



COLORADO WATER CONSERVATION BOARD



WATER SUPPLY RESERVE ACCOUNT APPLICATION FORM

Today's Date: May 31st, 2016

Steamboat Springs Yampa River Management Plan

Name of Water Activity/Project

City of Steamboat Springs

Name of Applicant

Yampa/White/Green Basin
Roundtable

Amount from Statewide Account:

Amount from Basin Account(s):

Total WSRA Funds Requested:

21,000

21,000

Approving Basin Roundtable(s)

(If multiple basins specify amounts in parentheses.)

FEIN: 84-6000721

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Required Exhibits

- A. Statement of Work, Budget, and Schedule
- B. Project Map
- C. As Needed (i.e. letters of support, photos, maps, etc.)

Appendices – Reference Material

- 1. Program Information
- 2. Insurance Requirements
- 3. WSRA Standard Contract Information (Required for Projects Over \$100,000)
- 4. W-9 Form (Required for All Projects Prior to Contracting)

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Instructions

To receive funding from the Water Supply Reserve Account (WSRA), a proposed water activity must be approved by the local Basin Roundtable **AND** the Colorado Water Conservation Board (CWCBC). The process for Basin Roundtable consideration and approval is outlined in materials in Appendix 1.

Once approved by the local Basin Roundtable, the applicant should submit this application **with a detailed statement of work including budget and schedule as Exhibit A** to CWCBC staff by the application deadline.

WSRA applications are due with the roundtable letter of support 60 calendar days prior to the bi-monthly Board meeting at which it will be considered. Board meetings are held in January, March, May, July, September, and November. Meeting details, including scheduled dates, agendas, etc. are posted on the CWCBC website at: <http://cwcb.state.co.us> Applications to the WSRA Basin Account are considered at every board meeting, while applications to the WSRA Statewide Account are only considered at the March and September board meetings.

When completing this application, the applicant should refer to the WSRA Criteria and Guidelines available at: <http://cwcb.state.co.us/LoansGrants/water-supply-reserve-account-grants/Documents/WSRACriteriaGuidelines.pdf>. In addition, the applicant should also refer to the [Supplemental Scoring Matrix](#) applied to Evaluation Criteria Tiers 1-3 for Statewide Account requests .

The application, statement of work, budget, and schedule **must be submitted in electronic format** (Microsoft Word or text-enabled PDF are preferred) and can be emailed or mailed on a disk to:

Craig Godbout - WSRA Application
Colorado Water Conservation Board
1313 Sherman St., Room 721
Denver, CO 80203
Craig.godbout@state.co.us

If you have questions or need additional assistance, please contact Craig Godbout at: 303-866-3441 x3210 or craig.godbout@state.co.us.

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Part I. - Description of the Applicant (Project Sponsor or Owner);

1.	Applicant Name(s):	City of Steamboat Springs			
	Mailing address:	P.O. Box 775088 Steamboat Springs, CO 80477			
	FEIN #:	84-6000721			
	Primary Contact:	Kelly Romero-Heaney	Position/Title:	Water Resources Mgr	
	Email:	kheaney@steamboatsprings.net			
	Phone Numbers:	Cell:	970-846-5750	Office:	970-871-8205
	Alternate Contact:	Craig Robinson	Position/Title:	Parks, Open Space & Trails	
	Email:	crobinson@steamboatsprings.net			
	Phone Numbers:	Cell:	970-819-2867	Office:	970-871-7034

2. Eligible entities for WSRA funds include the following. What type of entity is the Applicant?

- ☒ Public (Government) – municipalities, enterprises, counties, and State of Colorado agencies. Federal agencies are encouraged to work with local entities and the local entity should be the grant recipient. Federal agencies are eligible, but only if they can make a compelling case for why a local partner cannot be the grant recipient.
- ☐ Public (Districts) – authorities, Title 32/special districts, (conservancy, conservation, and irrigation districts), and water activity enterprises.
- ☐ Private Incorporated – mutual ditch companies, homeowners associations, corporations.
- ☐ Private individuals, partnerships, and sole proprietors are eligible for funding from the Basin Accounts but not for funding from the Statewide Account.
- ☐ Non-governmental organizations – broadly defined as any organization that is not part of the government.

