



COLORADO

**Colorado Water
Conservation Board**

Department of Natural Resources
1313 Sherman Street, Room 718
Denver, CO 80203

October 25, 2017

Colorado River Water Conservation District
Attn: Eric Kuhn, General Manager
P.O. Box 1120
Glenwood Springs, CO 81602

RE: Notice to Proceed – WSRF Grant – **POGG1 2017-878 Amendment #1 Extension of Time – CO River Development and Curtailment Risk Study in the Colorado, Gunnison, Southwest & Y/W/G River Basins**

Dear Eric,

This letter is to inform you that purchase order modification to assist in the above WSRF grant project has been approved. The original contract documents in the email serve as your copy.

With the executed agreement, you are now able to proceed with the project and invoice the State of Colorado for costs incurred through December 31, 2018 according to the Exhibit B schedule. Please provide the project name, contract/**PO number**, and basin(s) when corresponding with or invoicing for your project along with back-up documentation of cost incurred for the WSRF portion of the grant according to Exhibit A tasks. Upon receipt of your invoice(s), the State of Colorado will provide payment no later than 30 days after review and signed approval of the project manager.

Please refer to the WSRF Criteria & Guidelines for reporting requirements for the six month progress reports and final deliverable requirements in order to avoid a delay in payment. A 30-day advance notice is required in the event you are seeking an amendment to the term of the contract and will require an official letter of request to the CWCB project manager briefly describing the need for the extension, updated insurance certificates (if applicable) and updated schedule.

If you have any questions or concerns regarding this project, please contact Megan Holcomb, Project Manager at 303-866-3441 x3222 or at Megan.holcomb@state.co.us. When submitting invoices and progress reports, send them directly to the PM and cc me at dori.vigil@state.co.us. You can contact me at 303-866-3441 x. 3250 for additional invoicing and payment disbursement questions.

Thank you.

Sincerely,

//s//

Doriann Vigil

Program Assistant II

O 303-866-3441 ext. 3250

1313 Sherman Street, Rm. 719, Denver, CO 80203

Dori.vigil@state.co.us / cwcb.state.co.com

Attachments

Cc: Alesha Frederick, Business Support Specialist





STATE OF COLORADO
Department of Natural Resources

ORDER		** IMPORTANT **				
Number: POGG1 PDAA 201700000878		The order number and line number must appear on all invoices, packing slips, cartons and correspondence				
Date: 10/25/17						
Description: Roll Document from 2017 to 2018		BILL TO				
Effective Date: 04/01/17		COLORADO WATER BOARD CONSERVATION 1313 SHERMAN STREET, ROOM 718 DENVER, CO 80203				
BUYER		SHIP TO				
Buyer:		COLORADO WATER BOARD CONSERVATION 1313 SHERMAN STREET, ROOM 718 DENVER, CO 80203				
Email:						
VENDOR		SHIPPING INSTRUCTIONS				
COLORADO RIVER WATER CONSERVE DIST PO BOX 1120 GLENWOOD SPRINGS, CO 81602-1120		Delivery/Install Date: F.O.B: FOB Dest, Freight Allowed				
Contact: .		VENDOR INSTRUCTIONS:				
Phone: .						
Line Item	Commodity/Item Code	UOM	QTY	Unit Cost	Total Cost	MSDS Req.
1	G1000		0	0.00	\$10,000.00	<input type="checkbox"/>
Description: PDAA 2500 WSRF CRWCD to fund Phase 2 Risk Study						
Service From: 04/01/17 Service To: 12/31/18						
Line Item	Commodity/Item Code	UOM	QTY	Unit Cost	Total Cost	MSDS Req.
2	G1000		0	0.00	\$10,000.00	<input type="checkbox"/>
Description: PDAA 2500 WSRF CRWCD to fund Phase 2 Risk Study						
Service From: 04/01/17 Service To: 12/31/18						
Line Item	Commodity/Item Code	UOM	QTY	Unit Cost	Total Cost	MSDS Req.
3	G1000		0	0.00	\$10,000.00	<input type="checkbox"/>
Description: PDAA 2500 WSRF CRWCD to fund Phase 2 Risk Study						
Service From: 04/01/17 Service To: 12/31/18						
Line Item	Commodity/Item Code	UOM	QTY	Unit Cost	Total Cost	MSDS Req.
4	G1000		0	0.00	\$10,000.00	<input type="checkbox"/>
Description: PDAA 2500 WSRF CRWCD to fund Phase 2 Risk Study						
Service From: 04/01/17 Service To: 12/31/18						
TERMS AND CONDITIONS						
https://www.colorado.gov/osc/purchase-order-terms-conditions						
REASONS FOR MODIFICATION						
Change Order No: 1						
Extension of time						
DOCUMENT TOTAL = \$40,000.00						

Last Update: May 19, 2017



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Water Supply Reserve Fund Exhibit B - BUDGET AND SCHEDULE

Date: October, 20, 2017

Water Activity Name: Basin Roundtable Technical Study on Colorado River Risk Response Options - Phase 2

Colorado River Water Conservation District POGG1 2017-878

	<u>Description</u>	<u>Start Date</u> ⁽¹⁾	<u>End Date</u>	<u>Matching Funds</u> (cash & in-kind) ⁽²⁾	<u>WSRF Funds</u> (Basin & Statewide combined) ⁽²⁾	<u>Total</u>
1	Ongoing CRSS Evaluation	3/1/2017	12/31/2018	\$ 26,560		\$ 26,560
2	StateMod Evaluation and CRSS Integration Te	3/1/2017	12/31/2018	\$10,560	\$ 20,000	\$ 30,560
3	Final Reporting and Meetings	3/1/2017	12/31/2018	\$20,920	\$ 15,000	\$ 35,920
4	Travel Expenses (mileage, meals, hotel, etc.)	3/1/2017	12/31/2018		\$ 5,000	\$ 5,000
						\$0
Total				\$58,040	\$40,000	\$98,040

(1) Start Date for funding under \$100K - 45 Days from Board Approval; Start Date for funding over \$100K - 90 Days from Board Approval.

(2) Round values up to the nearest hundred dollars.

Reimbursement eligibility commences upon the grantee's receipt of a Notice to Proceed (NTP)

NTP will not be accepted as a start date. Project activities may commence as soon as the grantee enters contract and receives formal NTP if prior to the listed "Start Date"

CWCB will withhold the last 10% of the entire grant budget until the Final Report (Deliverable) is completed and accepted (2016 WSRF Criteria & Guidelines).

Additionally, the applicant shall provide a progress report every 6 months, beginning from the date of contract execution