

**Water Supply Reserve Account – Grant and Loan Program
Water Activity Summary Sheet
Agenda Item 11.n**

Applicant: Community Agriculture Alliance

Water Activity Name: Development and Implementation of Water Forums, Workshops and/or Tours

Water Activity Purpose: Nonstructural Water Activity

County: Routt, Moffat, Rio Blanco, and Garfield Counties

Drainage Basin: Yampa/White Basin

Water Source: N/A

Amount Requested: \$10,000 (Yampa/White Basin Account)

Matching Funds: \$2,675 (27%)

Staff Recommendation
The proposed project will assist the Yampa/White Roundtable in sharing its consumptive & nonconsumptive needs with other basins and the public. In addition it will help solicit public participation. Staff recommends approval of up to \$10,000 from the Yampa/White Basin Account to help complete this project.

Water Activity Summary:

The applicant intends to help residents and water stakeholders of the Yampa and White basins to better understand the current demands and future needs of the water in the Yampa-White-Green Basins. It will encourage informed and rational discussions and decision-making regarding our local water usage.

As stated in the scope of work includes the following objectives:

- 1) Full cooperation and disclosure with the Yampa-White-Green Roundtable;
- 2) Development of a minimum of four forums, workshop and/or tours, each open and accessible to the public;
- 3) Full implementation of the programs, including but not limited to contracting speakers, facilities, sponsors, volunteers, advertising and agenda development;
- 4) Full utilization of partnership opportunities with other water-interest and civic groups;
- 5) Use of timely, up-to-date and accurate resources, including the edition of the Headwaters Magazine that focuses on the Yampa River;
- 6) Development of a database which contains individuals and organizations/agencies that attend or assist with the programs.

Threshold and Evaluation Criteria

The application/project meets all four Threshold Criteria. No Statewide funds are being requested, therefore the evaluation criteria does not apply.

Funding Overview

Grant funding in the amount of \$10,000 is being requested from the Yampa/White Basin Account. Match includes \$2,675 (27%).

Discussion:

HB 05-1177 (37-75-104) indicates that each basin roundtable has powers and responsibilities that include the following:

“(c) Basin roundtables shall actively seek the input and advice of affected local governments, water providers, and other interested stakeholders and persons in establishing its needs assessment, and shall propose projects or methods for meeting those needs.

“(d) Serve as a forum for education and debate regarding methods for meeting water supply needs; and

“(e) As needed, establish roundtable subcommittees or other mechanisms to facilitate dialogue and resolution of issues and conflicts within the basin.”

These items are a focus of this application. The educational activities will be used to help the Roundtable to encourage the stakeholders to better educate themselves about general water issues, better understand the work of the Roundtable; familiarize themselves with other projects and studies, provided informed input, and become involved. In addition, it is paired with an application by the Colorado Foundation for Water Education to produce a Headwaters Magazine focused on the Yampa/White basin, ensuring that the publication will be used to directly inform citizens.

Issues/Additional Needs:

- Please revise the budget and scope of work to match the sample budget provided in the WSRA grant application, indicating a total budget. The budget should indicate the costs of each major task.
- Please identify which Yampa/White Basin Roundtable member(s) will coordinate with the Community Agriculture Alliance in determining the topic, dates, locations, and agendas of the public education, participation, and outreach activities.
- Indicate how the evaluations will be used and a marketing strategy for getting the right people to the educational activities.
- As an interim product prior to payment of the first invoice, please submit a revised scope of work indicating what strategy the Community Agriculture Alliance will take in educating the public and stakeholders, and how that work focuses on the needs assessments and strategies to meet those needs.
- Please ensure that this work is in coordination with the development of the Yampa/White education and outreach action plan.

Staff Recommendation:

Staff recommends approval of up to \$10,000 from the Yampa/White Basin Account for the implementation of Yampa/White public education, outreach, and participation activities, contingent upon the above issues and needs being addressed.

All products, data and information developed as a result of this grant must be provided to CWCB in hard copy and electronic format as part of the project documentation. This information will in turn be made widely available to Basin Roundtables and the general public and will help promote the development of a common technical platform.

In accordance with the revised WSRA Criteria and Guidelines, staff would like to highlight additional reporting and final deliverable requirements. The specific requirements are provided below.

Reporting: The applicant shall provide the CWCB a progress report every 6 months, beginning from the date of the executed contract. The progress report shall describe the completion or partial completion of the tasks identified in the scope of work including a description of any major issues that have occurred and any corrective action taken to address these issues.

Final Deliverable: At completion of the project, the applicant shall provide the CWCB a final report that summarizes the project and documents how the project was completed. This report may contain photographs, summaries of meetings and engineering reports/designs.

Engineering: All engineering work (as defined in the Engineers Practice Act (§12-25-102(10) C.R.S.)) performed under this grant shall be performed or certified by a professional engineer licensed by the State of Colorado to practice Engineering.