

Water Supply Reserve Account – Grant and Loan Program
Water Activity Summary Sheet
September 24, 2013
Agenda Item 18(v)

Applicant: Upper Gunnison River Water Conservancy District

Water Activity Name: Gunnison Basin Implementation Plan

Water Activity Purpose: All inclusive

River Basin: Gunnison

Water Source: Gunnison River and tributaries

Amount Requested: \$66,667 (Statewide Account); \$133,333 (Gunnison Basin Account)

Matching Funds: none

Staff Recommendation:
Staff recommends approval of up to \$66,667 from the Statewide Account, and \$133,333 from the Gunnison Basin Account to help complete the project titled: Gunnison Basin Implementation Plan

Water Activity Summary: WSRA funds will be expended to draft a Gunnison Basin Implementation Plan that conforms to the Basin Implementation Plan Guidance Document to include Sections 1-6 to be authored by a yet to be determine consultant, with the Upper Gunnison River Water Conservancy District acting as the applicant and fiscal agent on behalf of the Gunnison River Basin Roundtable.

Threshold and Evaluation Criteria:

The application meets all four Threshold Criteria.

Statewide Evaluation Criteria:

The application meets all three Tiered Evaluation Criteria.

Discussion:

No additional discussion is needed.

Issues/Additional Needs:

No additional issues or needs were identified.

Staff Recommendation:

Staff recommends approval of up to \$66,667 from the Statewide Account, and \$133,333 from the Gunnison Basin Account for project titled: Gunnison Basin Implementation Plan.

All products, data and information developed as a result of this grant must be provided to the CWCB in hard copy and electronic format as part of the project documentation. This information will in turn be made widely available to Basin Roundtables and the general public and will help promote the development of a common technical platform. In accordance with the revised WSRA Criteria and Guidelines, staff would like to highlight additional reporting and final deliverable requirements. The specific requirements are provided below.

Reporting and Final Deliverable: The applicant shall provide the CWCB a progress report every 6 months, beginning from the date of the executed contract. The progress report shall describe the completion or partial completion of the tasks identified in the scope of work including a description of any major issues that have occurred and any corrective action taken to address these issues. At completion of the project, the applicant shall provide the CWCB a final report that summarizes the project and documents how the project was completed. This report may contain photographs, summaries of meetings and engineering reports/designs.

Engineering: All engineering work (as defined in the Engineers Practice Act (§12-25-102(10) C.R.S.)) performed under this grant shall be performed by or under the responsible charge of professional engineer licensed by the State of Colorado to practice Engineering.

The Gunnison Basin Roundtable
501 Palmer Street
Delta, CO 81416

August 7, 2013

Mr. Jacob Bornstein
Intrastate Water Management and Development Section
COLORADO WATER CONSERVATION BOARD
1580 Logan Street, Suite 600
Denver, CO 80203


Re: Grant Request from the Water Supply Reserve Account
Upper Gunnison River Water Conservancy District
Gunnison Basin Implementation Plan

Dear Mr. Bornstein:

This letter is presented to advise you that the attached grant application submitted by the Upper Gunnison River Water Conservancy District for \$133,333 from Basin Account funds and \$66,667 from Statewide Account funds from the Water Supply Reserve Account for the Gunnison Basin Implementation Plan was reviewed and approved by a unanimous vote of the Gunnison Basin Roundtable during our meeting on August 5, 2013.

Thanks for your help and please contact me if you have any questions.

Sincerely,


Michelle Pierce
Chair



**WATER SUPPLY RESERVE ACCOUNT
APPLICATION FORM FOR
BASIN IMPLEMENTATION PLANS**



Gunnison

Upper Gunnison River Water Conservancy
District

Basin

Applicant/Fiscal Agent

August 5, 2013

Amount from Statewide Account:

\$66,667

Roundtable Approval Date

Amount from Basin Account:

\$133,333

Total WSRA Funds Requested:

\$200,000

Applicant Mailing
Address:

210 West Spencer Avenue, Suite B
Gunnison, CO 81230

Taxpayer ID#:

84-0925208

Primary Contact:

