

**Public Education, Participation and Outreach Workgroup
Of the Interbasin Compact Committee**

July 1, 2009; 9:00-11:00am

Colorado Foundation for Water Education
1580 Logan St. Suite 410, Denver

Conference Call: (218) 486-1616; Code 506001

PEPO Workgroup Mission:

- 1. Create a process to inform, involve, and educate the public on the IBCC's activities and the progress of the inter-basin compact negotiations. This will be accomplished by communicating the vision, mechanics and relevance of the 1177 process to the general public, and securing and relying upon other groups whose focus is to provide water education to the public.*
 - 2. Create a mechanism by which public input and feedback can be relayed to the Interbasin Compact Committee and compact negotiators. This will be accomplished by encouraging participation of a broad range of stakeholders through Roundtable representatives.*
 - 3. Provide water education opportunities to Roundtable and IBCC members to help them make more informed decisions.*
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MEETING AGENDA

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|------|------|--|
| I. | 9:00 | Convene, introductions |
| II. | 9:05 | Approve minutes from 3/15/09 PEPO meeting and review minutes from 5/5/09 Ed Liaison conference call (see attached) |
| III. | 9:15 | Updates |
| | | a. IBCC Headwaters
<i>The IBCC edition of Headwaters has been well received. It was distributed to all Basin Roundtables and state legislators. There is additional website content including audio interviews with IBCC members at cfwe.org.</i> |
| | | b. BRT Scholarships to CFWE Tour and Gunnison Water Workshop
<i>Nine BRT members took advantage of the CFWE Tour scholarships. The Gunnison Water Workshop has granted 8 out of 10 available scholarships.</i> |
| | | c. IBCC Website Revision
<i>CWCB is soliciting bids to redesign the IBCC website. See the attached RFP from CWCB for this work.</i> |
| IV. | 9:30 | CFWE/PEPO Scope of Work (see attached) |

CWCB will review the scope of work for CFWE from May – December, 2009.

V. 9:45 Education Liaison Workshop

The group will set the agenda for the EL Workshop to be held in Frisco on July 9, 2009.

VI. 10:05 Update on education survey (see meeting handout)

CFWE will present initial analysis of the education survey. The group will discuss additional analysis needed as well as presentation of results and recommendations at upcoming BRT and IBCC meetings.

VII. 10:45 E-newsletter template (see meeting handout)

The group will review and comment on the Roundtable electronic newsletter template.

VIII. 10:55 Next meeting (Crested Butte?)

IX. 11:00 Adjourn

**Colorado Department of Natural Resources
Colorado Water Conservation Board
Scope of Work
CWCB Website Redesign**

[IBCC-relevant sections included only]

In conjunction with the CWCB's desire to redesign their website, the Interbasin Compact Committee (IBCC) is seeking to do the same. The IBCC was established to facilitate conversations between the State's major river basins and to address statewide water issues. The IBCC works very closely with the CWCB and its audience is predominantly the same; therefore the conclusions drawn from the *CWCB Strategic Marketing Plan* and the *Attitude & Awareness Survey* should be applied to the IBCC site's redesign.

The IBCC's website has been available since September 2007, and presents information (mostly) by basin roundtable in a text-laden format. Web statistics gathered over the last year have indicated that very few pages are visited in the site, except for the calendar and the basin roundtable home pages.

Similar to the CWCB effort, the IBCC website redesign is being prompted by the need to migrate to DNR's latest content management system (MOSS). Furthermore, the web statistics have suggested that the existing design of the website and organization of material is not effective.

This project will encompass suggestions for redesigning the existing CWCB & IBCC websites and adding functionality as appropriate (Phase I). The project will also include design of new templates, an overall look-and-feel for the website and usability testing throughout the process (Phase II), only for the CWCB website. Phase III, included as information only, will be a "what's new" tour module to introduce users to the new website, only for the CWCB website.

STATEMENT OF WORK

Phase 1 – Evaluation of Business Requirements, Existing Site, Marketing Materials & Initial Design

The Vendor will evaluate the current CWCB and IBCC websites and the requirements (listed in Phase 2) to determine if the scope is feasible and build-able. Specifically, the Vendor will review the *CWCB Strategic Marketing Plan* and the *Attitude & Awareness Survey* to gain a clear understanding of the recommendations made regarding the CWCB website (should consider recommendations for both sites). The Vendor will also need to become familiar with the content, tools available and how these tools are used in the existing CWCB and IBCC websites and with DNR's infrastructure (so that the new websites are compatible). The Vendor may need to meet with key stakeholders to better understand the site and the desired outcome. For this phase, anticipate up to 4 meetings.

