



COLORADO WATER CONSERVATION BOARD
WATER SUPPLY RESERVE ACCOUNT
APPLICATION FORM



Today's Date: 6-30-2014

Ditch Stabilization

Name of Water Activity/Project

Thompson-Epperson Ditch

Name of Applicant

Amount from Statewide Account:

Amount from Basin Account(s):

30,000.

Total WSRA Funds Requested:

30,000.

Approving Basin Roundtable(s)

(If multiple basins specify amounts in parentheses.)

FEIN

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Required Exhibits

- A. Statement of Work, Budget, and Schedule
- B. Project Map
- C. As Needed (i.e. letters of support, photos, maps, etc.)

Appendices – Reference Material

- 1. Program Information
- 2. Insurance Requirements
- 3. WSRA Standard Contract Information (Required for Projects Over \$100,000)
- 4. W-9 Form (Required for All Projects Prior to Contracting)

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Instructions

To receive funding from the Water Supply Reserve Account (WSRA), a proposed water activity must be approved by the local Basin Roundtable **AND** the Colorado Water Conservation Board (CWCB). The process for Basin Roundtable consideration and approval is outlined in materials in Appendix 1.

Once approved by the local Basin Roundtable, the applicant should submit this application **with a detailed statement of work including budget and schedule as Exhibit A** to CWCB staff by the application deadline.

WSRA applications are due with the roundtable letter of support 60 calendar days prior to the bi-monthly Board meeting at which it will be considered. Board meetings are held in January, March, May, July, September, and November. Meeting details, including scheduled dates, agendas, etc. are posted on the CWCB website at: <http://cwcb.state.co.us> Applications to the WSRA Basin Account are considered at every board meeting, while applications to the WSRA Statewide Account are only considered at the March and September board meetings.

When completing this application, the applicant should refer to the WSRA Criteria and Guidelines available at: <http://cwcb.state.co.us/LoansGrants/water-supply-reserve-account-grants/Documents/WSRACriteriaGuidelines.pdf>

The application, statement of work, budget, and schedule **must be submitted in electronic format** (Microsoft Word or text-enabled PDF are preferred) and can be emailed or mailed on a disk to:

Greg Johnson – WSRA Application
Colorado Water Conservation Board
1580 Logan Street, Suite 200
Denver, CO 80203
gregory.johnson@state.co.us

If you have questions or need additional assistance, please contact Greg Johnson at: 303-866-3441 x3249 or gregory.johnson@state.co.us.

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Part I. - Description of the Applicant (Project Sponsor or Owner);

1. Applicant Name(s):

Thompson Epperson Ditch Co.

Mailing address:

P.O. Box 135
Bayfield, CO 81122

Taxpayer ID#:

84-6039354

Primary Contact:

Monte Miller

Position/Title:

Ditch President

Email:

monte.miller.2008@gmail.com

Phone Numbers:

Cell:

970-759-1390

Office:
Home

970-884-4327

Alternate Contact:

Jan Neleish

Position/Title:

Vice-Pres

Email:

neleishjr@gmail.com

Phone Numbers:

Cell:

Office:
Home -

970-884-2696

2. Eligible entities for WSRA funds include the following. What type of entity is the Applicant?

☐

Public (Government) – municipalities, enterprises, counties, and State of Colorado agencies. Federal agencies are encouraged to work with local entities and the local entity should be the grant recipient. Federal agencies are eligible, but only if they can make a compelling case for why a local partner cannot be the grant recipient.

☐

Public (Districts) – authorities, Title 32/special districts, (conservancy, conservation, and irrigation districts), and water activity enterprises.

☒

Private Incorporated – mutual ditch companies, homeowners associations, corporations.

☐

Private individuals, partnerships, and sole proprietors are eligible for funding from the Basin Accounts but not for funding from the Statewide Account.

☐

Non-governmental organizations – broadly defined as any organization that is not part of the government.