Frank Kugel

Position/Title:

General Manager

Email:

fkugel@ugrwcd.org

Phone Numbers:

Cell:

970-209-6141

Office:

970-641-6065

The Colorado Water Conservation Board (CWCBC) has requested that each basin roundtable complete a Basin Implementation Plan as a fundamental component of the forthcoming update to the Statewide Water Supply Initiative and the Colorado Water Plan requested by Governor Hickenlooper's Executive Order D 2013-005. The CWCBC's technical team will be available to help with the creation of these plans. In addition, resources of the Colorado River Water Availability Study Continuation will be available to west slope basins to help with more detailed modeling analyses in the plans. Basins are also encouraged to use Water Supply Reserve Account (WSRA) funds to complete all or a portion of their plans.

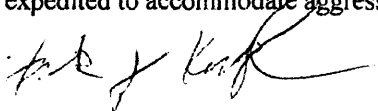
Since the plans meet the intent and criteria of the WSRA program, fund requests for this purpose should use this streamlined WSRA application form. In addition, staff has determined that Basin Implementation Plans meet the WSRA evaluation criteria for funds from the Statewide WSRA Account, however, applications that seek more than 33% of funds from the Statewide Account must provide a separate sheet justifying the request.

Along with this completed form, the applicant must submit **a detailed scope of work as Exhibit A**, including a budget and schedule. The scope should closely follow the items set forth in the Basin Implementation Plan Guidance Descriptive Outline available on the CWCBC website, including the following components:

	Included in this Application (Y or N)?
Executive Summary	Y
Section 1: Basin Goals and Measurable Outcomes	Y
Section 2: Evaluate Consumptive and Nonconsumptive Needs	
2.1 Nonconsumptive Needs	Y
2.2 Consumptive Needs	Y
Section 3: Evaluate Consumptive & Nonconsumptive Constraints and Opportunities	
3.1 Current Basin Water Operations and Hydrology	Y
3.2 Water Management and Water Administration (Optional)	Y
3.3 Hydrologic Modeling (Optional)	Y
3.4 Shortages Analysis	Y
Section 4: Projects and Methods	
4.1 Education, Participation & Outreach	Y
4.2 New Multi-Purpose, Cooperative, and Regional Projects and Methods	Y
4.3 M&I Projects and Methods (i.e. projects, conservation, reuse, drought planning)	Y
4.4 Agricultural Projects & Methods	Y
4.5 Non-consumptive Projects and Methods	Y
4.6 Interbasin Projects and Methods (optional)	Y
Section 5: Implementation Strategies for the Projects and Methods	Y
Section 6: How the plan meets the Roundtables' Goals and Measurable Outcomes	Y

The application must also be accompanied by the roundtable's letter of approval, required for all WSRA applications. In addition, the applicant must: coordinate plan development with CWCB's staff and technical team; meet all the WSRA eligibility criteria detailed in the WSRA Criteria and Guidelines document; be able to use the standard contract; address any TABOR issues; provide a W-9 form; and provide proof of required insurance. Other WSRA reference material is available on the CWCB website. Applications must be approved by the CWCB board, but the CWCB approval process may be expedited to accommodate aggressive timelines.

Signature of Applicant:



Print Applicant's Name: Upper Gunnison River Water Conservancy District

Date:

8/7/13

Return an electronic version of all application materials to:

WSRA Application – Basin Implementation Plans
Colorado Water Conservation Board
1580 Logan Street, Suite 200
Denver, CO 80203
rebecca.mitchell@state.co.us

Please note that costs incurred prior to execution of a contract or purchase order are not subject to reimbursement. All WSRA funds are disbursed on a reimbursement basis after review of invoices and appropriate backup material from the applicant. Invoices from any other entity (i.e. subcontractors) cannot be processed by the State. The invoice must include: a description of the work accomplished by major task, an estimate of the percent completed by individual tasks and the entire project in relation to the percentage of budget spent, identification of any major issues and proposed or implemented corrective actions. The last 5 percent of the entire project budget will be withheld until final plan documentation is completed. All products, data, and information developed as a result of this grant must be provided to the CWCB in hard copy and electronic format as part of the project documentation. This information will in turn be made widely available to Basin Roundtables and the general public.