The evaluation will include determining and outlining an updated organization of the CWCB's information (moving from an internal structure to a customer-driven structure) and suggestions for streamlining page content. The desired result is customer-centric, program-driven website that is easier to navigate.

Similarly, the evaluation will also will include determining and outlining an updated organization of the IBCC's information (moving from an internal structure to a customer-driven structure) and suggestions for streamlining page content. The desired result is customer-centric, program-driven website that is easier to navigate.

The evaluation should provide adequate information for the Vendor to put together a high level design and navigation structure for the new/upgraded websites.

Four deliverables are required. The deliverables are:

3) Evaluation Document – IBCC Website (<http://ibcc.state.co.us>)

The Vendor shall provide a detailed, documented evaluation of the current site, which will include a new organizational structure for the IBCC's content (to be used in designing the new navigational structure). Please incorporate use case diagrams or flow charts as appropriate. The evaluation document should also make recommendations on content, discussing ideas for streamlining text and driving the user more quickly to pertinent information.

4) Initial Design – IBCC Website

The Vendor shall provide an initial design for the new IBCC website; including the new organizational and navigational structure provided in the Evaluation Document deliverable (should include GUI mock-ups as appropriate, at a minimum for the home page and program area home pages).

**Public Education, Participation and Outreach Workgroup
Of the Interbasin Compact Committee**

Sunday March 15, 2009 3-6pm
Radisson Hotel & Conference Center Longmont, CO.

MEETING MINUTES

Meeting Highlights

- PEPO will schedule a one-day workshop with the Ed Liaisons to discuss their role and potential responsibilities. CWCB will follow this up with a discussion between the Chair and Ed Liaison.
- Survey results will be presented to the roundtables July-September, and a report to the IBCC at their September meeting
- PEPO had several short-term, small changes to the IBCC website that Susan Lesovsky will implement
- PEPO will adjust their budget to make scholarships to the Gunnison Water Workshop and the CFWE Rio Grande tour available

Attendees: Nicole Seltzer and Kristin Maharg (CFWE), Jacob Bornstein, Viola Bralish and Susan Lesovsky (CWCB), Jeff Crane (Colorado Watershed Assembly), Rita Crumpton (IBCC/Orchard Mesa Irrigation District), Carl Trick (North Platte Basin Roundtable), Caroline Bradford (Colorado Basin Roundtable), Perry Cabot (Arkansas Basin Roundtable), Jennifer Martin (NOAA)

The Committee accepted the February 9, 2009 minutes with no revisions.

1. Southwest BRT Nonconsumptive need assessment public meetings

Over 4 days in early 2009, over 114 people attended meetings hosted by the Southwest Basin Roundtable in Pagosa Springs, Durango and Telluride to hear about the nonconsumptive needs assessment and to comment on the attribute maps. The roundtable received over 300 comments on the maps. CWCB helped the roundtable hold the meetings, and helped to advertise the meetings. The meetings helped educate the public about the IBCC process and gave the roundtable an opportunity to directly interface with the public. To date, no other roundtables are planning on doing this. A key to the meetings' success was that there was a goal for people to accomplish. Nicole and Jacob brought this to the Workgroup's attention, because there could be a role for PEPO to support these types of processes in the future? There has to be initiation and motivation by the roundtable in a basin for this to be effective, but PEPO can help with this if desired. Caroline thinks that each member of the PEPO workgroup could take the SW BRT's work back to their group, and tell it as a story of success.

Jacob told the group that the quarterly IBCC newsletters will be produced in-house by CWCB in the future. If the Workgroup has input on what should be in those newsletters, please let him and Viola know. There was a question about how the newsletters are distributed. Jacob will be sure that it gets sent to the whole CWCB contact list, rather than just the IBCC list. Caroline thinks the quarterly newsletter should feature work that the roundtables are doing so they can learn about what other basins are accomplishing. Jacob and Viola said that the newsletter content may change in the future, and they could "spotlight" roundtable activities or feature information about meetings and activities in all of the basins.