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3. Provide a brief description of your organization

The City of Steamboat Springs is a municipality in Northwest Colorado and the county seat of Routt County. Steamboat Springs is a small rural resort community in Northwest Colorado. Our 2010 census population is 12,088 and the population of Routt County is 23,509. Within the City of Steamboat Springs organization, the Public Works Department has a Utilities Division that works with water rights, water distribution, sewer collection, and stormwater quality management. The City established a Stormwater Task Force to assess the effectiveness of the stormwater system and make recommendations on future management practices. The City implemented the recommendations from the task force by hiring a Water Resources Manager who implements the Municipal Separate Storm Sewer (MS4) Program to comply with the Clean Water Act, oversees drainage improvements, and manages the city's water portfolio to meet both the consumptive and non-consumptive needs of its community. The City has representation on the Yampa/White Basin Roundtable, the Yampa River Legacy Project, and the Upper Yampa Watershed Group and has successfully completed many grant funded restoration projects along the Yampa River including improvements at the Chuck Lewis State Wildlife Area south of Steamboat Springs, Rich Weiss Park (Town Run) in downtown, Bear River Park, and Fournier Open Space property. Projects at these sites have involved bank and channel stabilization, riparian rehabilitation, river channel grading and shaping, and improved public access points. In addition the City was closely involved in the formation of the original Yampa River Management Plan (2003), the Yampa River Structural Master Plan (2008), the State of the Watershed Report (2014), and the Yampa/White/Green Basin Implementation Plan (2015), and has systematically acquired open space parcels along the Yampa River, instituted conservation easements in riparian areas, and provided river access where appropriate.

The lead contact on this project will be Kelly Heaney, Water Resources Manager for the City of Steamboat Springs. She will be assisted by Craig Robinson, Parks, Open Space & Trails Manager for expertise on recreational aspects of the river. Kelly has worked for over 15 years in watershed management, environmental compliance, and water supply planning. Craig has over 15 years of experience with the City working on Yampa River, open space, parks and trail projects. Kelly and Craig will be supported in this project by Shelly St. Pierre, the City's Purchasing and Contracts Division, on the procurement of goods, services, and construction in compliance with federal, state, and local law, and with the City's two attorneys who are available to review and endorse contracts on a daily basis. The City also has a grant accountant to ensure all required reporting is done and grant files are maintained.

4. If the Contracting Entity is different then the Applicant (Project Sponsor or Owner) please describe the Contracting Entity here.

N/A

5. Successful applicants will have to execute a contract with the CWCB prior to beginning work on the portion of the project funded by the WSRA grant. In order to expedite the contracting process the CWCB has established a standard contract with provisions the applicant must adhere to. A link to this standard contract

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is included in Appendix 3. Please review this contract and check the appropriate box.

☒ The Applicant will be able to contract with the CWCB using the Standard Contract

☐ The Applicant has reviewed the standard contract and has some questions/issues/concerns. Please be aware that any deviation from the standard contract could result in a significant delay between grant approval and the funds being available.

6. The Tax Payer Bill of Rights (TABOR) may limit the amount of grant money an entity can receive. Please describe any relevant TABOR issues that may affect the applicant.

The City of Steamboat Springs “de-bruced” in 1997 and would not be affected by TABOR.