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3. Provide a brief description of your organization

The Thompson Epperson (T+E) Ditch was created and first delivered water in 1888. The T+E is a mutual ditch company with 104 different share holders. It was incorporated in 1921 and a revised Articles of Incorporation and By-Laws were approved and adopted in 1974. The ditch diverts approx 36 cfs of irrigation water out of the Pine River and serves approx 2200 AC west and south of Bayfield.

4. If the Contracting Entity is different then the Applicant (Project Sponsor or Owner) please describe the Contracting Entity here. *N/A*

5. Successful applicants will have to execute a contract with the CWCB prior to beginning work on the portion of the project funded by the WSRA grant. In order to expedite the contracting process the CWCB has established a standard contract with provisions the applicant must adhere to. A link to this standard contract is included in Appendix 3. Please review this contract and check the appropriate box.

☒

The Applicant will be able to contract with the CWCB using the Standard Contract

☐

The Applicant has reviewed the standard contract and has some questions/issues/concerns. Please be aware that any deviation from the standard contract could result in a significant delay between grant approval and the funds being available.

6. The Tax Payer Bill of Rights (TABOR) may limit the amount of grant money an entity can receive. Please describe any relevant TABOR issues that may affect the applicant.

N/A

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Part II. - Description of the Water Activity/Project

1. What is the primary purpose of this grant application? (Please check only one)

☐

Nonconsumptive (Environmental or Recreational)

☒

Agricultural

☐

Municipal/Industrial

☐

Needs Assessment

☐

Education

☐

Other

Explain:

2. If you feel this project addresses multiple purposes please explain.

3. Is this project primarily a study or implementation of a water activity/project? (Please check only one)

☐

Study

☒

Implementation

4. To catalog measurable results achieved with WSRA funds can you provide any of the following numbers?

New Storage Created (acre-feet)

New Annual Water Supplies Developed, Consumptive or Nonconsumptive (acre-feet)

Existing Storage Preserved or Enhanced (acre-feet)

Length of Stream Restored or Protected (linear feet)

Length of Pipe/Canal Built or Improved (linear feet)

Efficiency Savings (acre-feet/year OR dollars/year – **circle one**)

Area of Restored or Preserved Habitat (acres)

Other -- Explain:

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4. To help us map WSRA projects please include a map (Exhibit B) and provide the general coordinates below:

Latitude:

37°14' 01" N

Longitude:

107°36' 48" W

5. Please provide an overview/summary of the proposed water activity (no more than one page). Include a description of the overall water activity and specifically what the WSRA funding will be used for. A full **Statement of Work** with a detailed budget and schedule is required as **Exhibit A** of this application.

This project is to purchase 600 feet of 5 foot pipe and install it in a section of the Thompson-Epperson Ditch to avoid leakage, collapse and liability. WSRA funding will be used for this purpose.

Agriculture has been sustained by the Ditch for more than 100 years. During 2014 the first major emergency measures were essential to providing the usual irrigation water. Failure of the section of the ditch that has now been repaired alerted us to the now increased possibility of failure of the ditch north of the repaired area.

The landslide damage in 2014 was costly and complex but repairable because the bank below the ditch, not the ditch itself, gave way. It was possible to lay pipe in the existing ditch channel.

About 600 feet of the ditch north of the stabilized section is also on the same steep bank and , especially if the drought continues, has the potential for a similar landslide. The 2014 placement of pipe in 440 foot section of the ditch along with extensive other repairs solved the emergency but created an unavoidable new problem. If trash clogged the pipe backed up water would run over the edge of the ditch down the steep bank potentially washing out the ditch and bank in a place that would not be repairable.

The proposal of installing 600 feet of pipe north of the stabilized section would preserve the ditch and the bank and avoid seepage down to the shale layers that could trigger another landslide.

The 600 foot extension would allow for a debris screen at the opening that should be accessible for cleaning and would not destroy an embankment from back-up water. The debris screen would also prevent entry into the pipe by persons or animals. The Board is concerned with having a long open pipe for liability reasons.

