

STATE OF COLORADO

Colorado Water Conservation Board Department of Natural Resources

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TO: Colorado Water Conservation Board Members

FROM: Eric Hecox, Water Supply Planning Section

DATE: November 16, 2011

SUBJECT: **November 15-16, 2011 Board Meeting**
Agenda Item #33 - Update on Basin Roundtable Project
Exploration Committee – Flaming Gorge WSRA Grant

John W. Hickenlooper
Governor

Mike King
DNR Executive Director

Jennifer L. Gimbel
CWCB Director

Staff Recommendation

This is an *information* item and Board action is not required.

Background

On September 14, the Board approved a grant for Colorado's Basin Roundtables to discuss the pros and cons of a potential Flaming Gorge Pipeline project. The Board approved \$72,000 with \$100,000 more available if the discussions are promising. The Basin Roundtable discussions will not seek consensus on whether or not to build a Flaming Gorge Project, but rather they will examine the issues involved in the project, the challenges or barriers to such a project, and potential benefits of such a project.

At the September Board meeting, the Board approved a modified version of the original grant request and asked staff to work with the applicant to adjust the scope of work and budget to fit within their approval. Attached is the final scope of work and budget. During this agenda item, the grant applicant and CWCB project manager will provide the Board an update on the status of this grant.

Attachments:

- Final Scope of Work
- Final Budget
- Basin Roundtable Project Evaluation Committee – Flaming Gorge Committee Members (draft)

Basin Roundtable Project Exploration Committee: Flaming Gorge Project

Scope of Work September 21, 2011

Task 1: Identification of Interests and Issues

- Prepare preliminary list of interests and issues based on SWSI 2010 analysis, Flaming Gorge Task Force Situation Assessment interviews, and public comment
- Send preliminary list of interests and issues to IBCC members and roundtable chairs and encourage roundtable discussion (in-person or via email) to identify interests and issues in advance of IBCC discussion
- Work with Director of the IBCC to schedule IBCC discussion to identify additional interests and issues
- Finalize preliminary list of interests and issues for first Project Exploration Committee meeting

Number of Meetings	Cost	Travel Pool for Non-RT Members	RT Member Travel Cost per Person	Deliverable
0	\$500	\$0	\$0	Preliminary list of interests and issues

Task 2: Exploration of Current State of Knowledge Regarding Interests and Issues

- **Logistics**
 - Work with roundtable chairs to ensure that roundtable representatives are identified
 - Convene and facilitate initial meeting of the Committee to finalize participants, develop operating protocols, and determine how to understand a “Flaming Gorge project”
 - Schedule all subsequent meetings, including securing venue, food, and materials as needed
 - Communicate all meeting times and locations to participants and interested parties via email
 - Ensure that all agendas allow for public participation
- **Facilitation of Up to Six Committee Meetings to:**
 - Discuss preliminary list of interests and issues; revise as necessary
 - Prioritize interests and issues for discussion; combine interests and issues as needed
 - Identify and discuss existing documents, reports, and studies that address interests and issues
 - Engage additional stakeholders and experts as needed to inform discussion of existing documents, reports, and studies
 - Engage IBCC in discussion of existing documents, reports, and studies, and work with roundtable representatives to engage full roundtables in this discussion
 - Ensure good-faith effort to incorporate feedback from IBCC, CWCB, roundtables, and the public
 - Seek agreement on 1) list of interests and issues, and 2) range of perspectives/conclusions in existing documents, reports, and studies
- **Coordination**

Basin Roundtable Project Exploration Committee: Flaming Gorge Project

Scope of Work September 21, 2011

- Confer as necessary with participants prior to meetings to ensure a focused and productive discussion
- Work with IBCC director, CWCB staff, roundtable representatives on Committee, and roundtable chairs to ensure regular and meaningful dialogue between Committee and IBCC, IBCC New Supply Subcommittee, and roundtable discussions
- Work with roundtable representatives on Committee and roundtable chairs to ensure opportunities for feedback at roundtable meetings
- Ensure regular updates to IBCC, IBCC New Supply Subcommittee, and roundtables and updates from those entities to the Committee as needed
- **Documentation**
 - Prepare draft summaries of all meetings in a timely fashion and distribute to meeting participants to ensure accuracy
 - Finalize meeting summaries to reflect feedback from participants; distribute final meeting summaries to participants and interest parties via email
 - Prepare final report of this task for distribution to IBCC, CWCB, and roundtables including findings that apply to Flaming Gorge only, to any new supply project, and to any source of water (including conservation or IPPs)

Number of Meetings	Cost	Travel Pool for Non-RT Members	RT Member Travel Cost per Person	Deliverable
6	\$30,000	\$1000	\$1000	Report of 1) interests and issues, and 2) range of perspectives/conclusions in existing documents, reports, and studies

Task 3: Exploration of What Would Be Needed to Address Interests and Issues

- **Logistics**
 - Schedule all meetings, including securing venue, food, and materials as needed
 - Communicate all meeting times and locations to participants and interested parties via email
 - Ensure that all agendas allow for public participation
- **Facilitation of Up to Six Committee Meetings to:**
 - Discuss what would be needed to address interests and issues (including additional studies, processes, collaborative discussions, etc.)
 - Engage additional stakeholders and experts as needed to inform discussion of additional work that is needed
 - Engage IBCC to identify additional work that is needed to address interests and issues, and work with roundtable representatives to engage full roundtables in this discussion
 - Ensure good-faith effort to incorporate feedback from IBCC, CWCB, roundtables, and the public

