



# COLORADO WATER CONSERVATION BOARD



## WATER SUPPLY RESERVE ACCOUNT APPLICATION FORM

Development and Implementation of Water Education and Networking  
3-Year Program of Discussions, Forums, Workshops, Tours

### Name of Water Activity/Project

Yampa-White-Green Rivers Basin Roundtable Educational Outreach

### Name of Applicant

Yampa-White-Green Rivers Basin  
Roundtable

Amount from Statewide Account:

Amount from Basin Account(s):

Total WSRA Funds Requested:

\$30,000

\$30,000

### Approving Basin Roundtable(s)

*(If multiple basins specify amounts in parentheses.)*

## Application Content

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### Required Exhibits

- A. Statement of Work, Budget, and Schedule
- B. Project Map
- C. As Needed (i.e. letters of support, photos, maps, etc.)

### Appendices – Reference Material

- 1. Program Information
- 2. Insurance Requirements
- 3. WSRA Standard Contract Information (Required for Projects Over \$100,000)
- 4. W-9 Form (Required for All Projects Prior to Contracting)

## Water Supply Reserve Account – Application Form

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### **Instructions**

To receive funding from the Water Supply Reserve Account (WSRA), a proposed water activity must be approved by the local Basin Roundtable **AND** the Colorado Water Conservation Board (CWCBC). The process for Basin Roundtable consideration and approval is outlined in materials in Appendix 1.

Once approved by the local Basin Roundtable, the applicant should submit this application **with a detailed statement of work including budget and schedule as Exhibit A** to CWCBC staff by the application deadline.

WSRA applications are due with the roundtable letter of support 60 calendar days prior to the bi-monthly Board meeting at which it will be considered. Board meetings are held in January, March, May, July, September, and November. Meeting details, including scheduled dates, agendas, etc. are posted on the CWCBC website at: <http://cwcb.state.co.us> Applications to the WSRA Basin Account are considered at every board meeting, while applications to the WSRA Statewide Account are only considered at the March and September board meetings.

When completing this application, the applicant should refer to the WSRA Criteria and Guidelines available at: <http://cwcb.state.co.us/LoansGrants/water-supply-reserve-account-grants/Documents/WSRACriteriaGuidelines.pdf>

The application, statement of work, budget, and schedule **must be submitted in electronic format** (Microsoft Word or text-enabled PDF are preferred) and can be emailed or mailed on a disk to:

Greg Johnson – WSRA Application  
Colorado Water Conservation Board  
1580 Logan Street, Suite 200  
Denver, CO 80203  
[gregory.johnson@state.co.us](mailto:gregory.johnson@state.co.us)

If you have questions or need additional assistance, please contact Greg Johnson at: 303-866-3441 x3249 or [gregory.johnson@state.co.us](mailto:gregory.johnson@state.co.us).

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### Part I. - Description of the Applicant (Project Sponsor or Owner);

|    |                    |   |                 |                         |
|----|--------------------|---|-----------------|-------------------------|
| 1. | Applicant Name(s): | The Yampa-White-Green Rivers Basin Roundtable   |                 |                         |
|    | Mailing address:   | Attention: Ren Martyn: PEPO Representative YWGRT<br>3001 S. Lincoln Avenue, Suite E<br>Steamboat Springs, Co. 80487 |                 |                         |
|    | Taxpayer ID#:      |   |                 |                         |
|    | Primary Contact:   | Ren Martyn  | Position/Title: | PEPO Representative     |
|    | Email:             | rm@frpwetlandbank.com   |                 |                         |
|    | Phone Numbers:     | Cell: 970-846-3118  | Office:         | 970-879-4546            |
|    | Alternate Contact: | Marsha Daughenbaugh   | Position/Title: | Executive Director, CAA |
|    | Email:             | marshad@communityagalliance.org   |                 |                         |
|    | Phone Numbers:     | Cell: 970-846-7054  | Office:         | 970-879-4370            |