Kristin said that she has heard from half of the Ed Liaisons that they would be interested in developing an e-newsletter for their basin roundtable. PEPO could develop a template and the roundtables could develop their own content. CWCB would distribute it. We will put this on the agenda for the next meeting, as well as discussion of the quarterly newsletter.

2. Roundtable Survey

CFWE has received over 200 surveys back so far, with some roundtables still needing to send a few in. Susan will send an IBCC-wide email next week. Kristin and Jacob need input on how each question will be analyzed and how we will present the information to the roundtables.

Kristin walked the Workgroup through the results of the survey for the South Platte Roundtable to get input on the results and how the data should be analyzed and presented. Kristin will shoot for getting a report for the full suite of results as well as basin-specific results compiled by early June, and will present to each roundtable July-August and give a presentation at the IBCC meeting in September. Caroline recommended that Kristin read and review the report/presentation by CSU on the CO BRT Network Analysis.

The group then discussed how PEPO works with the Roundtables after the survey is completed to make sure that recommendations are considered and/or implemented. The Ed Liaisons could use the survey data to help empower them to accomplish their tasks. Jacob can help the Workgroup come up with ways to preserve the “bottom up” approach of the roundtables while helping the Ed Liaisons be most effective. PEPO will schedule a workshop with the Ed Liaisons, then facilitate direct communication between the Chair, the Ed Liaison and CWCB on this topic.

3. Colorado’s Water Supply Future Headwaters Magazine

Nicole gave the group an update on the PEPO-funded issue of Headwaters magazine. All text is finalized, and she thanked the group for their review and input. It will be available for distribution in mid-April.

4. Ed Liaison Roles Document

Kristin Maharg and Eric Hecox worked with the Ed Liaisons to develop a menu of tasks that they could perform. Kristin reviewed the memo that described the tasks. Perry Cabot commented that the “Integral Tasks” listed in the memo are already done by others in the Arkansas basin, but that they seem to be appropriate roles. The group discussed attendance of the meeting by members of the media. The Arkansas basin roundtable has regular attendance by Chris Woodka of the Pueblo Chieftan. Perry will compile a few of these articles for other roundtables to see, in case they want to have media attend their meetings.

Caroline added that some of the duties listed are duties of the chair in her basin, so what is the role of the Ed Liaison in these circumstances? There should be a meeting between the chair and the Ed Liaison to discuss these duties. The goal is to have the Ed Liaison be responsible for knowing that the “integral tasks” are accomplished, not that they necessarily do them by themselves.

At the above-mentioned workshop for Ed Liaisons, we can ask those who are doing some of the “additional tasks” in the memo (like making presentations or working with the media) to present to the other Ed Liaisons so they can teach each other.

5. IBCC web site

The group then discussed the IBCC webpages. CWCB has plans to revamp the site completely within the next 18 months, so the group should focus on short-term, easily implementable fixes now and keep a “mental list” of changes for the new site. Nicole reviewed a memo from herself and Susan Lesovsky on use of the website and how the current pages can be slightly modified to better communicate work of the roundtables. The group liked the new mocked up pages for the roundtables, which added more information about meetings and materials, and refocused the text onto the priorities and accomplishments of the roundtables rather than the geography of the basin.

There was a lengthy discussion of the ease of use of the CWCB document archiving system. Several suggestions were made to make using it easier (including sorting agendas and minutes by date instead of file name). Susan Lesovsky is not sure that she can make the requested changes since the entire system is interconnected, but she will look into it.

Nicole briefly ran through information she put together on how often the Roundtables are posting minutes, agendas and presentations from their meetings on the site. Agendas are being posted (though perhaps not enough in advance of meetings), not all minutes are posted, and presentations are rarely posted. This information can be used by the Ed Liaisons for their roundtables and it will be discussed at the workshop.

6. PEPO Budget

Nicole reviewed the status of the current PEPO budget and scope of work. Due to delays in some work caused by the state financial issues, there will be some tasks that CFWE had on the scope that will not be accomplished. Nicole asked the group if they would like to re-allocate that money (about \$5,000) towards scholarships for the Roundtable members. The two events occurring between now and the end of the fiscal year that are appropriate are the Gunnison Water Workshop and the CFWE tour. Nicole will work with Jacob to get the budget issues ironed out and make an announcement about availability of these funds.

