



COLORADO WATER CONSERVATION BOARD



WATER SUPPLY RESERVE ACCOUNT APPLICATION FORM

Today's Date: June 8, 2016

Long-Term Potable Water Supply to the Zinno Subdivision

Name of Water Activity/Project

St. Charles Mesa Water District

Name of Applicant

Arkansas Basin - \$25,000
State Account - \$50,000

Amount from Statewide Account:

\$25,000

Amount from Basin Account(s):

\$50,000

Total WSRA Funds Requested:

\$75,000

Approving Basin Roundtable(s)

(If multiple basins specify amounts in parentheses.)

FEIN: 84-0530580

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Required Exhibits

- A. Statement of Work, Budget, and Schedule
- B. Project Map
- C. As Needed (i.e. letters of support, photos, maps, etc.)

Appendices – Reference Material

- 1. Program Information
- 2. Insurance Requirements
- 3. WSRA Standard Contract Information (Required for Projects Over \$100,000)
- 4. W-9 Form (Required for All Projects Prior to Contracting)

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Instructions

To receive funding from the Water Supply Reserve Account (WSRA), a proposed water activity must be approved by the local Basin Roundtable **AND** the Colorado Water Conservation Board (CWCBC). The process for Basin Roundtable consideration and approval is outlined in materials in Appendix 1.

Once approved by the local Basin Roundtable, the applicant should submit this application **with a detailed statement of work including budget and schedule as Exhibit A** to CWCBC staff by the application deadline.

WSRA applications are due with the roundtable letter of support 60 calendar days prior to the bi-monthly Board meeting at which it will be considered. Board meetings are held in January, March, May, July, September, and November. Meeting details, including scheduled dates, agendas, etc. are posted on the CWCBC website at: <http://cwcb.state.co.us> Applications to the WSRA Basin Account are considered at every board meeting, while applications to the WSRA Statewide Account are only considered at the March and September board meetings.

When completing this application, the applicant should refer to the WSRA Criteria and Guidelines available at: <http://cwcb.state.co.us/LoansGrants/water-supply-reserve-account-grants/Documents/WSRACriteriaGuidelines.pdf>. In addition, the applicant should also refer to the [Supplemental Scoring Matrix](#) applied to Evaluation Criteria Tiers 1-3 for Statewide Account requests .

The application, statement of work, budget, and schedule **must be submitted in electronic format** (Microsoft Word or text-enabled PDF are preferred) and can be emailed or mailed on a disk to:

Craig Godbout - WSRA Application
Colorado Water Conservation Board
1313 Sherman St., Room 721
Denver, CO 80203
Craig.godbout@state.co.us

If you have questions or need additional assistance, please contact Craig Godbout at: 303-866-3441 x3210 or craig.godbout@state.co.us.

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Part I. - Description of the Applicant (Project Sponsor or Owner);

1.	Applicant Name(s):	St. Charles Mesa Water District			
	Mailing address:	1397 Aspen Road Pueblo, CO 81006			
	FEIN #:	84-0530580			
	Primary Contact:	David Simpson	Position/Title:	General Manager	
	Email:	David.Simpson@scmwd-pueblo.org			
	Phone Numbers:	Cell:	719-671-6022	Office:	719-542-4380
	Alternate Contact:	John Dorsch	Position/Title:	President	
	Email:				
	Phone Numbers:	Cell:		Office:	719-542-4380

2. Eligible entities for WSRA funds include the following. What type of entity is the Applicant?

- ☐ Public (Government) – municipalities, enterprises, counties, and State of Colorado agencies. Federal agencies are encouraged to work with local entities and the local entity should be the grant recipient. Federal agencies are eligible, but only if they can make a compelling case for why a local partner cannot be the grant recipient.
- ☒ Public (Districts) – authorities, Title 32/special districts, (conservancy, conservation, and irrigation districts), and water activity enterprises.
- ☐ Private Incorporated – mutual ditch companies, homeowners associations, corporations.
- ☐ Private individuals, partnerships, and sole proprietors are eligible for funding from the Basin Accounts but not for funding from the Statewide Account.
- ☐ Non-governmental organizations – broadly defined as any organization that is not part of the government.