### 2. Eligible entities for WSRA funds include the following. What type of entity is the Applicant?

- ☐ Public (Government) – municipalities, enterprises, counties, and State of Colorado agencies. Federal agencies are encouraged to work with local entities and the local entity should be the grant recipient. Federal agencies are eligible, but only if they can make a compelling case for why a local partner cannot be the grant recipient.
- ☐ Public (Districts) – authorities, Title 32/special districts, (conservancy, conservation, and irrigation districts), and water activity enterprises.
- ☐ Private Incorporated – mutual ditch companies, homeowners associations, corporations.
- ☐ Private individuals, partnerships, and sole proprietors are eligible for funding from the Basin Accounts but not for funding from the Statewide Account.
- ☒ Non-governmental organizations – broadly defined as any organization that is not part of the government.

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### 3. Provide a brief description of your organization

The Yampa-White-Green Rivers Basin Round Table (YWGRT) Education Committee has partnered with the Community Agriculture Alliance (CAA) since 2009 to provide water education in the region. Past events, forums and water tours have proven very successful with plans for ongoing events in 2013-2015. The partnership has been strengthened by the involvement of Ren Martyn, who serves as the Yampa White Green Rivers Basin Round Table PEPO Representative and as an Advisor for the Community Agriculture Alliance Board of Directors. The YWGRT will serve as the primary agent with CAA serving as the fiscal agent.

All YWGRT members are encouraged to provide input and suggestions to the Education sub-committee. The Education sub-committee seeks to represent the agriculture, municipal and industrial interests of the basin. Current members include: Ren Martyn, PEPO Representative; Jeff Devere, Rio Blanco At-Large Rep; Mary Brown, Ag At-Large Rep; Kent Vertrees, Routt County Recreation Rep; Doug Monger, Routt County Commissioner Rep; Kevin McBride, Voting At-Large Rep. Education sub-committee goals focus on the development and implementation of an EAP that facilitates educational opportunities for the public. Priority will be given to facilitating discussions on water management issues and encouraging locally driven collaborative solutions.

### 4. If the Contracting Entity is different then the Applicant (Project Sponsor or Owner) please describe the Contracting Entity here.

The Community Agriculture Alliance (CAA) is an incorporated, non-profit community organization serving Routt County and the Yampa River Valley region. The CAA was established in 1999 in response to concerns over the loss of agriculture and the community's desire to ensure ongoing support, allowing agriculture to adapt to changes in the local and regional economy. The overall goal is to allow agriculture to remain an active and vital part of the area for generations to come. CAA's mission is *"To preserve the agricultural heritage of the Yampa River Valley by initiating, supporting and encouraging actions, programs and policies that mutually benefit and connect agricultural producers and consumers"*.

CAA is legally registered as a 501(c)3 with the State of Colorado and IRS. The organization carries insurance for general liability, director liability and worker compensation. CAA's by-laws require that the Board of Directors and Advisors be recruited from agriculture, business, community and resort interests representing the geographic and demographic mix of the region. The Board meets quarterly and maintains a membership of approximately 15 Directors and 15 Advisors. CAA has one full time and two part time employees.

The over-arching strategic anchors of CAA are:

1. The Enhancement and Promotion of Local Agriculture (Food, Fiber, Products and Services)
2. Providing Education about the Critical Importance of Agriculture and Agricultural Issues
3. Service as an Ag Resource Connector

CAA is a member based organization, with over 200 individuals, businesses and organizations supporting the mission. A volunteer base of well over 150 people and a strong partnership base with numerous non-profit organizations, government agencies and local businesses and a volunteer base of well over 150 people ensure that all programs and initiatives implemented by CAA provide pertinent and neutral information.

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5. Successful applicants will have to execute a contract with the CWCB prior to beginning work on the portion of the project funded by the WSRA grant. In order to expedite the contracting process the CWCB has established a standard contract with provisions the applicant must adhere to. A link to this standard contract is included in Appendix 3. Please review this contract and check the appropriate box.

☒ The Applicant will be able to contract with the CWCB using the Standard Contract

☐ The Applicant has reviewed the standard contract and has some questions/issues/concerns. Please be aware that any deviation from the standard contract could result in a significant delay between grant approval and the funds being available.