Allowing the ditch to fail would destroy agriculture and a way of life for the share holders; that is not an option. Protecting the public from the automatic hazards of an extended length of 5 foot pipe is also imperative.

The ditch company intends to undertake the stabilization of this section of ditch before the next irrigation season.

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Part III. – Threshold and Evaluation Criteria

1. Describe how the water activity meets these **Threshold Criteria**. (Detailed in Part 3 of the Water Supply Reserve Account Criteria and Guidelines.) *See page 10*

a) The water activity is consistent with Section 37-75-102 Colorado Revised Statutes.¹

b) The water activity underwent an evaluation and approval process and was approved by the Basin Roundtable (BRT) and the application includes a description of the results of the BRT's evaluation and approval of the activity. At a minimum, the description must include the level of agreement reached by the roundtable, including any minority opinion(s) if there was not general agreement for the activity. The description must also include reasons why general agreement was not reached (if it was not), including who opposed the activity and why they opposed it. Note- If this information is included in the letter from the roundtable chair simply reference that letter.

¹ 37-75-102. Water rights - protections. (1) It is the policy of the General Assembly that the current system of allocating water within Colorado shall not be superseded, abrogated, or otherwise impaired by this article. Nothing in this article shall be interpreted to repeal or in any manner amend the existing water rights adjudication system. The General Assembly affirms the state constitution's recognition of water rights as a private usufructuary property right, and this article is not intended to restrict the ability of the holder of a water right to use or to dispose of that water right in any manner permitted under Colorado law. (2) The General Assembly affirms the protections for contractual and property rights recognized by the contract and takings protections under the state constitution and related statutes. This article shall not be implemented in any way that would diminish, impair, or cause injury to any property or contractual right created by intergovernmental agreements, contracts, stipulations among parties to water cases, terms and conditions in water decrees, or any other similar document related to the allocation or use of water. This article shall not be construed to supersede, abrogate, or cause injury to vested water rights or decreed conditional water rights. The General Assembly affirms that this article does not impair, limit, or otherwise affect the rights of persons or entities to enter into agreements, contracts, or memoranda of understanding with other persons or entities relating to the appropriation, movement, or use of water under other provisions of law.

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- c) The water activity meets the provisions of Section 37-75-104(2), Colorado Revised Statutes.² The Basin Roundtable Chairs shall include in their approval letters for particular WSRA grant applications a description of how the water activity will assist in meeting the water supply needs identified in the basin roundtable's consumptive and/or non-consumptive needs assessments.

- M/A* d) Matching Requirement: For requests from the Statewide Fund, the applicants is required to demonstrate a **20 percent** (or greater) match of the request from the Statewide Account. Statewide requests must also include a minimum match of **5 percent** of the total grant amount from Basin Funds. Sources of matching funds include but are not limited to Basin Funds, in-kind services, funding from other sources, and/or direct cash match. Past expenditures directly related to the project may be considered as matching funds if the expenditures occurred within 9 months of the date the application was submitted to the CWCB. Please describe the source(s) of matching funds. (NOTE: These matching funds should also be reflected in your Detailed Budget in **Exhibit A** of this application)

² 37-75-104 (2)(c). Using data and information from the Statewide Water Supply Initiative and other appropriate sources and in cooperation with the on-going Statewide Water Supply Initiative, develop a basin-wide consumptive and nonconsumptive water supply needs assessment, conduct an analysis of available unappropriated waters within the basin, and propose projects or methods, both structural and nonstructural, for meeting those needs and utilizing those unappropriated waters where appropriate. Basin Roundtables shall actively seek the input and advice of affected local governments, water providers, and other interested stakeholders and persons in establishing its needs assessment, and shall propose projects or methods for meeting those needs. Recommendations from this assessment shall be forwarded to the Interbasin Compact Committee and other basin roundtables for analysis and consideration after the General Assembly has approved the Interbasin Compact Charter.