7. Next Meeting

The next IBCC meeting is on Monday, July 20 in Crested Butte. The general group consensus was to not hold the PEPO meeting on the Sunday evening before—most did not like this format. Nicole and Kristin will schedule the Ed Liaison workshop (Summit County in May was discussed), and the group will likely meet by conference call prior to that. A firm date for the next meeting was not set.

PAST MEETING HIGHLIGHTS

8/26/2008

- The workgroup discussed, adjusted and prioritized its FY2009 Scope of Work.
- The workgroup decided to focus first on discussing the role of the Roundtable Education Liaisons, creating a survey for Roundtable members on their educational needs, and review of IBCC/Roundtable documents for synthesis into information packets.

10/28/2008

- The group may need to amend its goals in light of a possible restructuring of the contract between CFWE and CDM to accomplish workgroup tasks. This will be resolved in the next week or two.
- The BRT Education Liaisons would like to have more input and direction from the PEPO workgroup on their suggested responsibilities.
- The group would like to better define who is responsible for receiving information from the BRT's and getting it posted on the IBCC website or sent via CWCB's email system. In addition, the types of information that get passed along should be discussed.
- The BRT survey will be administered to the Roundtables in January.

12/11/08

- The PEPO webpage was discussed and ideas for adding content and updating it were brainstormed
- The BRT survey will be administered at January and February meetings
- The Education Liaison roles document was discussed and will be revised for the next meeting
- The IBCC-themed Headwaters magazine is on target for publication in March

2/9/09

- The BRT survey will be ready for analysis in mid-March and results will be presented to the roundtables in spring.
- The IBCC edition of Headwaters will be available for distribution in late March
- The group wants to focus on the IBCC website at their next meeting to discuss how to make it more useful for the general public

**Education Liaisons of the Basin Roundtables
PEPO Workgroup**

**MEETING MINUTES
May 5, 2009**

ACTION ITEMS:

Education Liaison/BRT

- Identify and submit changes in content to basin web pages
 - o Changes due July 9, 2009 (workshop date)
 - o Please see the Southwest BRT mock-up web page and pages 35-37 on the PEPO 3/15/09 agenda for background and guidance for this process
- Develop e-mail distribution list for e-newsletter

CWCB

- Job description for Chairperson
- Clarify process for posting BRT meeting information, minutes, agendas, etc.

CFWE

- Develop e-newsletter template
- Plan the Education Liaison Workshop

ATTENDANCE:

Kristin Maharg, CFWE
Nicole Seltzer, CFWE
Jacob Bornstein, CWCB

Paul Strong, Yampa/White
Caroline Bradford, Colorado
Curran Trick, North Platte

Jenny Russell, Southwest
George Sibley, Gunnison
Judy Lopez, Rio Grande

MINUTES:

The purpose of this conference call is to update the Education Liaisons on the work of the PEPO Workgroup and get their feedback on upcoming activities.

I. BRT Web Pages

Some of the current BRT web pages include outdated content, irrelevant information, and inconsistent documents. The purpose of improving the website is to streamline its content, provide information for your BRT members, and reflect the research of Susan Lesovsky of DNR. CFWE is working with Susan to create a mock-up of new web pages for each basin. We need input on the process by which the roundtables submit updated content, as well as meeting information.

Caroline: The Education Committee of the Colorado BRT created a process to submit new information. The new mock-up is a major improvement. They broke down the pages and assigned people to write new text. Judy: The Rio Grande page is different than the other basin's page. The roundtable was highly involved from the beginning on creating content. How different is the mock-up? Paul: I'm not sure how we get web information to the state. We thought Viola posts everything we send her.

Jenny: We need DNR to tell the roundtable Chair that this is an important task. (All liaisons agreed.)

Jacob: We agree and within the next scope we'll meet with each Ed Liaison and Chairperson to discuss these kinds of issues. (All would appreciate this.) Caroline: It could be that communication needs to be improved to the Chairs. A job description for the Chair position would also be useful. Then they can delegate tasks to the liaisons, not the other way around.

Kristin: Between now and the workshop, could each roundtable review their web page and solicit feedback on how to redesign their information? We will send out the mock-up pages so you can see what we're talking about.

Caroline: Can we also include a few modifications on the WSRA grant applications and project updates? Jacob: CWCB is working on this.

II. Electronic Newsletters

A few roundtables have indicated that they like the idea of an electronic newsletter to spread the word of their basin's activities and accomplishments. CFWE would develop a template and each roundtable would submit the actual content and distribution list. Is this something each basin desires and is willing to do?