6. The Tax Payer Bill of Rights (TABOR) may limit the amount of grant money an entity can receive. Please describe any relevant TABOR issues that may affect the applicant.  
Not applicable

### Part II. - Description of the Water Activity/Project

1. What is the primary purpose of this grant application? (Please check only one)

☐ Nonconsumptive (Environmental or Recreational)

☐ Agricultural

☐ Municipal/Industrial

☐ Needs Assessment

☒ Education

☐ Other Explain:

2. If you feel this project addresses multiple purposes please explain.

3. Is this project primarily a study or implementation of a water activity/project? (Please check only one)

☐ Study

☒ Implementation

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4. To catalog measurable results achieved with WSRA funds can you provide any of the following numbers?

New Storage Created (acre-feet)

New Annual Water Supplies Developed, Consumptive or Nonconsumptive (acre-feet)

Existing Storage Preserved or Enhanced (acre-feet)

Length of Stream Restored or Protected (linear feet)

Length of Pipe/Canal Built or Improved (linear feet)

Efficiency Savings (acre-feet/year OR dollars/year – **circle one**)

Area of Restored or Preserved Habitat (acres)

Other -- Explain:

4. To help us map WSRA projects please include a map (Exhibit B) and provide the general coordinates below:

Latitude:

Longitude:

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**5. Please provide an overview/summary of the proposed water activity (no more than one page).** Include a description of the overall water activity and specifically what the WSRA funding will be used for. A full **Statement of Work** with a detailed budget and schedule is required as **Exhibit A** of this application.

The Yampa White Green Rivers Basin Round Table requests \$30,000 to contract with Community Agriculture Alliance in funding for a three year period (2013-2015).

WSRA funding will be utilized to develop and implement:

- A series of public education and participation events. Specific discussions, workshops, forums, and tours will be focused on helping residents, organizations and stakeholders better understand water related issues in Northwest Colorado.
- Collaboration with area water interest groups to encourage constructive discussions and actions regarding water issues and projects in Northwest Colorado.
- Networking opportunities between YWGRT, water stakeholders, the general public and other roundtables.

Ongoing education events will align with YWGRT goals and objectives.

YWGRT, led by their PEPO representative and their education committee, will provide:

1. Coordination with CWCB
2. Guidance, decision making and approval of all YWGRT education activities
3. Evaluations of all YWGRT education activities

CAA will provide the following:

1. Full cooperation and disclosure with YWGRT
2. Coordination and structure for the YWGRT education activities
3. Development of a minimum of three education activities per year, each open and accessible to the public
4. Full implementation of YWGRT education activities, including but not limited to contracting speakers, facilities, sponsors, volunteers, advertising and agenda development
5. Use of timely, up-to-date and accurate resources including Headwaters Magazine and CWCB publications
6. Region wide marketing and collaboration

Jointly, YWCRT and CAA will provide:

1. Development of specific plans for YWGRT education activities for the three year granting program
2. Full utilization of partnership opportunities with other water-interest organizations, agencies, stakeholder groups and civic groups

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### Part III. – Threshold and Evaluation Criteria

1. Describe how the water activity meets these **Threshold Criteria**. (Detailed in Part 3 of the Water Supply Reserve Account Criteria and Guidelines.)

- a) The water activity is consistent with Section 37-75-102 Colorado Revised Statutes.<sup>1</sup>

This proposal will provide the public, stakeholders and Roundtable members with direct engagement, educational information and increased understanding of water issues in Northwest Colorado. Outreach and participation efforts will encourage balanced discussions and problem-solving related to regional water issues.

All activities will be consistent with CRS Section 37-75-102 and educational in nature.

- b) The water activity underwent an evaluation and approval process and was approved by the Basin Roundtable (BRT) and the application includes a description of the results of the BRT's evaluation and approval of the activity. At a minimum, the description must include the level of agreement reached by the roundtable, including any minority opinion(s) if there was not general agreement for the activity. The description must also include reasons why general agreement was not reached (if it was not), including who opposed the activity and why they opposed it. Note- If this information is included in the letter from the roundtable chair simply reference that letter.