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2. For Applications that include a request for funds from the **Statewide Account**, describe how the water activity/project meets all applicable Evaluation Criteria. (Detailed in Part 3 of the Water Supply Reserve Account Criteria and Guidelines and repeated below.) Projects will be assessed on how well they meet the Evaluation Criteria. **Please attach additional pages as necessary.**

N/A **Evaluation Criteria** – the following criteria will be utilized to further evaluate the merits of the water activity proposed for funding from the Statewide Account. In evaluation of proposed water activities, preference will be given to projects that meet one or more criteria from each of the three “tiers” or categories. Each “tier” is grouped in level of importance. For instance, projects that meet Tier 1 criteria will outweigh projects that only meet Tier 3 criteria. WSRA grant requests for projects that may qualify for loans through the CWCB loan program will receive preference in the Statewide Evaluation Criteria if the grant request is part of a CWCB loan/WSRA grant package. For these CWCB loan/WSRA grant packages, the applicant must have a CWCB loan/WSRA grant ratio of 1:1 or higher. Preference will be given to those with a higher loan/grant ratio.

Tier 1: Promoting Collaboration/Cooperation and Meeting Water Management Goals and Identified Water Needs

- a. The water activity addresses multiple needs or issues, including consumptive and/or non-consumptive needs, or the needs and issues of multiple interests or multiple basins. This can be demonstrated by obtaining letters of support from other basin roundtables (in addition to an approval letter from the sponsoring basin).
- b. The number and types of entities represented in the application and the degree to which the activity will promote cooperation and collaboration among traditional consumptive water interests and/or non-consumptive interests, and if applicable, the degree to which the water activity is effective in addressing intrabasin or interbasin needs or issues.
- c. The water activity helps implement projects and processes identified as helping meet Colorado’s future water needs, and/or addresses the gap areas between available water supply and future need as identified in SWSI or a roundtable’s basin-wide water needs assessment.

Tier 2: Facilitating Water Activity Implementation

- d. Funding from this Account will reduce the uncertainty that the water activity will be implemented. For this criterion the applicant should discuss how receiving funding from the Account will make a significant difference in the implementation of the water activity (i.e., how will receiving funding enable the water activity to move forward or the inability obtaining funding elsewhere).
- e. The amount of matching funds provided by the applicant via direct contributions, demonstrable in-kind contributions, and/or other sources demonstrates a significant & appropriate commitment to the project.

Tier 3: The Water Activity Addresses Other Issues of Statewide Value and Maximizes Benefits

- f. The water activity helps sustain agriculture & open space, or meets environmental or recreational needs. ✓
- g. The water activity assists in the administration of compact-entitled waters or addresses problems related to compact entitled waters and compact compliance and the degree to which the activity promotes maximum utilization of state waters.
- h. The water activity assists in the recovery of threatened and endangered wildlife species or Colorado State species of concern.
- i. The water activity provides a high level of benefit to Colorado in relationship to the amount of funds requested.
- j. The water activity is complimentary to or assists in the implementation of other CWCB programs.

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Continued: Explanation of how the water activity/project meets all applicable **Evaluation Criteria**.
Please attach additional pages as necessary.

EVALUATION CRITERIA

BENEFITS: The benefit of the project is that it will assure delivery of irrigation water to the East and West Laterals of the Thompson-Epperson Ditch protecting agriculture and the economy.

COMPLETION OF THE PROJECT: No permit issues are involved. Funds requested will be used to assist in purchase and instillation of pipe required to stabilize the ditch north of the area repaired earlier. The pipe will adjoin pipe used to repair the landslide emergency. The project will be physically built with the funding before May, 2015.

SUPPORT FROM BENEFICIARIES: The stockholders (beneficiaries) of the Thompson-Epperson Ditch expect an increase in annual assessments which will be necessary to pay for ditch repairs and stabilization.

ABILITY TO PAY: Stockholders authorized the Board to borrow money from a local bank for a short term loan to allow work to be done before funds would become available when assessment payments are received. Future funds will not support repayment of the grant.