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3. Provide a brief description of your organization

The St. Charles Mesa Water District is a quasi-municipal corporation and a political subdivision of the State created pursuant to the Special District Act for the purpose of providing a complete domestic water system for the District and its inhabitants. The District was formed in 1988 pursuant to an order and decree entered by the District Court in and for Pueblo County; prior to the District's formation, St. Charles Mesa Water Association, a non-profit entity, provided water facilities and services to area inhabitants from 1964 to 1987. Organization of the District was preceded by the filing of, and Pueblo County's subsequent approval of, a service plan consisting of a financial plan, including proposed funding therefore, and a preliminary engineering survey detailing the proposed improvements within the District; the filing of a petition for organization and the subsequent hearing thereon and approval of such petition; the adoption by the District of a resolution approving the formation of the District; and, approval of the District's formation by the qualified electors of the proposed District at an election held for that purpose.

The District currently encompasses approximately 64 square miles located in east-central Pueblo County, adjacent to the eastern boundary of the City of Pueblo, and it serves a population of approximately 9,556 people.

4. If the Contracting Entity is different then the Applicant (Project Sponsor or Owner) please describe the Contracting Entity here.

Not-Applicable

5. Successful applicants will have to execute a contract with the CWCB prior to beginning work on the portion of the project funded by the WSRA grant. In order to expedite the contracting process the CWCB has established a standard contract with provisions the applicant must adhere to. A link to this standard contract is included in Appendix 3. Please review this contract and check the appropriate box.

☒ The Applicant will be able to contract with the CWCB using the Standard Contract

☐ The Applicant has reviewed the standard contract and has some questions/issues/concerns. Please be aware that any deviation from the standard contract could result in a significant delay between grant approval and the funds being available.

6. The Tax Payer Bill of Rights (TABOR) may limit the amount of grant money an entity can receive. Please describe any relevant TABOR issues that may affect the applicant.

If St. Charles Mesa Water District (SCMWD) receives a grant with State Severance funds, it will not exceed the TABOR limit and force a citizen property tax rebate.

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Part II. - Description of the Water Activity/Project

1. What is the primary purpose of this grant application? (Please check only one)

☐ Nonconsumptive (Environmental or Recreational)

☐ Agricultural

☒ Municipal/Industrial

☐ Needs Assessment

☐ Education

☐ Other Explain:

2. If you feel this project addresses multiple purposes please explain.

3. Is this project primarily a study or implementation of a water activity/project? (Please check only one)

☐ Study

☒ Implementation

4. To catalog measurable results achieved with WSRA funds can you provide any of the following numbers?

New Storage Created (acre-feet)

New Annual Water Supplies Developed, Consumptive or Nonconsumptive (acre-feet)

Existing Storage Preserved or Enhanced (acre-feet)

Length of Stream Restored or Protected (linear feet)

Length of Pipe/Canal Built or Improved (linear feet)

Efficiency Savings (acre-feet/year OR dollars/year – **circle one**)

Area of Restored or Preserved Habitat (acres)

Other -- Explain:

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4. To help us map WSRA projects please include a map (Attachment 1) and provide the general coordinates below:

Latitude:

38 . 2

Longitude:

104 . 5

5. Please provide an overview/summary of the proposed water activity (no more than one page). Include a description of the overall water activity and specifically what the WSRA funding will be used for. A full **Statement of Work** with a detailed budget and schedule is required as **Exhibit A** of this application.

The scope of work for this project is to annex the Zinno Subdivision into the St. Charles Mesa Water District (SCMWD) service area and install a new distribution system, service lines, and meters.

The Joseph Water Corporation was created in 1963 to serve the residents of the Zinno Subdivision. The subdivision comprises all of the service area of Joseph Corporation. There are presently 97 active water taps within the subdivision. The sole source of water for the subdivision is a shallow 43 feet deep well. In past years, power outages, pump failures and main breaks have caused numerous interruptions in service. The most serious have caused disruptions in service of up to two weeks. The interruptions in service are mostly due to poorly maintained infrastructure that has been neglected for many years. In addition, the residents have complained about the poor water quality coming from their tap. The water has a foul taste and is considered by most to be undrinkable. Due to the precarious nature of the Joseph Corporation water service, the residents of the Zinno Subdivision are actively seeking a remedy, which would provide them with continuous, quality, potable water service and stable water rates. SCMWD is willing to assist this effort by providing a reliable and potable water supply by including them in their District boundaries and constructing new infrastructure in order to deliver a secure water supply to the water users in the subdivision.