This application is a coordinated effort between Yampa-White-Green Rivers Basin Roundtable and Community Agriculture Alliance.

- c) The water activity meets the provisions of Section 37-75-104(2), Colorado Revised Statutes.<sup>2</sup> The Basin

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<sup>1</sup> 37-75-102. Water rights - protections. (1) It is the policy of the General Assembly that the current system of allocating water within Colorado shall not be superseded, abrogated, or otherwise impaired by this article. Nothing in this article shall be interpreted to repeal or in any manner amend the existing water rights adjudication system. The General Assembly affirms the state constitution's recognition of water rights as a private usufructuary property right, and this article is not intended to restrict the ability of the holder of a water right to use or to dispose of that water right in any manner permitted under Colorado law. (2) The General Assembly affirms the protections for contractual and property rights recognized by the contract and takings protections under the state constitution and related statutes. This article shall not be implemented in any way that would diminish, impair, or cause injury to any property or contractual right created by intergovernmental agreements, contracts, stipulations among parties to water cases, terms and conditions in water decrees, or any other similar document related to the allocation or use of water. This article shall not be construed to supersede, abrogate, or cause injury to vested water rights or decreed conditional water rights. The General Assembly affirms that this article does not impair, limit, or otherwise affect the rights of persons or entities to enter into agreements, contracts, or memoranda of understanding with other persons or entities relating to the appropriation, movement, or use of water under other provisions of law.

<sup>2</sup> 37-75-104 (2)(c). Using data and information from the Statewide Water Supply Initiative and other appropriate sources and in cooperation with the on-going Statewide Water Supply Initiative, develop a basin-wide consumptive and nonconsumptive water supply needs assessment, conduct an analysis of available unappropriated waters within the basin, and propose projects or methods, both structural and nonstructural, for meeting those needs and utilizing those unappropriated waters where



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Roundtable Chairs shall include in their approval letters for particular WSRA grant applications a description of how the water activity will assist in meeting the water supply needs identified in the basin roundtable's consumptive and/or non-consumptive needs assessments.

CRS Section 37-75-104(2) requires that "Basin Roundtables shall actively seek the input and advice of affected local governments, water providers and other interested stakeholders and persons in establishing its needs assessment, and shall propose projects or methods for meeting those needs."

This proposal will further the YWGRT Education objectives by providing a structure and means for public outreach and engagement. The request for funding is specifically related to water education and public outreach.

- d) Matching Requirement: For requests from the **Statewide Fund**, the applicants is required to demonstrate a **20 percent** (or greater) match of the request from the Statewide Account. Statewide requests must also include a minimum match of **5 percent** of the total grant amount from Basin Funds. Sources of matching funds include but are not limited to Basin Funds, in-kind services, funding from other sources, and/or direct cash match. Past expenditures directly related to the project may be considered as matching funds if the expenditures occurred within 9 months of the date the application was submitted to the CWCB. Please describe the source(s) of matching funds. (NOTE: These matching funds should also be reflected in your Detailed Budget in **Exhibit A** of this application)
2. For Applications that include a request for funds from the **Statewide Account**, describe how the water activity/project meets all applicable **Evaluation Criteria**. (Detailed in Part 3 of the Water Supply Reserve Account Criteria and Guidelines and repeated below.) Projects will be assessed on how well they meet the Evaluation Criteria. **Please attach additional pages as necessary.**

**Evaluation Criteria** – the following criteria will be utilized to further evaluate the merits of the water activity proposed for funding from the Statewide Account. In evaluation of proposed water activities, preference will be given to projects that meet one or more criteria from each of the three "tiers" or categories. Each "tier" is grouped in level of importance. For instance, projects that meet Tier 1 criteria will outweigh projects that only meet Tier 3 criteria. WSRA grant requests for projects that may qualify for loans through the CWCB loan program will receive preference in the Statewide Evaluation Criteria if the grant request is part of a CWCB loan/WSRA grant package. For these CWCB loan/WSRA grant packages, the applicant must have a CWCB loan/WSRA grant ratio of 1:1 or higher. Preference will be given to those with a higher loan/grant ratio.