ALTERNATIVE WATER SOURCES: No alternative sources are available. Water rights in the Pine River for the ditch are well established; they are detailed in Case No. W-116, August, 1970, ruling of the Water Court Referee, confirming our Priority Numbers 3; 25; 40; 41; 43; and 56. The ruling is confirmed, approved and adopted as the Judgment and Decree of the Court on October 20, 1970.

PUBLIC INPUT: The members of the public who are impacted by this project have been solidly supportive of the Board of Directors' actions and proposals. No opposition has been voiced to the Board to this date.

ENVIRONMENTAL PROTECTION: This project does not alter the present impact of irrigation on the environment.

STREAM NON-DECREED IMPACTS: No impact will occur to the non-decreed values of the Pine River.

LAND USE PLANNING: The status of irrigated land in relation to land use planning is not altered.

INTRA AND INTERBASIN IMPACTS/CONFLICTS: The project has neither impacts nor conflicts with interactions of these groups.

IMPACTS ON AGRICULTURE: The project's primary contribution will be to protect agriculture and the existing agricultural economy by stabilizing the irrigation water delivery system in an area where it is very vulnerable.

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Part IV. – Required Supporting Material

1. **Water Rights, Availability, and Sustainability** – This information is needed to assess the viability of the water project or activity. Please provide a description of the water supply source to be utilized, or the water body to be affected by, the water activity. This should include a description of applicable water rights, and water rights issues, and the name/location of water bodies affected by the water activity.

Water rights are from the Pine River. Thompson-Epperson original priority was #3. Later enlargements are priority numbers 25, 40, 43 and 56. Court Case # W-116, August, 1970 confirmed these rights.

2. Please provide a brief narrative of any related studies or permitting issues.
-

3. **Statement of Work, Detailed Budget, and Project Schedule**

The statement of work will form the basis for the contract between the Applicant and the State of Colorado. In short, the Applicant is agreeing to undertake the work for the compensation outlined in the statement of work and budget, and in return, the State of Colorado is receiving the deliverables/products specified. **Please note that costs incurred prior to execution of a contract or purchase order are not subject to reimbursement.** All WSRA funds are disbursed on a reimbursement basis after review invoices and appropriate backup material.

Please provide a detailed statement of work using the template in Exhibit A. Additional sections or modifications may be included as necessary. Please define all acronyms and include page numbers.

REPORTING AND FINAL DELIVERABLE

Reporting: The applicant shall provide the CWCB a progress report every 6 months, beginning from the date of the executed contract. The progress report shall describe the completion or partial completion of the tasks identified in the statement of work including a description of any major issues that have occurred and any corrective action taken to address these issues.

Final Deliverable: At completion of the project, the applicant shall provide the CWCB a final report that summarizes the project and documents how the project was completed. This report may contain photographs, summaries of meetings and engineering reports/designs.

PAYMENT

Payment will be made based on actual expenditures and invoicing by the applicant. Invoices from any other entity (i.e. subcontractors) cannot be processed by the State. The request for payment must include a description of the work accomplished by major task, and estimate of the percent completion for individual tasks and the entire water activity in relation to the percentage of budget spent, identification of any major issues and proposed or implemented corrective actions. The last 5 percent of the entire water activity budget will be withheld until final project/water activity documentation is completed. All products, data and information developed as a result of this grant must be provided to the CWCB in hard copy and electronic format as part of the project documentation. This information will in turn be made widely available to Basin Roundtables and the general public and help promote the development of a common technical platform.

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The above statements are true to the best of my knowledge:

Signature of Applicant: *Monte C Miller* Ditch President

Print Applicant's Name: *Monte C Miller*

Project Title: *Thompson Epperson Ditch Stabilization*

Return an electronic version (hardcopy may also be submitted) of this application to:

Greg Johnson – WSRA Application
Colorado Water Conservation Board
1580 Logan Street, Suite 200
Denver, CO 80203
gregory.johnson@state.co.us

Exhibit A
Statement of Work

WATER ACTIVITY NAME - Thompson Epperson Ditch Stabilization

GRANT RECIPIENT – Thompson Epperson Ditch Co.