Several health and safety risks associated with the current water system will be eliminated with this project. Residents will receive a long-term, safe, and reliable water supply. New fire hydrants will be installed to reduce the chances of a catastrophic fire event. The new water system infrastructure will reduce the need of tearing up roadways to repair leaks. Old dilapidated roadways will be totally resurfaced. New copper service lines and accurate radio-read meters will be used to correctly measure the amount of water homeowners are using and being charged for. The water that is currently being wasted by leaking water mains and pipes will no longer be wasted due to a new delivery system being constructed.

SCMWD has agreed to pursue grant and loan funding for the construction of the subdivision's new water infrastructure. SCMWD is pursuing funding in the amount of \$569,293 from a Department of Local Affairs grant. Pueblo County has committed to covering the \$200,000 cost of the demolition of existing streets and the reconstruction of those same roadways (Attachment 2). SCMWD has submitted a CWCB Water Efficiency Grant Program application for \$49,950 to assist with defraying the cost of the new radio-read water meters and installation costs. SCMWD will also request a loan from the Colorado Water Resources and Power Development Association in the amount of \$269,343. This document serves as a \$75,000 grant application from the CWCB Water Supply Reserve

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Account. SCMWD is requesting \$25,000 from the Arkansas Basin Roundtable account and \$50,000 from the statewide account. The entire project has a budget of \$1,163,586.

Part III. – Threshold and Evaluation Criteria

1. Describe how the water activity meets these **Threshold Criteria**. (Detailed in Part 3 of the Water Supply Reserve Account Criteria and Guidelines.)

- a) The water activity is consistent with Section 37-75-102 Colorado Revised Statutes.¹

This long-term potable water supply project will strive to help ensure that the communities served by the waters of the Arkansas River have adequate and reliable water supplies to meet current needs and the needs of the future.

- b) The water activity is consistent with Section 37-75-102 Colorado Revised Statutes.²

This water activity does not repeal or in any manner amend the existing water rights adjudication system. This activity recognizes water rights as a private property right, and is not intended to restrict the ability of the holder of a water right to use or to dispose of that water right in any manner permitted under Colorado law.

¹ 37-75-102. Water rights - protections. (1) It is the policy of the General Assembly that the current system of allocating water within Colorado shall not be superseded, abrogated, or otherwise impaired by this article. Nothing in this article shall be interpreted to repeal or in any manner amend the existing water rights adjudication system. The General Assembly affirms the state constitution's recognition of water rights as a private usufructuary property right, and this article is not intended to restrict the ability of the holder of a water right to use or to dispose of that water right in any manner permitted under Colorado law. (2) The General Assembly affirms the protections for contractual and property rights recognized by the contract and takings protections under the state constitution and related statutes. This article shall not be implemented in any way that would diminish, impair, or cause injury to any property or contractual right created by intergovernmental agreements, contracts, stipulations among parties to water cases, terms and conditions in water decrees, or any other similar document related to the allocation or use of water. This article shall not be construed to supersede, abrogate, or cause injury to vested water rights or decreed conditional water rights. The General Assembly affirms that this article does not impair, limit, or otherwise affect the rights of persons or entities to enter into agreements, contracts, or memoranda of understanding with other persons or entities relating to the appropriation, movement, or use of water under other provisions of law.

² 37-75-102. Water rights - protections. (1) It is the policy of the General Assembly that the current system of allocating water within Colorado shall not be superseded, abrogated, or otherwise impaired by this article. Nothing in this article shall be interpreted to repeal or in any manner amend the existing water rights adjudication system. The General Assembly affirms the state constitution's recognition of water rights as a private usufructuary property right, and this article is not intended to restrict the ability of the holder of a water right to use or to dispose of that water right in any manner permitted under Colorado law. (2) The General Assembly affirms the protections for contractual and property rights recognized by the contract and takings protections under the state constitution and related statutes. This article shall not be implemented in any way that would diminish, impair, or cause injury to any property or contractual right created by intergovernmental agreements, contracts, stipulations among parties to water cases, terms and conditions in water decrees, or any other similar document related to the allocation or use of water. This article shall not be construed to supersede, abrogate, or cause injury to vested water rights or decreed conditional water rights. The General Assembly affirms that this article does not impair, limit, or otherwise affect the rights of persons or entities to enter into agreements, contracts, or memoranda of understanding with other persons or entities relating to the appropriation, movement, or use of water under other provisions of law.