EXHIBIT A

**REQUEST FOR PROPOSALS AND QUALIFICATIONS
GUNNISON BASIN ROUNDTABLE
GUNNISON BASIN IMPLEMENTATION PLAN**

The Gunnison Basin Roundtable is seeking competitive proposals from qualified individuals or teams to assist with development of its Basin Implementation Plan ("BIP"). The BIP is to be provided to the State for inclusion in the Colorado Water Plan and the updated Statewide Water Supply Initiative ("SWSI").

The Basin Implementation Plan will focus on projects and methods recommended by the Gunnison Basin Roundtable ("GBRT") to address consumptive and non-consumptive needs within the Basin. The GBRT intends to have a draft BIP in place within nine months from award and a fully completed plan including public input and full GBRT input within fourteen months of award.

1. Schedule for Selection of Contractor.

Activities	Date
RFP Posted	July 29, 2013
RFP Responses Due	August 9, 2013
Interviews	Late August
Bid Award	Late August

2. Submission. All proposals shall be submitted electronically by 5:00 p.m., Mountain Standard Time, August 9, 2013, to Frank Kugel, BIP Committee Chair, Gunnison Basin Roundtable, at fkugel@ugrwc.org.

3. Amendments. In the event there are any amendments to the RFP, the revised RFP will be emailed to all interested consultants.

4. Evaluation. Proposals will be evaluated on the basis of responsiveness, qualifications, cost and such other factors as the GBRT determines in its best interest. The GBRT reserves the right to reject any and all responses in its sole discretion.

5. Attachments: CWCB BIP draft Guidance Document.

6. Proposed Project Timeline.

Activities	Date
Kickoff Meeting with GBRT	October 7, 2013
Draft Sections 1-3	October 15, 2013
Draft Sections 4-6	December 13, 2013
Full Draft Presentation to GBRT BIP Committee	December 18, 2013
Full Presentation to GBRT	February 3, 2014
Public Outreach	February through April, 2014
Final Draft Document	April 15, 2014
Final Document	September 15, 2014

7. Scope of Work. The format and contents of the BIP are identified in the attached CWCB BIP draft Guidance Document. The following are additional or supplemental information regarding completing the BIP.

- (a) In order to complete the BIP, respondents will be required to review and be familiar with, but not limited to, the following reports: SWSI 2010 as it pertains to the Gunnison Basin; the Gunnison Basin 2011 Needs Assessment report; Metro White Papers on Supply and Conservation; IBCC Committee Reports on New Supply, Conservation and Non-Consumptive Needs; Gunnison Basin Roundtable Draft Statement of Values; a Gunnison River Basin Handbook for Inhabitants; Bill Trampe paper on Risk Management; and other documents which may be identified by the GBRT or the respondent as relevant to the preparation of the BIP.
- (b) Provide presentations at Roundtable meetings as well as other public meetings in the upper and lower Gunnison Basins.
- (c) The final work product is anticipated to be a clear concise and persuasive document regarding the GBRT's vision for the future of the Basin and the identified projects and processes that will be utilized to implement that vision. The final form of the report must follow the format as specified in the CWCB Guidance document dated August 5, 2013.
- (d) Assist in coordination with other Colorado River Basin Roundtables in addressing their consumptive and nonconsumptive needs through utilization of appropriate risk management.

8. Qualifications. Respondents will need to demonstrate they have the ability to synthesize and summarize the reports listed above. They should also be able to participate in public discourse and meetings regarding the BIP. Respondents should be familiar with the following:

- Basin Roundtable Process.
- Federal storage projects, particularly the Aspinall Unit.
- Modeling of water rights, water administration and consumptive use.
- Hydrologic analysis.

While not a requirement, it is anticipated that teams may include engineering, legal, agricultural and public relations components to ensure meeting the goals identified by the GBRT.

9. Budget. Respondents should include a detailed budget including all costs anticipated. The Contract issued will be a "not to exceed" Contract.