

ELEMENT Water Consulting, Inc.  
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September 1, 2016

Mr. Melissa Tremelling  
East Larimer County Water District  
232 South Link Lane  
Fort Collins, Colorado 80524

**RE: Status Report for the ELCO Water District Water Efficiency Plan Project  
CWCB Purchase Order No. POGG1 PDAA 2016000000000000613**

Dear Ms. Tremelling,

The purpose of this letter is to provide a 75% project status report for the East Larimer County (ELCO) Water District Water Efficiency Plan Project.

The following is a summary of what has been completed since the mid-project status report dated July 20, 2016, organized according to our scope of work.

**1. DRAFT WATER CONSERVATION PLAN**

- Completed initial screening of potential water efficiency programs using CWCB worksheets and Colorado Waterwise Best Practices Guidebook.
- Prepared passive demand forecast based on estimated penetration rates.
- Prepared active demand forecast based on selected efficiency programs.
- Estimated savings from previous and new water efficiency programs.
- Developed proposed implementation and monitoring program.
- Prepared initial draft of Water Efficiency Plan for review by District staff.

**2. FINAL WATER CONSERVATION PLAN**

- No work will be completed under this task until after the public review period has commenced.

**3. PROJECT MEETINGS AND ADMINISTRATION**

- Prepared for and completed 2<sup>nd</sup> coordination meeting with District's Administrative Manager and Senior Billing Specialist to review potential programs identified during initial screening.
- Project invoicing, progress reporting, and project management.
- Corresponding with District staff regarding supplemental data needs.

The project is within budget. As previously indicated in the mid-project status report, the public review period is estimated to commence around mid-September.

We look forward to working with you on the remaining tasks. Please contact me at [bcourtney@elementwaterinc.com](mailto:bcourtney@elementwaterinc.com) or 303.918.5096 if you need any additional information.

Sincerely,

A handwritten signature in cursive script that reads "Beorn A. Courtney".

Beorn A. Courtney, P.E.  
President – Water Resources Engineer  
**ELEMENT Water Consulting**