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- c) The water activity underwent an evaluation and approval process and was approved by the Basin Roundtable (BRT) and the application includes a description of the results of the BRT's evaluation and approval of the activity. At a minimum, the description must include the level of agreement reached by the roundtable, including any minority opinion(s) if there was not general agreement for the activity. The description must also include reasons why general agreement was not reached (if it was not), including who opposed the activity and why they opposed it. Note- If this information is included in the letter from the roundtable chair simply reference that letter.

The water activity underwent an evaluation and approval process and was approved by the Arkansas Basin Roundtable.

- d) The water activity meets the provisions of Section 37-75-104(2), Colorado Revised Statutes.³ The Basin Roundtable Chairs shall include in their approval letters for particular WSRA grant applications a description of how the water activity will assist in meeting the water supply needs identified in the basin roundtable's consumptive and/or non-consumptive needs assessments.
- Promotes cooperation between the State of Colorado and the water community located in the Arkansas River basin
 - Addresses identified water needs and gaps in the Arkansas River basin
 - Supports current and future municipal and industrial water use needs
 - Has a matching commitment of over 50%
 - This project is a structural long-term potable water supply project for meeting water supply needs well into the future
- e) Matching Requirement: For requests from the **Statewide Fund**, the applicants will be required to demonstrate a **25 percent** (or greater) match of the total grant request from the other sources, including but not limited to Basin Funds. A minimum match of 5% of the total grant amount shall be from Basin funds. A minimum match of 5% of the total grant amount must come from the applicant or 3rd party sources. Sources of matching funds include but are not limited to Basin Funds, in-kind services, funding from other sources, and/or direct cash match. Past expenditures directly related to the project may be considered as matching funds if the expenditures occurred within 9 months of the date the contract or purchase order between the applicant and the State of Colorado is executed. Please describe the source(s) of matching funds. (NOTE: These matching funds should also be reflected in your Detailed Budget in **Exhibit A** of this application)

³ 37-75-104 (2)(c). Using data and information from the Statewide Water Supply Initiative and other appropriate sources and in cooperation with the on-going Statewide Water Supply Initiative, develop a basin-wide consumptive and nonconsumptive water supply needs assessment, conduct an analysis of available unappropriated waters within the basin, and propose projects or methods, both structural and nonstructural, for meeting those needs and utilizing those unappropriated waters where appropriate. Basin Roundtables shall actively seek the input and advice of affected local governments, water providers, and other interested stakeholders and persons in establishing its needs assessment, and shall propose projects or methods for meeting those needs. Recommendations from this assessment shall be forwarded to the Interbasin Compact Committee and other basin roundtables for analysis and consideration after the General Assembly has approved the Interbasin Compact Charter.

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Funder	Amount
Department of Local Affairs Grant	\$569,293
CWRDA Loan	\$269,343
CWCB Water Efficiency Grant	\$49,950
Pueblo County	\$200,000
CWCB WSRA Grant	\$75,000
TOTAL	\$1,163,586

2. For Applications that include a request for funds from the **Statewide Account**, describe how the water activity/project meets all applicable **Evaluation Criteria**. (Detailed in Part 3 of the Water Supply Reserve Account Criteria and Guidelines and repeated below.) Projects will be assessed on how well they meet the Evaluation Criteria. **Please attach additional pages as necessary.**

Tier 1: Promoting Collaboration/Cooperation and Meeting Water Management Goals and Identified Water Needs

The Long-Term Potable Water Supply for the Zinno Subdivision project helps implement projects identified as helping meet Colorado's future water needs, and addresses the gap areas between available water supply and future need as identified in SWSI and in the Arkansas Basin Implementation Plan.

Tier 2: Facilitating Water Activity Implementation

Funding from the WSRA Grant will reduce the uncertainty that the water activity will be implemented. The residents of the Zinno Subdivision created a local Water Users Association in 2009 and have actively been looking for ways to secure a dependable water supply since that time. They do not have the financial ability to pay for the entire project themselves. In the fall of 2015 representatives of the Association approached the Lower Arkansas Valley Water Conservancy District (LAVWCD) for assistance. The LAVWCD has provided funding to the Water Users Association to cover legal costs, to explore various sources of funding, to open a dialogue with SCMWD, and to manage the project. Without this valuable support the Association would most likely continue to struggle to find a solution, as it has for the past several years. The financial support the Zinno Water Users Association has received from the LAVWCD has moved this project forward.

