

Mid-Year Project Progress Report
Digitization of Water Resources Archive Materials
Funded by the Colorado Water Conservation Board
January 6, 2015
Colorado State University Water Resources Archive

The Colorado Water Conservation Board granted the Colorado State University Water Resources Archive \$99,000 over two years to fund digitization of materials. Progress reports are being provided at six-month intervals.

Of highest priority are documents related to groundwater, irrigation, river compacts, and significant litigation in any of these areas. Of secondary priority are documents related to climate variability, natural disasters, water quality, endangered species, and water leaders.

Deliverables for Year 2, \$49,500 increment of funding (2014-2015):

- Digitize ~40,000 pages/items from collections in the Water Resources Archive
 - Assign metadata to the materials at the item/folder level as appropriate
 - Make the digital objects and metadata available through the CSU Libraries' Digital Repository
 - Link to the digital objects from the collections' finding aids
- Publicity of achievements in various venues
- Progress reports at 6-month intervals

Progress to date:

Year 1

- All outstanding tasks as of 12-month report (July 2014) completed
 - **47,938** pages/items and uploaded with metadata into the CSU Libraries' Digital Repository and attached to appropriate finding aids

Year 2

- Selected ~**30,000** pages from 5 collections for digitization
 - Material selection focused on subject areas such as Colorado rivers and water projects, irrigation, early water leaders, irrigation, and water law
 - Material types selected include data, indices, administrative records, depositions, notes, correspondence, meeting minutes, oral history transcripts, field books, maps, and photographs
 - Created the appropriate level of metadata for most of materials selected for scanning
 - Note that vendor is approximately two months behind agreed schedule. Materials have been sent, but scanning is not completed. Vendor will be able to meet target finish date.
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Plans for Next Six Months

- Continue scanning paper and photographic materials from 1-3 more collections until Year 2 grant funds are exhausted (~10,000 pages)
- Continue subject focus as originally outlined, especially irrigation organizations
- Generate metadata for objects still being/yet to be scanned
- Upload digital objects and metadata into the CSU Libraries' Digital Repository
- Link digital objects to collections' finding aids
- Promote digitized materials through various newsletters and other targeted efforts

As always, the Water Resources Archive welcomes the opportunity to make a presentation to the CWCB about the results their funding has achieved.

See the materials through the CSU Libraries' Digital Repository:

- <http://digitool.library.colostate.edu/> (home page; click through "CSU Fort Collins" and "CSU Archives and Special Collections" links to get to Water Resources Archive)
- Note that materials are still being added

See the materials through the Water Resources Archive finding aids:

- <http://lib.colostate.edu/archives/water/collections.html>
- Note that finding aids are still being updated

Search for materials from the Water Resources Archive home page:

- <http://lib.colostate.edu/archives/water/>
- Choose "Online documents and images"