Curran: Yes, we would use it biannually. Jenny: Twice per year is enough and this is a good idea to reach the general public, which we are not doing very well now.

Jenny: Who would it be for and who would distribute it? Jacob: The state could handle the distribution and can send it to the statewide list, but it would be best for each roundtable to supply a distribution list to the state.

Caroline: Is this a common e-newsletter for all roundtable or would there be a different one for each basin? Jacob: The IBCC newsletter is geared towards BRT members. This would be for your basin's public. CWCB can help you develop your contact list. Caroline: I don't know if my roundtable would use this and submit content for our own constituents, but they may want to use it for cross-basin communication.

III. Education Liaison Workshop

The PEPO Workgroup thought that it would be useful to hold a focused meeting with the Education Liaisons to share information on public participation, identify education goals, and clarify the roles and responsibilities of the position. We'll share the results of the education survey at this time and solicit input on CFWE's work for next year, starting in the fall, which will be an RFP process. The BRT Chairs are also invited to participate in the workshop. Which day is best for everyone the weeks of June 29 and July 6?

The group scheduled the workshop for July 9 in Breckenridge/Frisco.

Colorado Foundation for Water Education
Scope of Work for the
Public Education, Participation, and Outreach (PEPO)
Workgroup

May 1, 2009 – December 31, 2009

The Public Education, Participation, and Outreach Workgroup (PEPO) of the Interbasin Compact Committee is tasked with:

- Creating a process to inform, involve, and educate the public on the IBCC's activities and the progress of the interbasin compact negotiations, and
- Creating a mechanism by which public input and feedback can be relayed to the Interbasin Compact Committee and compact negotiators.
- Educating IBCC and Roundtable members on water issues is also important.

This scope of work includes subtasks, budget, and a schedule of deliverables. Tasks covered in this budget are guided by the Workgroup and DNR staff. Tasks identified for May 1, 2009 through December 31, 2009 include the following subtasks (shown in italics) and the schedule of deliverables is described in the enclosed table:

Task 1 Website refinement and maintenance

In FY2008, the work group created a web site for the Interbasin Compact Committee. To make the website as informative as possible, CFWE will accomplish the following tasks:

- 1.1. Coordinate with Roundtable Education Liaisons to develop more detailed and frequently updated pages for each Basin
 - 1.1.1. *Work with Education Liaisons to develop submittal process for delivering website updates to BRT page*
CFWE will coordinate with all BRT Ed Liaisons and DNR staff to develop a process by which the BRT's submit timely updates to their web pages, including meeting notices, agendas, minutes, presentations and other information. The developed process and schedule will be delivered to all BRTs and DNR
 - 1.1.2. *Develop schedule and process to compile updates to BRT web pages*
CFWE will collect the desired updates and changes to the BRT web pages and hold a meeting with DNR to discuss how to make the changes.
Changes to the actual content are the responsibility of DNR
- 1.2. Development of electronic communication strategies for each RT to spread the word of their meetings and accomplishments
 - 1.2.1. *Develop a schedule and process of submitting e-newsletter content with Education Liaisons of each interested BRT*

CFWE will develop, for those BRTs that are interested, a schedule and process to submit e-newsletter content to DNR for publication

1.2.2. *Compile desired content to circulate consistent and complete BRT electronic newsletters*

CFWE will meet with DNR to discuss how the e-newsletters will be compiled and distributed

Task 2 Education of the public on the IBCC process and activities and creation of a mechanism for public input/feedback

It is important that the public understand and participate in the IBCC and Roundtable process. To accomplish this, the following subtasks are defined:

2.1. Initiation of outreach to key community leaders and water interested citizen groups, and integrating them into the Basin RT meetings

2.1.1. *Distribute the IBCC issue of Headwaters magazine to all Basin Roundtables, their constituencies and the general public*

CFWE will attend statewide water meetings such as the Gunnison Water Workshop, the CU Natural Resources Law Center conference, the summer Water Congress Convention and the Sustaining Colorado's Watersheds Conference and actively distribute the publication to attendees. In addition, CFWE will deliver copies to CML for distribution at their events, and will ensure that the appropriate elected and state officials receive copies

2.2. Assistance in the production of a Colorado Foundation for Water Education publication on the Interbasin Compact Process and Colorado's Water Supply Future

