



COLORADO

**Colorado Water
Conservation Board**

Department of Natural Resources

1313 Sherman Street, Room 721
Denver, CO 80203

January 14, 2015

Upper Gunnison River Water Conservation District
Attn: Mr. Frank Kugel
210 Spencer Avenue, Suite B
Gunnison, CO 82130

**RE: Notice to Proceed – WSRA Grant – Gunnison River Basin Implementation
Plan – Phase 2**

Dear Frank,

This letter is to inform you that the purchase order request for the WSRA grant to assist in the Gunnison River Basin Implementation Plan – Phase 2 in the Gunnison River Basin was approved on January 8, 2015.

With the executed purchase order, you are now able to proceed with the project and begin invoicing the State of Colorado for costs incurred through December 31, 2015. Please provide the project name, contract or purchase order number, and basin when corresponding with or invoicing the State of Colorado for your project. Upon receipt of your invoice(s), the State of Colorado will provide payment no later than 45 days after review and signed approval by the project manager. I wish you much success in your project.

Sincerely,

/s/

Craig Godbout
Program Manager
Colorado Water Conservation Board
Water Supply Planning Section
1313 Sherman St, Rm. 721
Denver CO 80203
(303) 866-3441, ext 3210 (office)
(303) 547-8061 (cell)
[*craig.godbout@state.co.us*](mailto:craig.godbout@state.co.us)

cc: Greg Johnson, Wilson Water Group





STATE OF COLORADO
Department of Natural Resources

ORDER		** IMPORTANT **				
Number: POGG1 PDAA 20150000000000000205		The order number and line number must appear on all invoices, packing slips, cartons and correspondence				
Date: 01/08/15						
Description: PDAA 2500 Gunnison BIP Phase 2		BILL TO				
BUYER		COLORADO WATER BOARD CONSERVATION				
Buyer:		1313 SHERMAN STREET, ROOM 718				
Email:		DENVER, CO 80203				
VENDOR		SHIP TO				
UPPER GUNNISON RIVER WATER		COLORADO WATER BOARD CONSERVATION				
210 W SPENCER AVE		1313 SHERMAN STREET, ROOM 718				
STE B		DENVER, CO 80203				
GUNNISON, CO 81230-2544		SHIPPING INSTRUCTIONS				
Contact: .		Delivery/Install Date:				
Phone: 9706416065		F.O.B: FOB Dest, Freight Allowed				
		VENDOR INSTRUCTIONS:				
Line Item	Commodity/Item Code	UOM	QTY	Unit Cost	Total Cost	MSDS Req.
1	G1000		0	0.00	\$100,000.00	<input type="checkbox"/>
Description: PDAA 2500 Gunnsion BIP Phase 2						
Start Date: 01/06/15		End Date: 12/31/15				
TERMS AND CONDITIONS						
https://www.colorado.gov/osc/purchase-order-terms-conditions						
DOCUMENT TOTAL = \$100,000.00						

EXHIBIT A

Scope of Work for As-Needed Services
Gunnison Basin Roundtable 2015 Planning and Technical Support
Upper Gunnison River Water Conservancy District

General notes:

- **Fiscal Agent:** Upper Gunnison River Water Conservancy District
- **Purpose:** Assist the Gunnison Basin Roundtable (GBRT) in integrating their Gunnison Basin Implementation Plan (GBIP) with the Colorado Water Plan (CWP). Given the completion of the GBIP and ongoing evolution of the planning process, the intention is not to update the GBIP document, but instead provide flexibility in scope and timing to address various technical issues related to GBRT planning, projects, policies, outreach, etc. This effort will help to catalogue and flag items to be considered for future GBIP updates and/or integration into the final CWP document and the 2016 Statewide Water Supply Initiative.
- **Outreach:** This effort is intended to support various education and outreach efforts of the GBRT by providing helpful tools. However, to maximize the efficient use of resources, this does not include extensive public outreach.
- **Task Direction and Costs:** The GBRT, perhaps through a subcommittee, will provide direction on work performed under this scope of work. It is anticipated that tasks, sub-tasks, and related costs will be further refined during the process. All tasks will be approved by the GBRT and/or subcommittee and be performed under their direction. Invoicing for work performed will be based on the time and materials involved per task.
- **Schedule:** January 10, 2015 to December 31, 2015 (all tasks concurrently).
- **Total Budget:** \$100,000

The following are task categories that may be performed on an as-needed basis under this scope:

Task 1 – Local Coordination with State Planning

Provide technical support to assist with various coordination efforts between the GBRT and state water planning documents/processes. Examples of this could include:

- Providing a detailed technical review of how the GBIP is incorporated into the Colorado Water Plan
- Flagging any inconsistencies, misrepresentations, omissions, or errors for review
- Preparing a list of requested changes and recommendations for further investigation
- Attending the Statewide Basin Roundtable Summit, West Slope Caucus, IBCC, other basin roundtable, or other meetings as requested to provide technical perspective
- Providing recommendations for incorporation of current and future GBIP items into the forthcoming SWSI 2016 analysis

Coordination efforts will be performed as requested and summarized in technical memoranda.