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Part II. - Description of the Water Activity/Project

1. What is the primary purpose of this grant application? (Please check only one)

☒ Nonconsumptive (Environmental or Recreational)

☐ Agricultural

☐ Municipal/Industrial

☐ Needs Assessment

☐ Education

☐ Other

Explain:

2. If you feel this project addresses multiple purposes please explain.

While the primary purpose of this project is to meet non-consumptive environmental and recreational needs on the Yampa River through Steamboat Springs, an indirect municipal benefit will result. The Water Quality Control Commission recently added this segment of the Yampa River to the 303d List of Impaired Waterbodies for temperature which will greatly impact the ability for municipalities to discharge their community's wastewater. By improving stream flow for aquatic life and, consequently, reducing stream temperatures to support cold water species, this segment could be de-listed. This would allow municipalities within this segment to avoid multi-million dollar capital improvements at wastewater facilities (such as cooling tower construction) that would likely provide only a limited benefit to the river as opposed to investing funds in projects that improve watershed health.

3. Is this project primarily a study or implementation of a water activity/project? (Please check only one)

☒ Study

☐ Implementation

4. To catalog measurable results achieved with WSRA funds can you provide any of the following numbers?

New Storage Created (acre-feet)

New Annual Water Supplies Developed, Consumptive or Nonconsumptive (acre-feet)

Existing Storage Preserved or Enhanced (acre-feet)

☒ Length of Stream Restored or Protected (linear feet)

Length of Pipe/Canal Built or Improved (linear feet)

Efficiency Savings (acre-feet/year OR dollars/year – **circle one**)

Area of Restored or Preserved Habitat (acres)

Other -- Explain:

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4. To help us map WSRA projects please include a map (Exhibit B) and provide the general coordinates below:

Latitude:

Longitude:

5. Please provide an overview/summary of the proposed water activity (no more than one page). Include a description of the overall water activity and specifically what the WSRA funding will be used for. A full **Statement of Work** with a detailed budget and schedule is required as **Exhibit A** of this application.

The City of Steamboat Springs proposes to develop a Stream Management Plan that supports a resilient and healthy river and appropriate river recreation along a highly used reach of the Yampa River from the Chuck Lewis State Wildlife Area to the Steamboat Springs Wastewater Treatment Plant. The Yampa River is the last remaining wild free flowing river in the Colorado River Basin and one of the last free flowing rivers in the Western United States. It is home to a variety of aquatic life including native and non-native fish and other organisms, as well as riparian vegetation. The river is also heavily used by recreationalists for activities including boating, tubing, swimming, and fishing and is used as a source of drinking water for the communities of the Yampa Valley.

The City prepared and adopted a Yampa River Management Plan in 2003, but significant accomplishments and policy changes in the past 13-years warrant an update to the plan. Warming temperatures have emerged as a water quality concern and this reach of the river was recently listed on the State's 303d Impaired Waterbody List. Temperature and the concern that nutrients, channel geometry, and over-use by recreation are putting our unique waterbody at risk are evidence that our community must develop a Stream Management Plan that advises how to prevent our river from crossing a threshold that cannot be reversed.

Acting upon the guidance of the 2003 Yampa River Management Plan, the State of the Watershed Report, and the Yampa/White/Green's Basin Implementation Plan, and by assessing water quality, aquatic life, and channel morphology, we can refine flow targets that are data-based and that fit within the context water rights administration. The updated plan will concentrate on protecting the health and longevity of the Yampa River, while remaining an important recreation amenity for people.

Although the full Statement of Work in Exhibit A outlines all of the objectives, tasks, and associated budget, the following is a summary of how the WSRA Basin Account funds will be applied:

Task 3 – Evaluate Existing Reports & Water Quality/Habitat Data; Identify Data Gaps **WSRA Funds = \$6,000**

Numerous studies, such as the 2003 Yampa River Management Plan, have been conducted on this reach of the Yampa River. The Project Team will review existing reports to determine which information is useful, capable of providing solid baseline information on water temperature and aquatic life, and to assure the SMP is working in conjunction with other previous plans. Using review of USGS station data, CDSN, Yampa River Monitoring Data 2004/2005 and other information sources, the team will determine a baseline for measuring future success in meeting stream health and water

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quality targets. Information will also be used to identify data and expertise gaps and to determine where additional monitoring should occur.