2.2.1. *Develop online companion content for the publication*

CFWE will develop a website that contains additional content such as longer versions of the stories, audio from interview at the March IBCC meeting, and additional photographs to reach a wider audience. CFWE will publish availability of this resource to its database of over 6,000 people

Task 3 Education of members of the Roundtable and the IBCC

Roundtable members should adequately understand the issues both statewide and in their basin. They should also have opportunities to learn from other roundtables. This will be achieved through the following:

3.1. Identification of each Roundtable's education needs through a survey

3.1.1. *Survey analysis as requested by DNR/PEPO*

Present survey results to PEPO and solicit feedback from the Workgroup. Complete requested analysis and develop educational recommendations

3.1.2. *Compile DNR/PEPO/BRT feedback on survey analysis into a final report*

Write final report on survey results that incorporates feedback from the BRTs, DNR and the IBCC

3.1.3. *With Ed Liaisons and DNR staff, present survey report to each BRT*

Through CFWE attendance at each BRT meeting, and/or through assistance by DNR staff, present the draft report to each BRT

3.1.4. Present statewide results and recommendations to the IBCC

Present the final report to the IBCC at their September meeting

3.2. Distribution and development of materials for cross roundtable education and information sharing

3.2.1. Develop Education Liaison Workshop to establish educational roles, responsibilities, goals, and opportunities for each BRT

CFWE will develop a workshop for all Ed Liaisons to help them understand their roles and responsibilities and to educate them on best practices from other roundtables

3.2.2. Develop and provide packets of relevant IBCC information to Ed Liaisons at Workshop

CFWE will develop information packets for the Ed Liaisons and deliver them at the workshop

3.2.3. Deliver Ed Liaison Workshop using survey results and recommendations to better network between Basins

CFWE will deliver and facilitate the above mentioned workshop

3.3. From input received at workshop, develop list of action items to be considered by FY2010 task

3.3.1. CFWE will develop a list of ideas for consideration by DNR of action items to be incorporated into the FY2010 activities of the PEPO Workgroup

CFWE will explore well-developed concepts for each BRT, such as the desire for a speaker's bureau

3.4. Coordination and facilitation of events between roundtables

3.4.1. Administer and advertise availability of \$5,000 in scholarship funds for Roundtable and IBCC members to attend the Gunnison Water Workshop and the CFWE Rio Grande Basin tour

