

Eagle River Water & Sanitation
District 846 Forest Road
Vail, Colorado 81657



November 13, 2017

Colorado Water Conservation Board
Attn: Kevin Reidy, Ben Wade
1313 Sherman Street Rm. 721
Denver, CO 80203

**RE: Status Report for the Eagle River Regional Water Efficiency Plan Project
CWCB Purchase Order No. POGG1 PDAA 201700000824**

Dear Mr. Reidy and Mr. Wade,

The purpose of this letter is to provide a mid-project status report for the Regional Water Efficiency Plan project being completed for the Eagle River Water and Sanitation District (District) and Upper Eagle Regional Water Authority (Authority). The scope of services being provided under the above-referenced grant is within the overall budget; however, additional services have been prepared upon request by the District that are being paid for separately. These additional services were related to more detailed historical demand analyses and the development of alternative plan organization options.

The schedule has been delayed to complete additional data analysis, develop the organization of the plan document, and accommodate the District's revised review procedures. The original goal was to complete the project in February 2018; however, completion is now projected in July 2018. The District will be requesting that Colorado Water Conservation Board (CWCB) staff complete their initial review between March 26 and April 20 with the objective of having the plan conditionally approved prior to commencing the public review process. An updated schedule is provided as **Table 1**.

Following is a summary of what has been completed to date, organized according to our scope of work.

1. DRAFT WATER CONSERVATION PLAN

- Prepared an Information and Data Request to facilitate the transfer of information to be relied upon.
- Prepared memorandum summarizing data analysis and forecasting methodologies.
- Analyzed historical water use data and prepared related analyses of indoor and outdoor demands, water use per single-family equivalent, and water losses. The analyses evaluated total water use by the District and Authority as well as by customer class.
- Evaluated reductions in water use over time to assess savings attributable to previous demand management activities.
- Developed preliminary water demand forecasts through 2030.
- Completed assessment of potential water efficiency activities.
- Develop a plan format that will meet the utilities' messaging objectives as well as statutory requirements. The organization of the plan will not follow the CWCB Guidance or Sample Plan documents.

2. FINAL WATER CONSERVATION PLAN

- No work will be completed under this task until after the public review period has commenced.

3. PROJECT MEETINGS AND ADMINISTRATION

- Held kickoff meeting with District/Authority staff on April 12, 2017.
- Participated in several web-conferences with District staff to review and evaluate potential programs to be implemented as part of the Regional WEP.
- Project invoicing, progress reporting, and project management.

Please contact me at mmulcahy@erwsd.org or 970.477.5402 if you need any additional information.

Sincerely,

Maureen Mulcahy
Water Demand Management Coordinator
Eagle River Water & Sanitation District

Proposed Project Schedule
Eagle River Water and Sanitation District
Water Efficiency Plan Development