Task 2 – Summary Analysis of Major New Policy/Project Impacts

Provide technical support to summarize major new water policies and projects currently being discussed. This may include analyses that summarize existing, publicly available, technical information related to hydrologic issues and the potential impacts of each policy proposal. However, due to political sensitivities and other ongoing efforts at the state level, new modeling of transmountain diversions is not expected to be performed. Examples of policies and projects that could be reviewed include:

- Yampa Basin Roundtable policy concepts (perhaps with highlights of relevant differences with Gunnison Subordination Agreement)
- Metro and South Platte Basin Roundtable policy concepts
- IBCC Conceptual Agreement, especially with regard to definition of critical and existing uses and the development of an insurance policy against involuntary curtailment.

Review and analyses will be performed as requested and summarized in technical memoranda.

Task 3 – Outreach Tool Development

Provide technical support to assist with the development of various materials for outreach and education. These materials are intended to help GBRT members and other interested parties provide outreach on current water planning to constituents within the basin. To maximize the efficient use of resources, this task is not intended to include public outreach by the consulting team. In addition, work on outreach tools will be subcontracted as needed (e.g. video creation could use John Gioia at Western State Colorado University per recent successful work with UGRWCD). Work under this task will also be coordinated to support and assist other ongoing work, such as the efforts of Hannah Holm (Colorado Mesa University) and Sarah Sauter (The Conservation Center).

Examples of this could include:

- Short videos, such as UGRWCD examples - <http://ugrwcd.org/water-projects-we-are-part-of/>
- Google Earth flyover of major water infrastructure, operations, and issues (potentially with annotation, narration, and video). Coordinated with the ongoing efforts of Sarah Sauter.
- Project inventory list with links to brief project descriptions
- Presentations, handouts, summary statistics, and other materials

The development of outreach tools will be performed as requested and coordinated to assist other ongoing efforts.

Task 4 – Planned Project Support and Inventory

Provide technical support to assist with planned projects identified in the GBIP. In addition, work on project support and inventories could be subcontracted as needed with local entities to maximize efficiencies. Examples of this could include:

- Support ongoing refinement of the planned project list:
 - Prepare and transfer official record of list to GBRT and/or CWCB in Excel format
 - Create simplified project list and input forms (potentially hosted on server)

- Provide simple blanket outreach to solicit project updates
- Track updates for potential inclusion in future GBIP efforts. Due to the completion of the GBIP, the evolving nature of the planning process, and the timing of the CWP and SWSI 2016 documents, this effort is not intended to update the GBIP document.
- Provide water resources allocation modeling to investigate water available and feasibility of identified projects
- Present simplified summary statistics and mapping
- Refine list of ongoing environmental protection and monitoring efforts to better highlight important issues and opportunities in the basin, and provide recommendations for inclusion in SWSI 2016.
- Collect new hydrologic data (i.e. streamflow) in requested locations to assist with understanding hydrology for proposed projects where gage hydrology does not exist
- Support detailed sub-basin project inventories identified in GBIP
 - Prepare a template of potential scope of work for inventories with a process to tie back to identified needs
 - Provide examples of relevant similar efforts
 - Assist with initial funding opportunity exploration and application preparation
 - Coordinate sub-basin inventories and assist with formulation of partnerships

Technical analyses will be performed as requested and summarized in technical memoranda.

Task 5 – Meetings and Coordination

Coordinate work performed under this scope and share results with the GBRT, GBRT subcommittee(s), and CWCB staff as appropriate. This scope includes attendance at approximately 6 meetings in 2015 (i.e. every other month), including GBRT and related groups or subcommittees.

COST OF SERVICES

Complete the above tasks on an as-needed basis from January 10, 2015 to December 31, 2015 per direction from the GBRT through a subcommittee. It is anticipated that tasks, sub-tasks, and related costs will be further refined during the process. Invoicing for work performed will be based on the time and materials involved per task. The total cost of services will not to exceed \$100,000.

Project Task	Anticipated Budget
Task 1 – Local Coordination with State Planning	\$ 20,000
Task 2 – Analysis of Major New Policy/Project Impacts	\$ 20,000
Task 3 – Outreach Tool Development	\$ 20,000
Task 4 – Planned Project Support and Inventory	\$ 20,000
Task 5 – Meetings and Coordination	\$ 20,000
Total	\$ 100,000