CFWE will administer the scholarships and advertise their availability

Task 4 Facilitation of PEPO Workgroup meetings

4.1. CFWE Staff will schedule, attend and facilitate PEPO Workgroup meetings.

4.1.1. Hold three PEPO Workgroup meetings

CFWE will prepare for, hold and facilitate three PEPO workgroup meetings

Budget for 5/1/09-12/31/09 Scope of Work

Task and Subtask		Subtask Budget	Task Budget
Task 1	Website refinement and maintenance		\$2,500.00
1.1.	Coordinate with Roundtable Education Liaisons to develop more detailed and frequently updated pages for each Basin	\$1,500.00	
	1.1.1. Develop submittal process for delivering BRT website updates to IBCC site	\$1,000.00	
	1.1.2. Develop schedule and process to compile updates to BRT web pages	\$500.00	
1.2.	Development of electronic communication strategies for each RT to spread the word of their meetings and accomplishments	\$1,000.00	
	1.2.1. Develop schedule and process for interested BRTs to submit newsletter content to DNR	\$500.00	
	1.2.2. Compile desired content to circulate consistent and complete BRT electronic newsletters	\$500.00	
Task 2	Education of the public on the IBCC process and activities and creation of a mechanism for public input/feedback		\$2,000.00
2.1.	Initiation of outreach to key community leaders and water interested citizen groups, and integrating them into the Basin RT meetings	\$500.00	
	2.1.1. Distribute the IBCC Headwaters publication to all Basin Roundtables, their constituencies and the general public	\$500.00	
2.2.	Assistance in the production of a Colorado Foundation for Water Education publication on the Interbasin Compact Process and Colorado's Water Supply Future	\$1,500.00	
	2.2.1 Develop online companion content for the publication	\$1,500.00	
Task 3	Education of members of the Roundtable and the IBCC		\$17,500.00
3.1.	Identification of each Roundtable's education needs through a survey	\$8,500.00	
	3.1.1. Survey analysis as requested by DNR/PEPO	\$1,500.00	
	3.1.2. Compile DNR/PEPO/BRT feedback on survey analysis into a final report	\$2,500.00	
	3.1.3. With Ed Liaisons and DNR staff, present survey report to each BRT	\$3,500.00	
	3.1.4. Present statewide results and recommendations to the IBCC	\$1,000.00	
3.2.	Distribution and development of materials for cross roundtable education and information sharing	\$6,250.00	
	3.2.1. Develop Education Liaison Workshop to establish educational roles, responsibilities, goals, and opportunities for each BRT, and present initial survey results	\$3,000.00	
	3.2.2. Develop and provide packets on relevant IBCC information to Ed Liaisons at workshop	\$1,750.00	
	3.2.3. Deliver Ed Liaison Workshop using survey results and recommendations to better network between Basins	\$1,500.00	
3.3.	From input received at workshop, develop list of action items to be considered by FY2010 task	\$2,000.00	
	3.3.1. CFWE will develop a list of ideas for consideration by DNR of action items to be incorporated into the FY2010 activities of the PEPO Workgroup	\$2,000.00	
3.4.	Coordination and facilitation of events between roundtables	\$750.00	
	3.4.1. Administer and advertise availability of \$5,000 in scholarship funds for Roundtable and IBCC members to attend the Gunnison Water Workshop and the CFWE Rio Grande Basin tour	\$750.00	
Task 4	Facilitation of PEPO Workgroup meetings		\$3,000.00
4.1.	CFWE Staff will schedule, attend and facilitate PEPO Workgroup meetings.	\$3,000.00	
	4.1.1 Hold three PEPO Workgroup meetings	\$3,000.00	
TOTAL BUDGET			\$25,000.00

Schedule of Deliverables

Task and Subtask		May	June	July	August	September	October	November	December
Task 1 Website refinement and maintenance									
1.1. Coordinate with Roundtable Education Liaisons to develop more detailed and frequently updated pages for each Basin									
1.1.1. Develop submittal process for delivering BRT website updates to IBCC site									
1.1.2. Meet with DNR staff to develop appropriate changes to BRT web pages									
1.2. Development of electronic communication strategies for each RT to spread the word of their meetings and accomplishments									
1.2.1. Develop schedule/process for interested BRTs to submit newsletter content to DNR									
1.2.2. Meet with DNR staff regarding development of consistent and complete electronic newsletters to participating BRTs									
Task 2 Education of the public on the IBCC process and activities and creation of a mechanism for public input/feedback									
2.1. Initiation of outreach to key community leaders and water interested citizen groups, and integrating them into the Basin RT meetings									
2.1.1. Distribute the IBCC Headwaters publication to all Basin Roundtables, their constituencies and the general public									
2.2. Assistance in the production of a Colorado Foundation for Water Education publication on the Interbasin Compact Process and Colorado's Water Supply Future									
2.2.1. Develop online companion content for the publication									
Task 3 Education of members of the Roundtable and the IBCC									
3.1. Identification of each Roundtable's education needs through a survey									
3.1.1. Survey analysis as requested by DNR/PEPO									
3.1.2. Compile DNR/PEPO/BRT feedback on survey analysis into a final report									
3.1.3. With Ed Liaisons and DNR staff, present survey report to each BRT									
3.1.4. Present statewide results and recommendations to the IBCC									
3.2. Distribution and development of materials for cross roundtable education and information sharing									
3.2.1. Develop Education Liaison Workshop to establish educational roles, responsibilities, goals, and opportunities for each BRT, and present initial survey results									
3.2.2. Develop and provide packets on relevant IBCC information to Ed Liaisons at workshop									
3.2.3. Deliver Ed Liaison Workshop using survey results and recommendations to better network between Basins									
3.3. From input received at workshop, develop list of action items to be considered by FY2010 task									
3.3.1. CFWE will develop a list of ideas for consideration by DNR of action items to be incorporated into the FY2010 activities of the PEPO Workgroup									
3.4. Coordination and facilitation of events between roundtables									
3.4.1. Administer and advertise availability of \$5,000 in scholarship funds for Roundtable and IBCC members to attend the Gunnison Water Workshop and the CFWE Rio Grande Basin tour									
Task 4 Facilitation of PEPO Workgroup meetings									
4.1. CFWE Staff will schedule, attend and facilitate PEPO Workgroup meetings.									
4.1.1. Hold three PEPO Workgroup meetings									