Basin Roundtable Project Exploration Committee: Flaming Gorge Project

Scope of Work September 21, 2011

- Identify pros and cons of using the Project Exploration Committee as the venue for discussions of specific projects
- Seek agreement on additional work that is needed to address interests and issues above and beyond Task 2
- Discuss ideas and options for next steps regarding the work of the Project Exploration Committee
- Seek agreement on recommended next steps for the Committee
- **Coordination**
 - Confer as necessary with participants prior to meetings to ensure a focused and productive discussion
 - Work with IBCC director, CWCB staff, roundtable representatives on Committee, and roundtable chairs to ensure regular and meaningful dialogue between Committee and IBCC, IBCC New Supply Subcommittee, and roundtable discussions
 - Work with roundtable representatives on Committee and roundtable chairs to ensure opportunities for feedback at roundtable meetings
 - Ensure regular updates to IBCC, IBCC New Supply Subcommittee, and roundtables and updates from those entities to the Committee as needed
- **Documentation**
 - Prepare draft summaries of all meetings in a timely fashion and distribute to meeting participants to ensure accuracy
 - Finalize meeting summaries to reflect feedback from participants; distribute final meeting summaries to participants and interest parties via email
 - Prepare final report of this task for distribution to IBCC, CWCB, and roundtables including findings that apply to Flaming Gorge only, to any new supply project, and to any source of water (including conservation or IPPs)

Number of Meetings	Cost	Travel Pool for Non-RT Members	RT Member Travel Cost per Person	Deliverables
6	\$30,000	\$1000	\$1000	1. Report of additional work that is needed to address interests and issues 2. Recommended next steps for Project Exploration Committee (including moving forward or not)

TIMELINE

Complete Task 1	Notice to Proceed + 30 days
Complete Task 2	June 1, 2012
Complete Task 3	December 31, 2012

Basin Roundtable Project Exploration Committee: Flaming Gorge

I. BUDGET SUMMARY

PROJECT COSTS	
Statewide Account	\$50,000
Match	
- Metro RT Account	\$6,700
- Arkansas RT Account	\$3,300
- Pikes Peak Regional Water Authority	\$2,500
TOTAL MATCH	\$12,500
TOTAL BUDGET FOR PROJECT COSTS	\$62,500
BRT REPRESENTATIVE TRAVEL*	
Metro	\$2,000
Arkansas	\$2,000
South Platte	\$2,000
Southwest	\$1,000
Rio Grande	\$1,000
Colorado	\$2,000
Gunnison	\$2,000
TOTAL BRT REPRESENTATIVE TRAVEL	\$12,000

II. WSRA REQUEST

Statewide	\$50,000
Metro	\$8,700
Arkansas	\$5,300
South Platte	\$2,000
Southwest	\$1,000
Rio Grande	\$1,000
Colorado	\$2,000
Gunnison	\$2,000
TOTAL WSRA REQUEST	\$72,000

III. LINE ITEM BUDGET FOR PROJECT COSTS (\$62,500)

	Task 1	Task 2	Task 3	Total	Total
	Issues/Interests	Current Knowledge	What Is Needed	Hours	Cost
Staff Costs					
Bergman Hours @\$130/hr	2	120	120	242	\$ 31,460
Gregg Hours @ \$65/hr	4	130	130	264	\$ 17,160
Total Staff Hours	6	250	250	506	\$ 48,620
Direct Costs					
Materials \$50/mtg		\$ 300	\$ 300		\$ 600
Food/Beverage @\$50/mtg		\$ 300	\$ 300		\$ 600
Facility Rental @\$100/mtg		\$ 600	\$ 600		\$ 1,200
Final ReportsL 100 copies of 54 pgs @ \$.10/pg		\$ 540	\$ 540		\$ 1,080
Total Direct Cost		\$ 1,200	\$ 1,200		\$ 3,480
Travel Costs					
Travel Costs (No Time, Direct Only)		\$ 4,200	\$ 4,200		\$ 8,400
Travel Costs (Non-RT Participants)*		\$ 1,000	\$ 1,000		\$ 2,000
Total Travel Costs		\$ 5,200	\$ 5,200		\$ 10,400
TOTAL PROJECT COSTS					\$ 62,500

* Participant travel costs will be reimbursed at actual costs for mileage and per diem until available funds are expended.

Basin Roundtable Project Evaluation Committee – Flaming Gorge
Committee Members
Updated October 31, 2011

Seat / Interest	Representative 1	Representative 2
Arkansas BRTⁱ	<i>Gary Barber</i>	<i>Betty Konarski</i>
Colorado BRT	Dan Birch	Mel Retting
Gunnison BRT	Rick Brinkman	Ken Spann
Metro BRT	Rod Kuharich	Janet Bell
North Platte BRT	Carl Trick	NP has one seat on the Committee
Rio Grande BRT	Mike Gibson (Travis Smith, alt.)	RG has one seat on the Committee
South Platte BRT	Eric Wilkinson	Jim Yahn
Southwest BRT	Bruce Whitehead	Ann Oliver
Yampa/White/Green BRT	Kevin McBride	Kai Turner
State of Coloradoⁱⁱ	Eric Hecox	See footnote ii
Environmentalⁱⁱⁱ		
Recreationⁱⁱⁱ		
Agricultureⁱⁱⁱ		

ⁱ Gary Barber and Betty Konarski represented the Arkansas Basin Roundtable at the preliminary meeting on the collaborative process to discuss Flaming Gorge in Silverthorne on June 29, 2011. Both have expressed interest in continuing to represent their basin on the Project Evaluation Committee. The Roundtable will make their selection on November 9.

ⁱⁱ The State of Colorado will be represented by Eric Hecox of CWCB; Eric will confer as needed with the Governor's Special Advisor on Water and with the Colorado Department of Natural Resources.

ⁱⁱⁱ The final WSRA grant application approved by the Board indicated that determining how to proceed with these seats would be a decision for the 16 BRT representatives at their first meeting.