### Tier 1: Promoting Collaboration/Cooperation and Meeting Water Management Goals and Identified Water Needs

- a. The water activity addresses multiple needs or issues, including consumptive and/or non-consumptive needs, or the needs and issues of multiple interests or multiple basins. This can be demonstrated by obtaining letters of support from other basin roundtables (in addition to an approval letter from the sponsoring basin).

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appropriate. Basin Roundtables shall actively seek the input and advice of affected local governments, water providers, and other interested stakeholders and persons in establishing its needs assessment, and shall propose projects or methods for meeting those needs. Recommendations from this assessment shall be forwarded to the Interbasin Compact Committee and other basin roundtables for analysis and consideration after the General Assembly has approved the Interbasin Compact Charter.

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- b. The number and types of entities represented in the application and the degree to which the activity will promote cooperation and collaboration among traditional consumptive water interests and/or non-consumptive interests, and if applicable, the degree to which the water activity is effective in addressing intrabasin or interbasin needs or issues.
- c. The water activity helps implement projects and processes identified as helping meet Colorado's future water needs, and/or addresses the gap areas between available water supply and future need as identified in SWSI or a roundtable's basin-wide water needs assessment.

### Tier 2: Facilitating Water Activity Implementation

- d. Funding from this Account will reduce the uncertainty that the water activity will be implemented. For this criterion the applicant should discuss how receiving funding from the Account will make a significant difference in the implementation of the water activity (i.e., how will receiving funding enable the water activity to move forward or the inability obtaining funding elsewhere).
- e. The amount of matching funds provided by the applicant via direct contributions, demonstrable in-kind contributions, and/or other sources demonstrates a significant & appropriate commitment to the project.

### Tier 3: The Water Activity Addresses Other Issues of Statewide Value and Maximizes Benefits

- f. The water activity helps sustain agriculture & open space, or meets environmental or recreational needs.
- g. The water activity assists in the administration of compact-entitled waters or addresses problems related to compact entitled waters and compact compliance and the degree to which the activity promotes maximum utilization of state waters.
- h. The water activity assists in the recovery of threatened and endangered wildlife species or Colorado State species of concern.
- i. The water activity provides a high level of benefit to Colorado in relationship to the amount of funds requested.
- j. The water activity is complimentary to or assists in the implementation of other CWCB programs.

Continued: Explanation of how the water activity/project meets all applicable **Evaluation Criteria**.

**Please attach additional pages as necessary.**

**Letters of support**

## **Part IV. – Required Supporting Material**

1. **Water Rights, Availability, and Sustainability** – This information is needed to assess the viability of the water project or activity. Please provide a description of the water supply source to be utilized, or the water body to be affected by, the water activity. This should include a description of applicable water rights, and water rights issues, and the name/location of water bodies affected by the water activity.

No water supply source will be utilized and no water body will be affected by this water and natural resource conservation education activity. This project does not affect any water rights.

2. Please provide a brief narrative of any related studies or permitting issues.

Not applicable.

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### 3. Statement of Work, Detailed Budget, and Project Schedule

The statement of work will form the basis for the contract between the Applicant and the State of Colorado. In short, the Applicant is agreeing to undertake the work for the compensation outlined in the statement of work and budget, and in return, the State of Colorado is receiving the deliverables/products specified. **Please note that costs incurred prior to execution of a contract or purchase order are not subject to reimbursement.** All WSRA funds are disbursed on a reimbursement basis after review invoices and appropriate backup material.

**Please provide a detailed statement of work using the template in Exhibit A.** Additional sections or modifications may be included as necessary. Please define all acronyms and include page numbers.

