

**Water Supply Reserve Account – Grant and Loan Program**  
**Water Activity Summary Sheet**  
**March 18-19, 2014**  
**Agenda Item 17(j)**

**Applicant:** Colorado River Water Conservation District

**Water Activity Name:** Yampa/White Basin Implementation Plan

**Water Activity Purpose:** All inclusive

**River Basin:** Yampa/White/Green

**Water Source:** Yampa/White/Green Rivers and tributaries

**Amount Requested:** \$77,066 Yampa/White Basin Account

**Matching Funds:** none

<b>Staff Recommendation:</b>
Staff recommends approval of up to \$77,066 from the Yampa/White Basin Account to help complete the project titled: Yampa/White Basin Implementation Plan

**Water Activity Summary:** WSRA funds will be expended to draft a Yampa/White Basin Implementation Plan that conforms to the Basin Implementation Plan Guidance Document to include Sections 1-6 to be authored by the Colorado River Water Conservation District which will also act as the applicant and fiscal agent on behalf of the Yampa/White/Green River Basin Roundtable.

*Threshold and Evaluation Criteria:*

The application meets all four Threshold Criteria.

*Statewide Evaluation Criteria:*

The application meets all three Tiered Evaluation Criteria.

**Discussion:**

The Yampa/White Basin Roundtable is requesting these funds, in addition to the \$100,000 approved at the November 2013 CWCB meeting, to fully fund the scope of work and schedule set out for their Basin Implementation Plan.

**Issues/Additional Needs:**

No additional issues or needs were identified.

**Staff Recommendation:**

Staff recommends approval of up to \$77,066 from the Yampa/White Basin Account for project titled: Yampa/White Basin Implementation Plan.

All products, data and information developed as a result of this grant must be provided to the CWCB in hard copy and electronic format as part of the project documentation. This information will in turn be made widely available to Basin Roundtables and the general public and will help promote the development of a common technical platform. In accordance with the revised WSRA Criteria and

Guidelines, staff would like to highlight additional reporting and final deliverable requirements. The specific requirements are provided below.

**Reporting and Final Deliverable:** The applicant shall provide the CWCB a progress report every 6 months, beginning from the date of the executed contract. The progress report shall describe the completion or partial completion of the tasks identified in the scope of work including a description of any major issues that have occurred and any corrective action taken to address these issues. At completion of the project, the applicant shall provide the CWCB a final report that summarizes the project and documents how the project was completed. This report may contain photographs, summaries of meetings and engineering reports/designs.

**Engineering:** All engineering work (as defined in the Engineers Practice Act (§12-25-102(10) C.R.S.)) performed under this grant shall be performed by or under the responsible charge of professional engineer licensed by the State of Colorado to practice Engineering.



March 6, 2014

Colorado Water Conservation Board  
Attn: Jacob Bornstein  
Program Manager, Water Supply Planning Section  
1580 Logan Street, Suite 200  
Denver, CO 80203 R

Dear Jacob:

The Yampa/White/Green Basin Roundtable held a meeting on January 15, 2014 wherein the Board voted to award the Colorado River District a grant not exceed \$77,066 for the purpose of facilitating the Basin Implementation Plan for the Yampa White Green Basin Roundtable.

Please consider this letter as your notice of the granting of funds.

Sincerely,

Jon D. Hill  
YWG Basin Chairman

Cc: Brad McCloud

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# WATER SUPPLY RESERVE ACCOUNT APPLICATION FORM FOR BASIN IMPLEMENTATION PLANS



Yampa/White	Colorado River Water Conservation District	
<b>Basin</b>	<b>Applicant/Fiscal Agent</b>	
January 2014	<b>Amount from Statewide Account:</b>	
<b>Roundtable Approval Date</b>	<b>Amount from Basin Account:</b>	<\$77,066
	<b>Total WSRA Funds Requested:</b>	<\$77,066
<b>Applicant Mailing Address:</b>	POB 1120 Glenwood Springs, CO 81602	
<b>Taxpayer ID#:</b>	84-6000156	
<b>Primary Contact:</b>	Daniel R. Birch, P.E.	<b>Position/Title:</b> Deputy General Manager
<b>Email:</b>	dbirch@crwcd.org	
<b>Phone Numbers:</b>	<b>Cell:</b> 970 846 4128	<b>Office:</b> 970 945 8522 x239