Task 4—Identification of Water Quality Targets and a *Preferred Target Flow*

WSRA Funds = \$5,000

The Project Team will identify Water Quality Targets and a *Preferred Target Flows* that support stream health parameters, such as temperature and aquatic life. Data analysis will inform the development of a discharge vs. temperature curve. It is anticipated that R2CROSS or some other method to identify aquatic life flow needs will be performed to refine the *Preferred Target Flow*.

Tasks 7 – Final Report

WSRA Funds = \$10,000

The Project Manager will compile Technical Summaries and stakeholder input to generate a Final Report with targets and implementation scenarios. The Project Team and other interested stakeholders will review draft versions of the report. The Final Report will be presented at a public stakeholder meeting.

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Part III. – Threshold and Evaluation Criteria

1. Describe how the water activity meets these **Threshold Criteria**. (Detailed in Part 3 of the Water Supply Reserve Account Criteria and Guidelines.)

- a) The water activity is consistent with Section 37-75-102 Colorado Revised Statutes.¹

The proposed Stream Management Plan will not interfere with Colorado Water Law. The primary outcome of the proposal will be to identify a voluntary *preferred target flow* and opportunities to meet that flow for this reach of the Yampa River. A *preferred target flow* does not constitute a water right and will not affect the allocation of water in the State of Colorado.

- b) The water activity underwent an evaluation and approval process and was approved by the Basin Roundtable (BRT) and the application includes a description of the results of the BRT's evaluation and approval of the activity. At a minimum, the description must include the level of agreement reached by the roundtable, including any minority opinion(s) if there was not general agreement for the activity. The description must also include reasons why general agreement was not reached (if it was not), including who opposed the activity and why they opposed it. Note- If this information is included in the letter from the roundtable chair simply reference that letter.

See Basin Chair approval letter.

- c) The water activity meets the provisions of Section 37-75-104(2), Colorado Revised Statutes.² The Basin

¹ 37-75-102. Water rights - protections. (1) It is the policy of the General Assembly that the current system of allocating water within Colorado shall not be superseded, abrogated, or otherwise impaired by this article. Nothing in this article shall be interpreted to repeal or in any manner amend the existing water rights adjudication system. The General Assembly affirms the state constitution's recognition of water rights as a private usufructuary property right, and this article is not intended to restrict the ability of the holder of a water right to use or to dispose of that water right in any manner permitted under Colorado law. (2) The General Assembly affirms the protections for contractual and property rights recognized by the contract and takings protections under the state constitution and related statutes. This article shall not be implemented in any way that would diminish, impair, or cause injury to any property or contractual right created by intergovernmental agreements, contracts, stipulations among parties to water cases, terms and conditions in water decrees, or any other similar document related to the allocation or use of water. This article shall not be construed to supersede, abrogate, or cause injury to vested water rights or decreed conditional water rights. The General Assembly affirms that this article does not impair, limit, or otherwise affect the rights of persons or entities to enter into agreements, contracts, or memoranda of understanding with other persons or entities relating to the appropriation, movement, or use of water under other provisions of law.

² 37-75-104 (2)(c). Using data and information from the Statewide Water Supply Initiative and other appropriate sources and in cooperation with the on-going Statewide Water Supply Initiative, develop a basin-wide consumptive and nonconsumptive water supply needs assessment, conduct an analysis of available unappropriated waters within the basin, and propose projects or methods, both structural and nonstructural, for meeting those needs and utilizing those unappropriated waters where appropriate. Basin Roundtables shall actively seek the input and advice of affected local governments, water providers, and other interested stakeholders and persons in establishing its needs assessment, and shall propose projects or methods for meeting those needs. Recommendations from this assessment shall be forwarded to the Interbasin Compact Committee and other basin roundtables for analysis and consideration after the General Assembly has approved the Interbasin Compact Charter.

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Roundtable Chairs shall include in their approval letters for particular WSRA grant applications a description of how the water activity will assist in meeting the water supply needs identified in the basin roundtable's consumptive and/or non-consumptive needs assessments.

See Basin Chair approval letter.

