstrates our progress. Please note that significant changes will be made to this draft and it is not intended for detailed review and comment.

We are on track for meeting our goals of producing a comprehensive DMP that meets CWCB's *Municipal Drought Management Plan Guidance Document*, is supported by the community and further enhances Thornton's ability to prepare for and respond to drought. We have held a kick-off meeting and two workshops with the Planning Team to develop Plan objectives; water use priorities; operating principles; historical drought impacts, mitigation and response; and preliminary future drought impacts, mitigation and response strategies. We have also conducted a scenario planning exercise to identify four drought-related futures/scenarios that the City could encounter. These futures provided a diverse backdrop for informing discussion on the potential future impacts, mitigation and response that Thornton could experience.

Currently, we have not encountered any obstacles and do not foresee any revisions to the scope of work at this time. We are in the process of scheduling Workshop No. 3 which may be a few weeks later than what is indicated in the schedule submitted with the grant application. This is to ensure sufficient attendance at the workshop given that we are entering the summer vacation season and to allow time for the Working Team to review materials prior to the workshop.

We appreciate working with you on this important planning effort.

Sincerely,

A handwritten signature in blue ink, appearing to read "John Orr".

John Orr  
Project Manager  
720-977-6501

(contact for this project)

A handwritten signature in black ink, appearing to read "Emily Hunt".

Emily Hunt  
Water Resources Manager