FUNDING SOURCE - 1/3 Basin Roundtable 1/3 SWCD and 1/3 from ditch company

INTRODUCTION AND BACKGROUND

Purpose of the project is to stabilize an additional 600 feet of the main canal. The plan is to put this section of the ditch in 60" plastic pipe and tie into the 440 feet of pipe that was put in in the spring of 2014. This should alleviate the possibility of any additional ditch failure like what happened in the spring of 2014.

OBJECTIVES

Stabilize and additional 600 feet of the main canal.

TASKS

Provide a detailed description of each task using the following format

TASK 1 –

Description of Task

Install an additional 600' of 60" pipe, place a debris screen and rib rap at the entrance of the pipe and tie into the existing pipe that was laid in the spring of 2014.

Method/Procedure

We plan to use the same engineer and contractor that was use when we had to rebuild the hill side and lay the 440' that was done in the spring of 2014.

Deliverable

Pipe is ordered from local vendor, delivered by truck, and installed by contractor.

REPORTING AND FINAL DELIVERABLE

Reporting: The applicant shall provide the CWCB a progress report every 6 months, beginning from the date of the executed contract. The progress report shall describe the completion or partial completion of the tasks identified in the statement of work including a description of any major issues that have occurred and any corrective action taken to address these issues.

Final Deliverable: At completion of the project, the applicant shall provide the CWCB a final report that summarizes the project and documents how the project was completed. This report may contain photographs, summaries of meetings and engineering reports/designs.

BUDGET

Provide a detailed budget by task including number of hours and rates for labor and unit costs for other direct costs (i.e. mileage, \$/unit of material for construction, etc.). A detailed and perfectly balanced budget that shows all costs is required for the State's contracting and purchase order processes. Sample budget tables are provided below. Please note that these budget tables are examples and will need to be adapted to fit each individual application. Tasks should correspond to the tasks described above.

Total Costs							
	Labor	Other Direct Costs	Matching Funds (If Applicable)	Total Project Costs			
cost of pipe \$105/ft				63,000			
2 elbows \$3600 @ x 2				7,200			
Debris screen				2,300			
Rib rap material & hauling				3,500			
Excavating & preparation of canal and pipe installation				12,000			
Engineering cost				2,000			
				90,00			
Total Costs:							
Example Project Personnel: Hourly Rate:	Project Manager	Project Engineer	Geologist	Scientist	Graphics/ Designer	Clerical	Total Costs
Task 1 -							
Task 2 -							
Total Hours:							
Cost:							

Example
Titles

Other Direct Costs						
Item:	Copies	Materials	Equipment/ Supplies	Mileage		Total
Units: Unit Cost:	No.			Miles		
Task 1 -						
Task 2 -						
Total Units:						
Total Cost:						

In-Kind Contributions (If Applicable)				
Project Personnel: Hourly Rate:				Total
Task 1 -				
Task 2 -				
Total Hours:				
Total Cost:				

SCHEDULE

Provide a project schedule including key milestones for each task and the completion dates or time period from the Notice to Proceed (NTP). This dating method allows flexibility in the event of potential delays from the procurement process. Sample schedules are provided below. Please note that these schedules are examples and will need to be adapted to fit each individual application.

Example 1

Task	Start Date	Finish Date
1	4/ 1/ 2015	5/1/2015

NTP = Notice to Proceed

PAYMENT

Payment will be made based on actual expenditures and invoicing by the applicant. Invoices from any other entity (i.e. subcontractors) cannot be processed by the State. The request for payment must include a description of the work accomplished by major task, and estimate of the percent completion for individual tasks and the entire water activity in relation to the percentage of budget spent, identification of any major issues and proposed or implemented corrective actions. The last 5 percent of the entire water activity budget will be withheld until final project/water activity documentation is completed. All products, data and information developed as a result of this grant must be provided to the CWCB in hard copy and electronic format as part of the project documentation. This information will in turn be made widely available to Basin Roundtables and the general public and help promote the development of a common technical platform.