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### Water Activity Name -

Development and Implementation of Water Education and Networking  
3-Year Program of Discussions, Forums, Workshops, Tours and Social Networking

**Grant Recipient** – Yampa-White-Green Rivers Basin Roundtable Education Committee

**Funding Source** – Yampa-White-Green Rivers Basin Roundtable

### Introduction and Background

The Yampa-White-Green Rivers Basin Round Table is submitting this proposal to obtain funding to contract with Community Agriculture Alliance to focus on education and community engagement. Decision making and oversight will remain with the YWGRT Education Committee and PEPO Representative, Ren Martyn. CAA will serve as the coordinating force related to the education activities. A minimum of three events/activities per year for the three year period are being targeted in the region. Specific activity plans, content and details will be developed in partnership.

### Objectives

This proposal is primarily focused on community education, outreach and stakeholder participation. Objectives include:

- Provide professional, informative educational activities in the region
- Provide increased understanding of YWGRT activities
- Provide information on regional water projects, studies and related issues
- Engage with community members and regional stakeholders
- Encourage community participation in solution based discussions, issues and solutions

YWCRT PEPO and CAA have begun the process of engaging water stakeholders about discussions of the topics and venues that will be most beneficial to the area during the next three years. There appears to be four audience areas that should be targeted:

1. Elected officials and other decision makers
2. General Public
3. YWGRT Outreach to the public
4. YWGRT Networking with other round tables

Suggested topics include but are not limited to:

|  |   |
|--|---|
| Alternative to Agricultural Dry-up           | Conservation and Efficient Use of Water                 |
| Drought Management                           | Interbasin Water Compact Negotiations                   |
| Oil and Gas Fracturing                       | Stakeholder Participation in Solution Based Discussions |
| Storm Water Issues (cities and HOAs)         | Transfer of Treated Water                               |
| Updates on Legislative Proposals and Actions | Water Leasing   |
| Water Supply                                 |   |

Water Measurement Structures on the Yampa, White and Green Rivers and their subsidiaries

YWGR and CAA recognize that topics of immediate interest will happen throughout the three years of this grant application and we will be responsive to the topics and needs of the targeted audiences within the basins.

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We intend to search for venues that will be the most effective for the targeted audience. Ideas include the standard forums and tours which we have used in past years plus “outside-of-the box” discussion areas such as social media, college sustainability classes, individual ditch meetings, joint roundtable meetings and barbeque on the river event. The planning committee is looking for new ways to reach people and will refine our ideas as we develop each education event.

### Tasks

Description of Tasks -- For **each of the nine (or more)** educational events, CAA will perform the following:

#### **Task 1. Event Planning and Marketing:**

- Designate working committee related to specific plans, to include YWGRT PEPO Representative, other committee members and regional partners
- Contact and contract with potential speakers, panel members, moderators
- Contact potential sponsors
- Arrange lodging and travel arrangements
- Coordinate facility reservations, including meals
- Coordinate tour or on-site needs, including transportation
- Develop a marketing schedule and coordinate with regional media
- Develop and create collateral marketing materials

#### **Task 2. Event Hosting:**

- Facilitate activity/event, including registration, set-up, take down and evaluation
- Produce acknowledgements, thank you notes/letter for sponsors, speakers, partners

#### **Task 3. Event Reporting and Roundtable Coordination:**

- Coordinate with YWGRT PEPO and Education Committee to plan event activities
- Designate working committee related to specific plans, to include YWGRT PEPO Representative, other committee members and regional partners
- Develop program/activity evaluation

#### **Task 4. Project Management:**

- Develop annual plans, time line and format for activities
- Maintain all related financial records; collect sponsorships, fees and pay invoices
- Coordinate, manage all related activities as needed.

Method/Procedure-- For **each of the nine (or more)** educational events, CAA will:

- Coordinate, network and partner with YWGRT members including meetings, email, telephone
- Manage partner relationships including meetings, email, telephone
- Contact sponsors, speakers and panel members via phone with follow up mail/email
- Communicate with regional media, press releases, email, event listing, advertising
- Manage ongoing event related activities, to do lists providing coordination and assistance as needed

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**Deliverable** -- For **each of the nine (or more)** educational events, CAA will:

- Assure that all education activities, including discussions, events, forums, tours, print publications and community outreach activities focus on meeting YWGRT goals
- Assure that all education activities achieve the highest professional standards.
- Assure that YWGRT and CAA will provide informative education and work to engage community members in a positive, solutions based manner.
- Assure that all education activities will allow for ongoing community assessment and program improvement