In addition, SCMWD has agreed to pursue grant and loan funding for the construction of the subdivision's new water infrastructure. SCMWD is pursuing funding in the amount of \$569,293 from a Department of Local Affairs grant. Pueblo County has committed to covering the \$200,000 cost of the demolition of existing streets and the reconstruction of those same roadways. SCMWD has submitted a CWCB Water Efficiency Grant Program application for \$49,950 to assist with defraying the cost of the new radio-read water meters and installation costs. SCMWD will also request a loan from the Colorado Water Resources and Power Development Association in the amount of \$269,343. This document serves as a \$75,000 grant application from the CWCB Water Supply Reserve Account, which is critical in keeping the project repayment costs for the residences in the subdivision reasonable and doable.

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Tier 3: The Water Activity Addresses Other Issues of Statewide Value and Maximizes Benefits

The Long-Term Potable Water Supply for the Zinno Subdivision project provides a high level of benefit to the State in correlation to the amount of WSRA funds being requested. The total project cost is \$1,163,586. SCMWD is requesting a WSRA grant amounting to \$75,000 which is only 6% of the total project cost. This project also is complimentary to or assists in the implementation of other CWCB programs. Several health and safety risks associated with the current water system will be eliminated with this project. Residents will receive a long-term, safe, and reliable water supply. New copper service lines and accurate radio-read meters will be used to correctly measure the amount of water homeowners are using and being charged for. The water that is currently being wasted by leaking water mains and pipes will no longer be wasted due to a new delivery system being constructed.

Evaluation Criteria – the following criteria will be utilized to further evaluate the merits of the water activity proposed for funding from the Statewide Account. In evaluation of proposed water activities, preference will be given to projects that meet one or more criteria from each of the three “tiers” or categories. Each “tier” is grouped in level of importance. For instance, projects that meet Tier 1 criteria will outweigh projects that only meet Tier 3 criteria. The applicant should also refer to the Supplemental Scoring Matrix applied to Evaluation Criteria Tiers 1-3 for Statewide Account requests. WSRA grant requests for projects that may qualify for loans through the CWCB loan program will receive preference in the Statewide Evaluation Criteria if the grant request is part of a CWCB loan/WSRA grant package. For these CWCB loan/WSRA grant packages, the applicant must have a CWCB loan/WSRA grant ratio of 1:1 or higher. Preference will be given to those with a higher loan/grant ratio.

Tier 1: Promoting Collaboration/Cooperation and Meeting Water Management Goals and Identified Water Needs

- a. The water activity addresses multiple needs or issues, including consumptive and/or non-consumptive needs, or the needs and issues of multiple interests or multiple basins. This can be demonstrated by obtaining letters of support from other basin roundtables (in addition to an approval letter from the sponsoring basin).
- b. The number and types of entities represented in the application and the degree to which the activity will promote cooperation and collaboration among traditional consumptive water interests and/or non-consumptive interests, and if applicable, the degree to which the water activity is effective in addressing intrabasin or interbasin needs or issues.
- c. The water activity helps implement projects and processes identified as helping meet Colorado’s future water needs, and/or addresses the gap areas between available water supply and future need as identified in SWSI or a roundtable’s basin-wide water needs assessment.

Tier 2: Facilitating Water Activity Implementation

- d. Funding from this Account will reduce the uncertainty that the water activity will be implemented. For this criterion the applicant should discuss how receiving funding from the Account will make a significant difference in the implementation of the water activity (i.e., how will receiving funding enable the water activity to move forward or the inability obtaining funding elsewhere).
- e. The amount of matching funds provided by the applicant via direct contributions, demonstrable in-kind contributions, and/or other sources demonstrates a significant & appropriate commitment to the project.

Tier 3: The Water Activity Addresses Other Issues of Statewide Value and Maximizes Benefits

- f. The water activity helps sustain agriculture & open space, or meets environmental or recreational needs.

