PLATTE RIVER RECOVERY IMPLEMENTATION PROGRAM
Finance Committee Conference Call Minutes
January 30, 2012

Meeting Attendees

Finance Committee (FC)

State of Wyoming
Mike Purcell – Member (Chair)

State of Colorado
Suzanne Sellers – Member

State of Nebraska
Jim Schneider – Member

Bureau of Reclamation (BOR)
Gary Campbell – Member
Brock Merrill

U.S. Fish and Wildlife Service (Service)
Mike George – Member

Environmental Entities
Tom Dougherty – Member
John Heaston – Member

Colorado Water Users
Alan Berryman – Member
Kevin Urie – Member

Downstream Water Users
Don Kraus – Member

Executive Director's Office (EDO) Staff
Jerry Kenny, Executive Director (ED)
Justin Brei
Jason Farnsworth
Chad Smith
Tim Tunnell

Participants
Larry Schulz – Consultant

Welcome and Administrative

Finance Committee Chair Purcell called the meeting to order at 2:37 p.m. Central time. No agenda modifications offered. Dougherty moved to approve the November 9, 2011 FC minutes; Sellers seconded. **Minutes approved.**

Fire Services RFP

Farnsworth discussed the RFP for Program prescribed fire services in 2012. Sellers asked about liability related to this work if fire were to get out of control. Farnsworth and Tunnell said the contractor will be fully insured and will be fully liable for any problems, and most contractors are fully prepared for this. The Program will not accept any bids from non-insured parties. Dougherty asked if we have to get

permits from counties to do this work. Tunnell said you have to get a burn permit from the local fire chief and Tunnell will acquire permits from local fire chiefs in order to accomplish burns. Farnsworth said Tunnell has a long history of burning in the central Platte so he knows the process. Kenny said the EDO is asking for approval to advertise. Dougherty moved to approve advertising the RFP; Schneider seconded. Kraus asked about the weekly rate and the cost of labor for a week. Farnsworth said the DO decided not to break out standby time separately because it would be a disincentive to bid on the work because there is no way to guarantee the number of days of active burning (weather problems, etc.). Kraus asked if they are on standby for a couple of weeks, will the Program be billed for that time. Tunnell said yes, but the RFP includes a list of possible additional activities the crew could work on for the Program if there is substantial idle. Purcell said there are a couple of typos that need corrected. Farnsworth said this would be done. **RFP approved.**

Purcell asked for the budget item and estimated cost. Farnsworth said budget line item LP-2 and the cost estimate is just under $80,000 for the work.

PRRIP Database

Brei discussed the contract amendment with Riverside for the Program web site and database. The amendment includes regular hosting and maintenance as well as necessary enhancements (Share Point for document distribution needs to be upgraded; improved password protection; progress tracking for AMP hypotheses; providing capacity to edit data within the database instead of doing it all before the data is uploaded). This is an annual amendment and is budgeted within 2012 budget line item for PD-8. Sellers said she appreciates the organization of documents on the web site and wonders if that is being done by RTi (contractor) or EDO. Brei said it is a work in progress but a lot of that work occurs in the EDO. Berryman moved to approve the amendment; Dougherty seconded. **Contract amendment approved.**

Closing Business

The next FC meeting is Friday, March 2 from 2:30-4:30 p.m. Central time.

FC meeting adjourned at 2:59 p.m. Central time.

Summary of Action Items/Decisions from January 30, 2012 FC meeting

1) Approved November 9, 2011 FC minutes.
2) Approved PRRIP Fire Services RFP.
3) Approved PRRIP Database Contract Amendment.