**Budget** - Based on three educational activities per year for three years

| Task                  | Explanation                             | Total Projected Annual Costs | Annual CAA or Partner Funding | Total Three Year Cost | Total Requested From CWCB for Three Year Period |
|-----------------------|---|------------------------------|-------------------------------|-----------------------|---|
| Implementation        | 200 hours@\$30                          | \$6,000                      | \$1,800                       | \$23,400              | \$9,600   |
| Mileage               | 600 miles@\$.505                        | \$300                        | 0                             | \$900                 |   |
| Advertising           |   | \$2,500                      | 0                             | \$7,500               | \$7,500   |
| Speaker Fees,Per Diem |   | \$1,000                      | 0                             | \$3,000               | \$3,000   |
| Facility Rental       |   | \$600                        | 0                             | \$1,800               | \$2,100   |
| Event Expenses        | Supplies, Meals                         | \$1,000                      | \$500                         | \$4,500               | \$4,500   |
| Printing              | Programs, Promotions, Newspaper inserts | \$1,500                      | \$500                         | \$6,000               | \$1,800   |
| Transportation        | Tour van/bus                            | \$500                        | 0                             | \$1,500               | \$1,500   |
| <b>Total</b>          |   | <b>\$13,400</b>              | <b>\$2,800</b>                | <b>\$48,600</b>       | <b>\$30,000</b>                                 |

This budget proposal does not include time or expenses for administration of the grant

### Schedule

YWGRT and CAA are in the planning phase of specific activities. The following provides a tentative outline:

| <u>Activity</u>    | <u>Start Date</u> | <u>Completion Date</u> |
|--------------------|-------------------|------------------------|
| Education Event    | Upon NTP          | Summer 2013            |
| Outreach Event     | Upon NTP          | Fall 2013              |
| Education Activity | Upon NTP          | End of 2013            |
| Education Event    | Upon NTP          | Spring 2014            |
| Outreach Event     | Upon NTP          | Summer 2014            |
| Education Activity | Upon NTP          | Fall 2014              |
| Education Event    | Upon NTP          | Spring 2015            |
| Outreach Event     | Upon NTP          | Summer 2015            |
| Education Activity | Upon NTP          | Fall 2015              |

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### **REPORTING AND FINAL DELIVERABLE**

**Reporting:** The applicant shall provide the CWCB a progress report every 6 months, beginning from the date of the executed contract. The progress report shall describe the completion or partial completion of the tasks identified in the statement of work including a description of any major issues that have occurred and any corrective action taken to address these issues.

**Final Deliverable:** At completion of program the applicant shall provide CWCB a final report that summarizes the project and documents how the project was completed. This report may contain photographs, summaries of meetings and engineering reports/designs.

YWGRT and CAA agree to the above requirements.

### **PAYMENT**

Payment will be made based on actual expenditures and invoicing by the applicant. Invoices from any other entity (i.e. subcontractors) cannot be processed by the State. The request for payment must include a description of the work accomplished by major task, and estimate of the percent completion for individual tasks and the entire water activity in relation to the percentage of budget spent, identification of any major issues and proposed or implemented corrective actions. The last 5 percent of the entire water activity budget will be withheld until final project/water activity documentation is completed. All products, data and information developed as a result of this grant must be provided to the CWCB in hard copy and electronic format as part of the project documentation. This information will in turn be made widely available to Basin Roundtables and the general public and help promote the development of a common technical platform.

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The above statements are true to the best of my knowledge:

**Signature of Applicant:**

**Print Applicant's Name:** Ren Martyn

**Project Title:** Development and Implementation of Water Education and Participation Events, Forums, Workshops and/or Tours

**Return an electronic version (hardcopy may also be submitted) of this application to:**

Greg Johnson – WSRA Application  
Colorado Water Conservation Board  
1580 Logan Street, Suite 200  
Denver, CO 80203  
[gregory.johnson@state.co.us](mailto:gregory.johnson@state.co.us)