

November 23, 2010

Todd Doherty
Water Supply Planning Section
Colorado Water Conservation Board
1580 Logan St, Suite 600
Denver, CO 80203

Re: Water Supply Reserve Account Grant Application for Educating Denver Metro Elected Officials and Decision Makers on Solutions-Oriented Water Supply Planning; Applicant, Colorado Foundation for Water Education; WSRA Funds Requested, \$14,820.00 Basin Account Funds

Dear Todd Doherty, CWCBC Staff:

Please consider this as a letter of approval for Water Supply Reserve Account grant submitted by the Colorado Foundation for Water Education to host a series of outreach events in order to educate elected officials on the water supply planning process. This proposal came from a direct request by the Education & Outreach Committee of the roundtable to assist in the implementation of our Education Action Plan. At the November 10 roundtable meeting, members in attendance unanimously approved the request by CFWE to move forward with a WSRA grant proposal. The relevant language from the minutes is:

Kristin Maharg of the Colorado Foundation for Water Education (CFWE) led a discussion of a Water Supply Reserve Account (WSRA) proposal to aid in the implementation of the Metro Roundtable's Education Action Plan. The goal of this project would be to educate decision-makers and elected officials on solutions-oriented water supply planning. Under the prospective grant proposal, CFWE would host a public meeting for elected officials in winter 2011, together with a follow-up workshop in fall 2011. The scope of work would include event planning and logistics, venue identification, marketing and outreach, registrations, meeting materials, and event evaluation. The budget for this effort has not yet been determined, but it is expected to be less than \$15,000. After discussion, the Metro Roundtable board-members unanimously approved a motion to support such grant proposal with funding of up to \$15,000 from the WSRA.

In order to move forward with the tasks outlined in the proposal, CFWE needs to receive approval from the CWCBC in January. There were no dissenting votes expressed by Metro Roundtable members by the deadline of November 23, 2010. For quick reference, the budget is enclosed below. The direct costs include \$3,000 for catering at the reception, but in the event that roundtable members are able to secure food and beverage sponsors, that cost will not be billed.

Total Costs			
	Labor	Other Direct Costs	Total Project Cost
Task 1 - Elected Officials' Reception	\$3,300	\$5,600	\$8,900
Task 2 - Follow-up Workshop	\$3,300	\$1,000	\$4,300
Task 3 - Speaker's Bureau	\$1,320	\$300	\$1,620
Total Costs	\$7,920	\$6,900	\$14,820

If you have any questions, please contact me or Kristin Maharg at kmaharg@cfwe.org.

Thank you,
Rod Kucharich
Chair, Metro Roundtable