

Verification Study and Conservation Plan Timeline

Project	Task	Begin Date	End Date	Jun-10	Jul-10	Aug-10	Sep-10	Oct-10	Nov-10	Dec-10	
Conservation Plan	Task 1.1 – Apply for CWCB Water Conservation Planning Grant	6/1/2010	7/9/2010								
Conservation Plan	Task 1.2 – Profile City of Westminster Water System, Current Demand, Growth Estimates, Demand Projections, Conservation Program, and Proposed Facilities	7/9/2010	9/1/2010								
Verification Study	Develop Verification Study Customer Survey	7/9/2010	8/26/2010								
Verification Study	Info Only Staff Report Verification Survey	8/1/2010	8/26/2010								
Verification Study	Select Customers to send Survey-Set up Westminster prepaid mail acct	8/26/2010	10/1/2010								
Verification Study	Send out survey and receive responses	10/11/2011	1/1/2011								
Verification Study	Task 2.2 – Assess Current Customer Demand Levels and Estimate Penetration Rate of Efficient Fixtures, Appliances, and Practices	12/13/2010	2/25/2011								
Verification Study	Datalog survey respondents	12/5/2011	12/20/2011								
Verification Study	Calculate Datalog customers landscape areas	12/1/2001	12/24/2001								
Verification Study	Survey analysis	1/1/2011	3/14/2011								
Verification Study	Task 2.1 – Review Current Westminster Water Demand Projections and Methodology	3/1/2011	4/15/2011								
Verification Study	Task 2.4 – Prepare Final Report on Water Demand Verification Study	3/14/2011	4/21/2011								
Conservation Plan	Task 1.3 – Integrate Results from Water Demand Verification Study (Project 2)	3/14/2011	4/21/2011								
Conservation Plan	Task 1.4 – Develop Water Conservation Implementation Scenario	4/18/2011	5/2/2011								
Conservation Plan	Task 1.5 – Model Conservation Scenarios and Develop Benefit-Cost Analysis	5/2/2011	5/27/2011								
Conservation Plan	Presentation to Mike H and J Nims	5/26/2011									
Conservation Plan	Task 1.6 – Revise Demand Forecasts to Incorporate Selected Water Conservation Program	5/30/2011	6/16/2011								
Conservation Plan	50% Progress Report to CWCB	5/30/2011									
Conservation Plan	Task 1.7 – Finalize Draft Conservation Plan with City Staff in conjunction with the CWSP process (Yellow = potential additional time due to CWSP process)	6/20/2011	4/20/2012								
Conservation Plan	Submit Final Draft Conservation Plan and supporting documents to CWCB	4/27/2012									
Conservation Plan	75% Progress Report to CWCB	4/27/2012									
Conservation Plan	Review CWCB comments	5/14/2012	5/18/2012								
Conservation Plan	Presentation to Mike and Mike	5/21/2012	6/8/2012								
Conservation Plan	Submit title for Study Session	6/11/2012									
Conservation Plan	City Council Study Session	7/2/2012									
Conservation Plan	Public comment Process	7/9/2012	8/20/2012								
Conservation Plan	Review comments and finalize	8/20/2012	8/31/2011								
Conservation Plan	Staff Report Info Only Submitted	9/1/2012	9/14/2012								
Conservation Plan	Staff Report Title Submitted (if needed)										
Conservation Plan	Study Session (if needed)										
Conservation Plan	Agenda Title submitted	9/17/2012									
Conservation Plan	Council Meeting	10/8/2012									
Conservation Plan	2nd Reading	10/22/2012									
Conservation Plan	Submit Complete Conservation Plan and supporting documents to CWCB	10/26/2012	11/30/2012								
Conservation Plan	Task 1.8 – Project Coordination – Project Meetings, Plan Presentation, Public Review Process, Submission of Plan to CWCB, and On-Going Technical Support	6/1/2010	11/30/2012								

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