

March 19, 2015

Ben Wade Colorado Water Conservation Board 1313 Sherman Street, Room 721 Denver, CO 80203

Re: 95% Progress Report on the Town of Erie's Drought Plan Development

Dear Ben Wade,

The Town of Erie (Erie) has completed 95% of the level of effort necessary to develop a final draft of its Drought Management Plan. Per requirements of CWCB's *Grant Guidelines for Drought Mitigation Plans*, this letter addresses the following: success of meeting previously identified goals and objectives; encountered obstacles; preliminary findings and accomplishments; and revisions to the schedule.

The main objectives of this planning effort are to develop an effective drought management plan that integrates the knowledge of Erie staff with the values of the community while remaining on schedule. We have held two Drought Committee meetings that were attended by the deputy director of public works, water and wastewater operations manager, chief water plant operator, public works operations and maintenance supervisor, the parks maintenance and division manager and public outreach facilitator. We have also held a meeting with the Northern Colorado Water Conservancy District (Northern) to discuss the drought planning efforts and operations during drought conditions which was useful in developing drought triggers.

With exception to meeting our original schedule, we have currently not encountered any specific obstacles with the plan development. One particular challenge we identified during this planning effort is that Erie has grown and changed substantially since 2002. While many municipalities

throughout the Front Range are able to use the 2002 drought as a benchmark for identifying historical drought impacts, impacts Erie experienced during the 2002 drought are not necessarily applicable to Erie's current and future water supply and demand situation. We plan to address this particular challenge by focusing more on Erie's historical 2012 drought impacts and potential future impacts.

To date, we have developed a draft of the Drought Management Plan and are in the process of initiating the 60-day public review. This public review process is anticipated to be completed by June 1, 2015. Assuming the public Review Process is complete by June 1, 2015, the Drought Management Plan will be taken to the Town of Erie Board of Trustees June 16, 2015 and submitted by June 17, 2015 to the CWCB for review as indicated in the attached updated schedule.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Russell Pennington, PE

Deputy Director of Public Works

## **Updated Schedule**

Updated Project Schedule											
Erie Drought Management Plan		2013		2	2014				2015		
	Oct	Nov	Dec	Jan	June		Mar	Apr	May	Jun	luC
Task 1: Preparation and Facilitation of Drought Committee Meetings	se Meetings								,		
Drought Committee Workshop #1			<b>4</b>								
Drought Committee Workshop #2			X								
Task 2: Development of Plan	_										
Introduction, Stakeholders and Objectives							-				
Historical Drought and Impact Assessment						k					
Drought Vulnerability Assessment						λec					
Drought Mitigation and Response Strategies			4			elə					
Drought Stages, Trigger Points and Response Targets (includes meetings with Erie and NCWCD)						b sev					
Staged Drought Response Program						v ta					
Implementation and Monitoring						əļc					
Formal Plan Approval and Updates						Pro					
Task 3: Review Process									a.		
First Draft for Erie Staff and Committee Review										ž	-0
Second Draft for Public Review and Fact Sheet											
Third Draft for Erie Board Review, summary presentation and board meeting attendance								60- Day Public	60- Day Public Review Period	17	
Fourth Draft for CWCB Review										The second second	
Final Draft											THE PARTY NAMED IN
Task 4: Project Management and Grant Related Administration	ration										
Monthly Invoices to Erie											
25%, 50% and 95% Progress Reports											
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\* Assumes the CWCB grant is approved at the beginning of June.

Drought Committee Workshop

NCWCD and Erie Staff Meetings

Board Meeting