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- g. The water activity assists in the administration of compact-entitled waters or addresses problems related to compact entitled waters and compact compliance and the degree to which the activity promotes maximum utilization of state waters.
- h. The water activity assists in the recovery of threatened and endangered wildlife species or Colorado State species of concern.
- i. The water activity provides a high level of benefit to Colorado in relationship to the amount of funds requested.
- j. The water activity is complimentary to or assists in the implementation of other CWCB programs.

Continued: Explanation of how the water activity/project meets all applicable **Evaluation Criteria**.

Please attach additional pages as necessary.

Part IV. – Required Supporting Material

1. **Water Rights, Availability, and Sustainability** – This information is needed to assess the viability of the water project or activity. Please provide a description of the water supply source to be utilized, or the water body to be affected by, the water activity. This should include a description of applicable water rights, and water rights issues, and the name/location of water bodies affected by the water activity.

The St. Charles Mesa Water District has an annual average of 2,262 acre-feet of raw water, and an annual average retail use of 1,995 acre feet of potable water. Currently, the District has total raw water availability of 7,122 acre-feet, as indicated below.

Water Source	Raw Water Availability
	acre-feet
Arkansas River & Bessemer Ditch water rights	2,568
Cottonwood Creek water rights	949
Zoeller Creek water rights	620
Velazquez Creek water rights	340
Well #1	215
Well #6	215
Well #8	107.5
Well #10	107.5
Fry-Ark Project Water (Pueblo Reservoir)	2,000
Totals	7,122

2. Please provide a brief narrative of any related studies or permitting issues.

Permitting Issues:

A. Annexation of the Zinno Subdivison into the St. Charles Mesa Water District (SCMWD) service area – The proposed service area is required to be annexed into the SCMWD in order to receive service. This will be conducted by SCMWD in cooperation with the Zinno Water Users Association and is currently being performed.

B. Colorado Department of Public Health and Environment (CDPHE) Approval – Submittal to the CDPHE is required, including a Preliminary Engineering Report (Attachment 3), and all

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construction documents and specifications. SCMWD will submit the necessary documents to CHPHE for approval.

3. Statement of Work, Detailed Budget, and Project Schedule

The statement of work will form the basis for the contract between the Applicant and the State of Colorado. In short, the Applicant is agreeing to undertake the work for the compensation outlined in the statement of work and budget, and in return, the State of Colorado is receiving the deliverables/products specified. **Please note that costs incurred prior to execution of a contract or purchase order are not subject to reimbursement.** All WSRA funds are disbursed on a reimbursement basis after review invoices and appropriate backup material.

Please provide a detailed statement of work using the template in Exhibit A. Additional sections or modifications may be included as necessary. Please define all acronyms and include page numbers. **REPORTING AND FINAL DELIVERABLE**

Reporting: The applicant shall provide the CWCB a progress report every 6 months, beginning from the date of the executed contract. The progress report shall describe the completion or partial completion of the tasks identified in the statement of work including a description of any major issues that have occurred and any corrective action taken to address these issues.

Final Deliverable: At completion of the project, the applicant shall provide the CWCB a final report that summarizes the project and documents how the project was completed. This report may contain photographs, summaries of meetings and engineering reports/designs.

PAYMENT

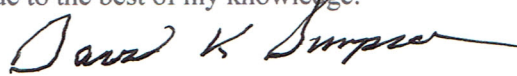
Payment will be made based on actual expenditures and invoicing by the applicant. Invoices from any other entity (i.e. subcontractors) cannot be processed by the State. The request for payment must include a description of the work accomplished by major task, and estimate of the percent completion for individual tasks and the entire water activity in relation to the percentage of budget spent, identification of any major issues and proposed or implemented corrective actions. The last 10 percent of the entire water activity budget will be withheld until final project/water activity documentation is completed. All products, data and information developed as a result of this grant must be provided to the CWCB in hard copy and electronic format as part of the project documentation. This information will in turn be made widely available to Basin Roundtables and the general public and help promote the development of a common technical platform.

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The above statements are true to the best of my knowledge:

Signature of Applicant:



Print Applicant's Name: David Simpson

Project Title: Long-Term Potable Water Supply for the Zinno Subdivision

Date: June 8, 2016

Return an electronic version (hardcopy may also be submitted) of this application to:

Craig Godbout – WSRA Application
Colorado Water Conservation Board
1313 Sherman St., Room 721
Denver, CO 80203
303-866-3441, ext. 3210 (office)
303-547-8061 (cell)
craig.godbout@state.co.us