



MEMORANDUM

CWS File #12-140

To: Ben Wade, CWCB

From: Michelle Hatcher

Date: March 12, 2013

Subject: 75% Progress Report for City of Evans Drought Management Plan

Clear Water Solutions (CWS) is assisting the City of Evans with developing a Drought Management Plan (DMP) in accordance with State regulations following the Guidance Document produced by the Colorado Water Conservation Board. We have had two additional stakeholder meetings to discuss the details of the plan. The City is close to completing the draft of its plan. City staff are currently reviewing a draft plan in preparation for submittal to the CWCB.

A major accomplishment in the completion of this plan is the derivation of the Water Supply Index formula. Due to the diversity of Evans' water supplies, determination of an accurate and useful Index was a complex task. One major obstacle we faced was regarding enforcement. The City does not currently have Code Enforcement Officers with no defined plan yet for this service. We propose to incorporate both Public Works department staff and the Police Department for enforcement of this DMP. We are still on budget and anticipate keeping the schedule presented below.

The City will submit the draft plan to their Council and Water Board for review. Once the City has adequately addressed any comments by the Council, Stakeholders and Staff, the City will start the 60-day public comment period. CWS will incorporate any comments from local citizens and businesses into the plan, have the City Council formally adopt the plan, and submit the final plan to CWCB for final approval.

Updated Schedule for Evans DMP

Task	Date
CWCB approves grant and PO issued	6/30/2012
Kick-off meeting with Stakeholder Committee for Goal Development	8/10/2012
Submit 25% progress report to CWCB	9/18/2012
Submit 50% progress report to CWCB	11/30/2012
Submit 75% progress report to CWCB	3/12/2013
Submit draft plan to staff for review and comment	3/1/2013
Staff provides comment from review	3/8/2013
Submit draft report to City Council for review	3/11/2013
Present draft report at City Council meeting and collect	3/13/2013

Evans Drought Management Plan
75% progress report
March 12, 2013

comments	
Notify public of draft plan in paper and website	3/13/2013
Public review period (60 days)	3/13/2013 - 5/13/2013
City provides public input comments to CWS	5/14/2013
CWS incorporates public comments	5/22/2013
City Council formally adopts final report	5/22/2013
CWS submits final report to CWCB	5/23/2013
CWCB approves final report	<i>up to 90 days</i>