Exhibit A

Statement of Work

600' of 60" black plastic pipe (ADS N-12 WT 60" AASHTO M294)	\$105/ft	\$63,000
2 elbows	3,600	7,200
Debris Screen	2,300	2,300
Rib Rap Material and hauling		3,500
Excavating and preparation of the canal & pipe install 600'	\$20/ft	12,000
Engineering cost		<u>2,000</u>
TOTAL EXPENSES		\$90,000





INSURANCE BINDER

OP ID: L

DATE (MM/DD/YYYY)

4/2/2014

THIS BINDER IS A TEMPORARY INSURANCE CONTRACT, SUBJECT TO THE CONDITIONS SHOWN ON THE REVERSE SIDE OF THIS FORM

AGENCY Insurance Assoc., Inc.-Boulder 3005 Center Green Dr. Ste 120 Boulder, CO 80301 Charles Hix		COMPANY American Alternative Insurance		BINDER # 7264	
PHONE (A/C, No, Ext): 303-444-4666		FAX (A/C, No): 303-444-8481		THIS BINDER IS ISSUED TO EXTEND COVERAGE IN THE ABOVE NAMED COMPANY PER EXPIRING POLICY #.	
CODE:		SUB CODE:			
AGENCY CUSTOMER ID: THOMP-1		DESCRIPTION OF OPERATIONS/VEHICLES/PROPERTY (Including Location)			
INSURED Thompson Epperson Ditch Co. Faye McIntyre P.O. Box 135 Bayfield CO 81122		Irrigation Works Operations			

COVERAGES		LIMITS		
TYPE OF INSURANCE	COVERAGE/FORMS	DEDUCTIBLE	COINS %	AMOUNT
PROPERTY CAUSES OF LOSS ☐ BASIC ☐ BROAD ☐ SPEC				
GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS MADE ☒ OCCUR ☒ Management Liability		EACH OCCURRENCE		\$ 1,000,0
		DAMAGE TO RENTED PREMISES		\$ 1,000,0
		MED EXP (Any one person)		\$ 10,0
		PERSONAL & ADV INJURY		\$ 1,000,0
		GENERAL AGGREGATE		\$ 3,000,0
		PRODUCTS - COMP/OP AGG		\$ 3,000,0
		COMBINED SINGLE LIMIT		\$ 1,000,0
		BODILY INJURY (Per person)		\$
		BODILY INJURY (Per accident)		\$
		PROPERTY DAMAGE		\$
		MEDICAL PAYMENTS		\$
		PERSONAL INJURY PROT		\$
		UNINSURED MOTORIST		\$
AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ☒ NON-OWNED AUTOS				
AUTO PHYSICAL DAMAGE DEDUCTIBLE ☐ ALL VEHICLES ☐ SCHEDULED VEHICLES		ACTUAL CASH VALUE		
		STATED AMOUNT		\$
		OTHER		
GARAGE LIABILITY ☐ ANY AUTO		AUTO ONLY - EA ACCIDENT		\$
		OTHER THAN AUTO ONLY:		
		EACH ACCIDENT		\$
		AGGREGATE		\$
EXCESS LIABILITY ☐ UMBRELLA FORM ☒ OTHER THAN UMBRELLA FORM		EACH OCCURRENCE		\$ 1,000,0
		AGGREGATE		\$ 1,000,0
		SELF-INSURED RETENTION		\$
WORKER'S COMPENSATION AND EMPLOYER'S LIABILITY		WC STATUTORY LIMITS		
		E.L. EACH ACCIDENT		\$
		E.L. DISEASE - EA EMPLOYEE		\$
		E.L. DISEASE - POLICY LIMIT		\$
SPECIAL CONDITIONS/ OTHER COVERAGES		FEES		\$
		TAXES		\$
		ESTIMATED TOTAL PREMIUM		\$

NAME & ADDRESS

	☐ MORTGAGEE	☐ ADDITIONAL INSURED
	☐ LOSS PAYEE	
	LOAN #	
	AUTHORIZED REPRESENTATIVE Charles Hix	