

Memorandum

TO: Nancy Martin
FROM: Jerry Kenny JFK
DATE: January 9, 2012
RE: Back-Up Materials for Invoices

Nancy – It is the policy of Headwaters Corporation to provide specific documentation of individual reimbursable expenses charged to the Program that equal or exceed \$1,000.00 or greater. We have supporting materials for all items included in these invoices at our office. This includes for this month the following receipts:

Verizon Wireless	1,239.61
TOTAL	\$1,239.61

Thank you for your prompt handling of these matters, and if you have any questions please call me for clarification.

Jerry



Manage Your Account & View Your Usage Details	Account Number	Date Due
At vzw.com/mybusinessaccount	685484456-00001	12/23/11
	Invoice Number	2665267766

30000318 04 SP 1.480 **SNGLP T7 2 4720 68845-288306 1 E MUTN2806



HEAD WATERS
4111 4TH AVE STE 6
KEARNEY, NE 68845-2883



Quick Bill Summary

Oct 29 – Nov 28

Previous Balance <i>(see back for details)</i>	\$2,004.26
Payment – Thank You	-\$2,004.26
Balance Forward	\$0.00
Monthly Access Charges	\$1,202.31
Usage Charges	
Voice	\$39.69
Messaging	\$2.00
Data	\$0.00
Verizon Wireless' Surcharges and Other Charges & Credits	\$68.05
Taxes, Governmental Surcharges & Fees	\$86.81
Total Current Charges	\$1,398.86

Total Charges Due by December 23, 2011

\$1,398.86

Network News
See last page for details
on great holiday ideas

POL 12/22/11 767QX
SG 119.56
tele-other 39.69 TAC-1
tele-PR. 1239.61

Pay from Wireless	Pay on the Web	Questions:
#PMT (#768)	At vzw.com/mybusinessaccount	1-800-922-0204 or 1-800-922-0204 from your wireless



HEAD WATERS
4111 4TH AVE STE 6
KEARNEY, NE 68845-2883

Bill Date November 28, 2011
Account Number 685484456-00001
Invoice Number 2665267766

Total Amount Due by December 23, 2011

Make check payable to Verizon Wireless.
Please return this remittance slip with payment.

\$1,398.86

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P.O. BOX 25505
LEHIGH VALLEY, PA 18002-5505



Check here and fill out the back of this slip if your billing address
has changed or you are adding or changing your email address.



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