The proposed Stream Management Plan helps to further the following YWG Basin Roundtable Goals:

- **Identify and address municipal and industrial water shortages.**
 - A shortage of water quality that meets Water Quality Control Division (WQCD) stream standards can become a municipal water shortage when wastewater discharge is limited by the ability for a waterbody to receive the discharge.
- **Quantify and protect environmental and recreational water uses at locations identified in the non-consumptive needs study of the YWG BRT.**
 - The non-consumptive needs study of the YWG BRT prioritized this reach for protection of its environmental and recreational water uses and future dry scenarios indicate that aquatic life are at high risk. Therefore, the SMP will quantify the flows needed to protect environmental uses by identifying a *Preferred Target Flow*.
- **Maintain and consider the existing natural range of water quality that is necessary for current and anticipated water uses.**
 - According to the Water Quality Control Divisions 303d List of Impaired Waterbodies, this segment of the Yampa River has already exceeded its natural range of water quality for temperature. High stream temperatures directly correlate to low-flow, drought conditions. The SMP will identify strategies to improve flow conditions and, consequently, water quality parameters, such as temperature.
- **Develop an integrated system of water use, storage, administration and delivery to reduce water shortages and meet environmental and recreational needs.**
 - Achieving a *Preferred Target Flow* will require an integrated strategy of storage releases, administration, delivery mechanisms, and stream and wetland restoration. Improving low flow conditions in drought years for non-consumptive uses bolsters stream flows to benefit multiple uses, including agricultural, municipal, and industrial uses. Although the project area ends at the Steamboat Springs Wastewater Treatment Facility, the benefits to the river and downstream users extend well beyond this lower terminus.

The YWG Roundtable identified the following Non-Consumptive IPP's that are components of the proposed SMP in its Basin Implementation Plan to help achieve the goals referenced above:

IPP #10—Yampa Preferred Target Flow Through Steamboat Springs

IPP #11—Recreational, habitat, & management strategy improvements (Yampa River through Steamboat.)

- d) Matching Requirement: For requests from the **Statewide Fund**, the applicants will be required to demonstrate a **25 percent** (or greater) match of the total grant request from the other sources, including by not limited to Basin Funds. A minimum match of 5% of the total grant amount shall be from Basin funds. A minimum match of 5% of the total grant amount must come from the applicant or 3rd party

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sources. Sources of matching funds include but are not limited to Basin Funds, in-kind services, funding from other sources, and/or direct cash match. Past expenditures directly related to the project may be considered as matching funds if the expenditures occurred within 9 months of the date the contract or purchase order between the applicant and the State of Colorado is executed. Please describe the source(s) of matching funds. (NOTE: These matching funds should also be reflected in your Detailed Budget in **Exhibit A** of this application)

The YWG Roundtable funds will be matched by over 80% with other funds. See budget below:

Project Cost & Funding Sources:

<u>CWCB Watershed Restoration Grant:</u>	<u>\$51,875</u>
<u>City of Steamboat Springs:</u>	<u>\$15,000</u> (Cash)
	<u>\$12,000</u> (In-Kind)
<u>Routt County:</u>	<u>\$5,000</u>
<u>Yampa Valley Flyfishers – TU</u>	<u>\$5,000</u>
<u>Yampa/White/Green BRT WRSA Account</u>	<u>\$21,000</u>
<u>Total Project Cost:</u>	<u>\$109,875</u>

2. For Applications that include a request for funds from the **Statewide Account**, describe how the water activity/project meets all applicable **Evaluation Criteria**. (Detailed in Part 3 of the Water Supply Reserve Account Criteria and Guidelines and repeated below.) Projects will be assessed on how well they meet the Evaluation Criteria. **Please attach additional pages as necessary.**

Evaluation Criteria – the following criteria will be utilized to further evaluate the merits of the water activity proposed for funding from the Statewide Account. In evaluation of proposed water activities, preference will be given to projects that meet one or more criteria from each of the three “tiers” or categories. Each “tier” is grouped in level of importance. For instance, projects that meet Tier 1 criteria will outweigh projects that only meet Tier 3 criteria. The applicant should also refer to the Supplemental Scoring Matrix applied to Evaluation Criteria Tiers 1-3 for Statewide Account requests. WSR grant requests for projects that may qualify for loans through the CWCB loan program will receive preference in the Statewide Evaluation Criteria if the grant request is part of a CWCB loan/WSRA grant package. For these CWCB loan/WSRA grant packages, the applicant must have a CWCB loan/WSRA grant ratio of 1:1 or higher. Preference will be given to those with a higher loan/grant ratio.