The Colorado Water Conservation Board (CWCB) has requested that each basin roundtable complete a Basin Implementation Plan as a fundamental component of the forthcoming update to the Statewide Water Supply Initiative and the Colorado Water Plan requested by Governor Hickenlooper's Executive Order D 2013-005. The CWCB's technical team will be available to help with the creation of these plans. In addition, resources of the Colorado River Water Availability Study Continuation will be available to west slope basins to help with more detailed modeling analyses in the plans. Basins are also encouraged to use Water Supply Reserve Account (WSRA) funds to complete all or a portion of their plans.

Since the plans meet the intent and criteria of the WSRA program, fund requests for this purpose should use this streamlined WSRA application form. In addition, staff has determined that Basin Implementation Plans meet the WSRA evaluation criteria for funds from the Statewide WSRA Account, however, applications that seek more than 33% of funds from the Statewide Account must provide a separate sheet justifying the request.

Along with this completed form, the applicant must submit **a detailed scope of work as Exhibit A**, including a budget and schedule. The scope should closely follow the items set forth in the Basin Implementation Plan Guidance Descriptive Outline available on the CWCB website, including the following components:

	Included in this Application (Y or N)?
<b>Executive Summary</b>	<b>N</b>
<b>Section 1: Basin Goals and Measurable Outcomes</b>	
<b>Section 2: Evaluate Consumptive and Nonconsumptive Needs</b>	<b>Y</b>
2.1 Nonconsumptive Needs	Y
2.2 Consumptive Needs	Y
<b>Section 3: Evaluate Consumptive &amp; Nonconsumptive Constraints and Opportunities</b>	<b>Y</b>
3.1 Current Basin Water Operations and Hydrology	Y
3.2 Water Management and Water Administration (Optional)	Y
3.3 Hydrologic Modeling (Optional)	Y
3.4 Shortages Analysis	Y
<b>Section 4: Projects and Methods</b>	<b>Y</b>
4.1 Education, Participation & Outreach	Y
4.2 New Multi-Purpose, Cooperative, and Regional Projects and Methods	Y
4.3 M&I Projects and Methods (i.e. projects, conservation, reuse, drought planning)	Y
4.4 Agricultural Projects & Methods	Y
4.5 Non-consumptive Projects and Methods	Y
4.6 Interbasin Projects and Methods (optional)	Y
<b>Section 5: Implementation Strategies for the Projects and Methods</b>	<b>Y</b>
<b>Section 6: How the plan meets the Roundtables' Goals and Measurable Outcomes</b>	<b>Y</b>

The application must also be accompanied by the roundtable's letter of approval, required for all WSRA applications. In addition, the applicant must: coordinate plan development with CWCB's staff and technical team; meet all the WSRA eligibility criteria detailed in the WSRA Criteria and Guidelines document; be able to use the standard contract; address any TABOR issues; provide a W-9 form; and provide proof of required insurance. Other WSRA reference material is available on the CWCB website. Applications must be approved by the CWCB board, but the CWCB approval process may be expedited to accommodate aggressive timelines.

**Signature of Applicant:**

**Print Applicant's Name:** Daniel R. Birch

**Date:** January 15, 2014

**Return an electronic version of all application materials to:**

WSRA Application – Basin Implementation Plans  
Colorado Water Conservation Board  
1580 Logan Street, Suite 200  
Denver, CO 80203  
[rebecca.mitchell@state.co.us](mailto:rebecca.mitchell@state.co.us)

**Please note that costs incurred prior to execution of a contract or purchase order are not subject to reimbursement.** All WSRA funds are disbursed on a reimbursement basis after review of invoices and appropriate backup material from the applicant. Invoices from any other entity (i.e. subcontractors) cannot be processed by the State. The invoice must include: a description of the work accomplished by major task, an estimate of the percent completed by individual tasks and the entire project in relation to the percentage of budget spent, identification of any major issues and proposed or implemented corrective actions. The last 5 percent of the entire project budget will be withheld until final plan documentation is completed. All products, data, and information developed as a result of this grant must be provided to the CWCB in hard copy and electronic format as part of the project documentation. This information will in turn be made widely available to Basin Roundtables and the general public.