

**From:** [Hutchins-Cabibi, Taryn](#)  
**To:** [Wade, Ben;](#)  
**Subject:** FW: Windsor Rate Study  
**Date:** Tuesday, August 24, 2010 3:30:55 PM  
**Attachments:** [Estimated Project Schedule 6.10.2010.pdf](#)

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**From:** Kim Frick [mailto:[kim@clearwatercolorado.com](mailto:kim@clearwatercolorado.com)]  
**Sent:** Thursday, June 10, 2010 3:00 PM  
**To:** Hutchins-Cabibi, Taryn  
**Cc:** Dean Moyer; Steve Nguyen; Webb Jones  
**Subject:** Windsor Rate Study

Hi Taryn,

A 75% progress report for the Town of Windsor's Rate Study is due this Friday, June 11<sup>th</sup>. We would like to ask to extend that to August 20<sup>th</sup>, see revised schedule. However, we plan to get this completed in October of this year which is close to our last proposed schedule of completion in September. This will be a firm schedule as the Town desires to have this information for its upcoming budget season. They have recently been in a transition period of moving offices, which has put us a little behind. The next step is meeting with the Water & Sewer Board and the Town Board to get its decision making input. The Town is a NISP participant and like many other participants they are struggling with developing the most equitable way to pay for this project with their existing and future customers and the answers are not easy. We feel like once we get their guidance on the 26<sup>th</sup> of July, we will be able to move more quickly through the rest of the process.

Thank you for your consideration on this matter and let me know if you have any questions.

We look forward to providing you and the Town with a quality product.

Best regards,  
Kim

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**From:** [Kim Frick](#)  
**To:** [Wade, Ben;](#)  
**Subject:** RE: Windsor 75% PR  
**Date:** Wednesday, June 09, 2010 1:22:30 PM

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Hi Ben,  
We are not really ready to submit the 75% complete report but I know it's coming. We would like to submit it in another month, but I know this is asking for an extension again. So my question to you is, would you like us to just submit something to you this week or can we wait for another month. I think we are still going to be hit our Sept completion date. It's just been hard getting to this 75% complete point, then it will go quickly after that.

Thanks,  
Kim

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**From:** Wade, Ben [mailto:[Ben.Wade@state.co.us](mailto:Ben.Wade@state.co.us)]  
**Sent:** Wednesday, June 09, 2010 12:20 PM  
**To:** Kim Frick  
**Subject:** Windsor 75% PR

Hi Kim,

I've been looking at the timelines of all of our grant projects and was looking at Windsor's. The 75% progress report was scheduled for April 2010. Would you please send that over?

Thanks!

**Ben Wade**  
**Office of Water Conservation & Drought Planning**  
**Colorado Water Conservation Board**  
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**Proposed Project Schedule**  
**Town of Windsor 2010 Rate Study**

Task	Date
Grant application submitted to CWCB for approval	June 10, 2009
CWCB approves grant and issues PO	January 15, 2010
Submit 50% progress report to CWCB	March 26, 2010
Meeting w/staff to review rate model scenarios	June 4, 2010
Joint meeting w/W&S and Town Board	July 26, 2010
Submit 75% progress report to CWCB	August 20, 2010
Submit draft rate study to Town staff	August 27, 2010
Staff provides comments to CWS	September 3, 2010
Present draft study to W&S and Town Board	September 13, 2010
Publish notice of rate study in paper	September 14, 2010
Public comment period	Sep 14, 2010 - Oct 13, 2010
Incorporate comments and present final study	October 22, 2010