Tier 1: Promoting Collaboration/Cooperation and Meeting Water Management Goals and Identified Water Needs

- a. The water activity addresses multiple needs or issues, including consumptive and/or non-consumptive needs, or the needs and issues of multiple interests or multiple basins. This can be demonstrated by obtaining letters of support from other basin roundtables (in addition to an approval letter from the sponsoring basin).
- b. The number and types of entities represented in the application and the degree to which the activity will promote cooperation and collaboration among traditional consumptive water interests and/or non-consumptive interests, and if applicable, the degree to which the water activity is effective in addressing intrabasin or interbasin needs or issues.

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- c. The water activity helps implement projects and processes identified as helping meet Colorado’s future water needs, and/or addresses the gap areas between available water supply and future need as identified in SWSI or a roundtable’s basin-wide water needs assessment.

Tier 2: Facilitating Water Activity Implementation

- d. Funding from this Account will reduce the uncertainty that the water activity will be implemented. For this criterion the applicant should discuss how receiving funding from the Account will make a significant difference in the implementation of the water activity (i.e., how will receiving funding enable the water activity to move forward or the inability obtaining funding elsewhere).
- e. The amount of matching funds provided by the applicant via direct contributions, demonstrable in-kind contributions, and/or other sources demonstrates a significant & appropriate commitment to the project.

Tier 3: The Water Activity Addresses Other Issues of Statewide Value and Maximizes Benefits

- f. The water activity helps sustain agriculture & open space, or meets environmental or recreational needs.
- g. The water activity assists in the administration of compact-entitled waters or addresses problems related to compact entitled waters and compact compliance and the degree to which the activity promotes maximum utilization of state waters.
- h. The water activity assists in the recovery of threatened and endangered wildlife species or Colorado State species of concern.
- i. The water activity provides a high level of benefit to Colorado in relationship to the amount of funds requested.
- j. The water activity is complimentary to or assists in the implementation of other CWCB programs.

Continued: Explanation of how the water activity/project meets all applicable **Evaluation Criteria**.

Please attach additional pages as necessary.

Part IV. – Required Supporting Material

1. **Water Rights, Availability, and Sustainability** – This information is needed to assess the viability of the water project or activity. Please provide a description of the water supply source to be utilized, or the water body to be affected by, the water activity. This should include a description of applicable water rights, and water rights issues, and the name/location of water bodies affected by the water activity.

The intent of the Stream Management Plan is to refine non-consumptive flow needs for this reach of the Yampa River and then to assess the availability of direct flow and/or storage water rights that could help to meet that target flow. Assessing which water supplies could be utilized to support stream flows in the Yampa River from the Chuck Lewis State Wildlife Area to the City of Steamboat Springs Wastewater Treatment Facility is a component of the project.

2. Please provide a brief narrative of any related studies or permitting issues.

The City has access to a number of existing plans, reports, and data that have already been collected or created that will inform the development of the Stream Management Plan.

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- Aquatic and terrestrial habitat conditions were evaluated between 2004 and 2008 and this info will be cross referenced and compared with new studies to see if any changes have occurred.
- The 2003 Yampa River Management Plan provided a thorough analysis of the geomorphic conditions of this reach and made management and data collection strategy recommendations, many of which have been implemented over the last 13-years. Given the dynamic natural system of the Yampa River, plan recommendations do not reflect the current state of the river, recent challenges such as the proliferation of invasive species like Northern Pike, flood events that have shifted hydrology followed by multi-year droughts, increased water demand, emerging water quality impairments such as temperature, and an increase in recreational use of the river that has triggered conflict in the community, or recent opportunities such as legislation and State Engineer policies that allow for more flexible flow deliveries for non-consumptive needs and the understanding that was gained by modeling the basin for Roundtable's BIP.
- The USGS Water Quality Assessment and Macro-Invertebrate Data for the Upper Yampa Watershed, Colorado 1975-2009 compiled and analyzed data from the watershed, predicted load-sources, and identified trends. The assessment provides statistically relevant data sets from the 5th Street Bridge Stream Gauge within downtown Steamboat Springs. Trend data will help to predict stream flow and water quality needs for the river.
- The Upper Yampa Watershed Group produced the 2014 State of the Upper Yampa Watershed Report that took a watershed-scale look at stream health, water quality, and factors that influence both. The Report identified several concerns for the city reach of the Yampa, including hydrologic conditions that advantage non-native species, warming temperatures, low flow drought conditions, nutrient-loading, and recreational conflicts. A Watershed Action Plan that prioritizes projects that address these concerns is under development with a current draft calling for an update to the Yampa River Management Plan and a *Preferred Target Flow*.
- The Yampa/White/Green BIP modeled current and future flow conditions that help to predict water supplies to proposed consumptive and non-consumptive needs, such as the Steamboat Springs Yampa River *Preferred Target Flow*. It also identified eight basin goals, including the goals to quantify and protect non-consumptive water uses and to develop an integrated system of water use, storage, administration and delivery to reduce water shortages and meet environmental and recreational needs. The proposed Stream Management Plan will be the next step as outlined in the Yampa/White/Green's BIP.

3. Statement of Work, Detailed Budget, and Project Schedule

The statement of work will form the basis for the contract between the Applicant and the State of Colorado. In

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short, the Applicant is agreeing to undertake the work for the compensation outlined in the statement of work and budget, and in return, the State of Colorado is receiving the deliverables/products specified. **Please note that costs incurred prior to execution of a contract or purchase order are not subject to reimbursement.** All WSRA funds are disbursed on a reimbursement basis after review invoices and appropriate backup material.

Please provide a detailed statement of work using the template in Exhibit A. Additional sections or modifications may be included as necessary. Please define all acronyms and include page numbers.

REPORTING AND FINAL DELIVERABLE

Reporting: The applicant shall provide the CWCB a progress report every 6 months, beginning from the date of the executed contract. The progress report shall describe the completion or partial completion of the tasks identified in the statement of work including a description of any major issues that have occurred and any corrective action taken to address these issues.

Final Deliverable: At completion of the project, the applicant shall provide the CWCB a final report that summarizes the project and documents how the project was completed. This report may contain photographs, summaries of meetings and engineering reports/designs.

PAYMENT

Payment will be made based on actual expenditures and invoicing by the applicant. Invoices from any other entity (i.e. subcontractors) cannot be processed by the State. The request for payment must include a description of the work accomplished by major task, and estimate of the percent completion for individual tasks and the entire water activity in relation to the percentage of budget spent, identification of any major issues and proposed or implemented corrective actions. The last 10 percent of the entire water activity budget will be withheld until final project/water activity documentation is completed. All products, data and information developed as a result of this grant must be provided to the CWCB in hard copy and electronic format as part of the project documentation. This information will in turn be made widely available to Basin Roundtables and the general public and help promote the development of a common technical platform.

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The above statements are true to the best of my knowledge:

Signature of Applicant:



Print Applicant's Name: Gary Suiter

Project Title: Interim City Manager, City of Steamboat Springs

Date: 5/26/16

Return an electronic version (hardcopy may also be submitted) of this application to:

Craig Godbout – WSRA Application
Colorado Water Conservation Board
1313 Sherman St., Room 721
Denver, CO 80203
303-866-3441, ext. 3210 (office)
303-547-8061 (cell)
craig.godbout@state.co.us